

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 14, 2021

3:30 PM

Via Zoom or Phone

<https://us02web.zoom.us/j/84170171228>

Meeting ID: 841 7017 1228

(312) 626-6799

Housing and Community Development Commission

Pursuant to Section 7(e) of the Illinois Open Meetings Act, Gubernatorial Disaster Proclamation, and written determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

PUBLIC VIEWING: Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the 2nd Floor Conference Room in the Central Permit Facility located at 500 W. Winchester Rd., Libertyville, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

Public comments are welcomed and encouraged. Public comments received by noon on Wednesday, April 14, 2021 will be read at the appropriate time in the agenda. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment. All comments received will be included in the meeting minutes regardless of whether they are read aloud at the meeting.

Public comments shall be emailed to communitydevelopment@lakecountyil.gov with the following information:

- Subject title: Housing and Community Development Commission
- Name
- Organization
- Topic or agenda item

Meeting participants will also be able to post written comment in the meeting chat box.

1. ROLL CALL

Chairman Rose called the meeting of the Housing & Community Development Commission to order at 3:32 p.m.

Guests: Cassandra Torstenson of the Lake County Administrator's Office, Eddie Soto, Amanda Levins, Eric Foote

Staff: Irene Marsh-Elmer, Brenda O'Connell, Michele Slav, Dominic Strezo, Eric Tellez, Eric Waggoner, Boris Schwarzenbach and Joy Rice

Commissioner Simpson joined at 3:51 p.m. and was recorded as present.

Commissioner Dominiak joined at 3:59 p.m. and was recorded as present.

2. APPROVAL OF MINUTES

2.1 [21-0631](#)

Approval of the March 10, 2021 minutes.

A motion was made by Commissioner Cunningham, seconded by Commissioner O'Connor, to approve the March 10, 2021 minutes. The motion was approved by the following vote:

3. CHAIR'S REMARKS

Chairman Rose had no remarks.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 [21-0633](#)

Presentation and Discussion - United States Department of Housing & Urban Development (HUD) Program Year 2021 Proposed Annual Action Plan (AAP).

Presented by Brenda O'Connell, Community Development Administrator

6.2 [21-0634](#)

PUBLIC HEARING - Proposed Program Year 2021 Proposed Annual Action Plan (AAP).

Chairman Rose requested a motion to open the Public Hearing.

Motion: To open the Public Hearing at 3.49 p.m.

Motion Made By: Commissioner Williams

Motion 2nd By: Commissioner Cunningham

Motion approved by all.

Chairman Rose requested public comments, to which there was no reply.

Chairman Rose requested a motion to close the Public Hearing.

Motion: To close the Public Hearing at 4:01p.m.

Motion Made By: Commissioner McKinney

Motion 2nd By: Commissioner Williams

Motion approved by all.

6.3 [21-0632](#)

Joint resolution approving the Program Year (PY) 2021 United States Department of Housing and Urban Development (HUD) Annual Action Plan (AAP) and authorizing an emergency appropriation in the amount of \$81,605.74.

Presented by Brenda O'Connell, Community Development Administrator

A motion was made by Commissioner O'Connor, seconded by Commissioner Henley, that this item be approved. The motion carried by the following vote:

7. STAFF REPORTS

Brenda O'Connell, Community Development Administrator, informed the committee that April is acknowledged by Housing & Urban Development (HUD) as Fair Housing Month and provided an overview of the information released in HUD's Fair Housing Report. She also provided updates regarding the release of the Federal Emergency Rental Assistance (FERA) Program online application going "live" and how the intake process was going to date. Brenda announced the passing of the American Rescue Plan Act (ARPA) and how those funds are expected to be used once received.

8. ADJOURNMENT

Chairman Rose adjourned the meeting.

A motion was made by Member Cunningham, seconded by Member Williams, to adjourn the meeting at 4:18 p.m.