

# Lake County Illinois

**Regional  
9-1-1  
Consolidation**

## Meeting Minutes - Final

Wednesday, October 28, 2020

3:00 PM

Joint Meeting with Regional 911 Policy Committee

Dial-In 312 626 6799, Mtg ID 816 9872 1831, PW 331391 or Watch  
Live at 18 N County Street Waukegan, IL 10th Fl (Assembly Rm)

**Regional 911 Operations Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the October 16, 2020, Gubernatorial Disaster Proclamation, and the Determination of the 9-1-1 Consolidation Operations Committee Chair this meeting will be held via audio and video conference and not in the 2nd floor Conference Room at the Central Permit Facility, 500 Winchester, Libertyville, Illinois.

**PUBLIC LISTENING / VIEWING:** The public may listen to the meeting by phone at the phone number provided. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

**PUBLIC COMMENT:** Public Comments are welcomed and encouraged. Comments received by 11:00 a.m. for items not on the agenda will be read at the beginning of the meeting in the order they are received or during consideration of an agenda item if it is related to a specific item. Comments received after 11:00 a.m. but before consideration of the final agenda item under Regular Agenda, may be taken at the end of the meeting. A total of 30 minutes will be permitted for Public Comment. All emailed Comments received but not read during the meeting will be included in the Committee's meeting minutes.

Email Public Comments to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following:

- \* Subject Title: 9-1-1 Operations Committee
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization/agency/etc. represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

**1. Call to Order**

*Chief Kreis called the Joint Meeting of the Regional 911 Operations and Regional 911 Policy Committee meetings to order at 3:04 p.m.*

*Policy Committee Members*

*Village of Barrington, not represented  
CenCom E911, Director Lisa Berger  
Countryside Fire Protection District, Fire Chief Chuck Smith  
Village of Fox Lake - Village Administrator Anne Marrin  
Grayslake Fire Protection District - Board President Ellen Dimmock  
Greater Round Lake Fire Protection District - Fire Chief Greg Formica  
Village of Gurnee - Village Administrator Patrick Muetz  
Lake County - County Board Member Linda Pedersen  
Lake County ETSB - Director Steven Winnecke  
Lake County Sheriff's Office - IT Operations Manager Bernard Malkov  
Village of Libertyville - Fire Chief Richard Carani  
Village of Lincolnshire - Police Chief Joe Leonas  
Village of Mundelein - Assistant Village Manager Peter Vadapolous  
City of North Chicago - not represented  
NELCC JETSB - Fire Chief John Lewis  
Village of Round Lake - Trustee Henry Frye Jr.  
Village of Round Lake Beach - Village Administrator Dave Kilbane  
Village of Vernon Hills - Policy Chief Pat Kreis  
VHL JETSB, Police Chief Clint Herdegen  
Wauconda Fire Protection District - Deputy Fire Chief Chas Buschick  
City of Waukegan - Alderman Edith Newsome*

*Operations Committee Members*

*Village of Barrington - not represented  
CenCom E911 - Director Lisa Berger  
Countryside Fire Protection District - Fire Chief Chuck Smith  
Village of Fox Lake - Police Chief Jimmy Lee  
Grayslake Fire Protection District- Fire Chief Dan Pierre  
Greater Round Lake Fire Protection District - Fire Chief Greg Formica  
Village of Gurnee - Fire Chief John Kavanagh  
Lake County - Deputy Administrator Jim Hawkins  
Lake County ETSB - Director Steven Winnecke  
Lake County Sheriff's Office - IT Operations Manager Bernard Malkov  
Village of Libertyville - Fire Chief Richard Carani  
Village of Lincolnshire - Police Chief Joe Leonas  
Mundelein - Assistant Village Manager Peter Vadaopoluos  
City of North Chicago - not represented*

*NELCC JETSB - not represented*  
*Village of Round Lake - Trustee Henry Frye Jr.*  
*Village of Round Lake Beach - Village Administrator Dave Kilbane*  
*Village of Vernon Hills - Police Chief Pat Kreis*  
*VHL JETSB - Police Chief Herdegen*  
*Wauconda Fire Protection District- Deputy Fire Chief Bushchick*  
*City of Waukegan - not represented*

*Others Present*

*Ben Gilbertson, Village of Lincolnshire*  
*Arin Thrower, Lake County*  
*Blanca Vela-Schneider, Lake County*  
*Wayne Wilde, Jr. - Village of Round Lake*

**2. Approval of Minutes**

**2.1 [20-1095](#)**

Minutes for July 22, 2020.

**Operations Committee**

**A motion was made by Member Lee, seconded by Member Bushick, to approve the July 22, 2020 and August 13, 2020 meeting minutes as submitted. On a roll call vote, the motion was approved.**

**CenCom E911 - Director Lisa Berger**  
**Countryside Fire Protection District - Fire Chief Chuck Smith**  
**Village of Fox Lake - Police Chief Jimmy Lee**  
**Grayslake Fire Protection District- Fire Chief Dan Pierre**  
**Greater Round Lake Fire Protection District - Fire Chief Greg Formica**  
**Village of Gurnee - Fire Chief John Kavanagh**  
**Lake County - Deputy Administrator Jim Hawkins**  
**Lake County ETSB - Director Steven Winnecke**  
**Lake County Sheriff's Office - IT Operations Manager Bernard Malkov**  
**Village of Libertyville - Fire Chief Richard Carani**  
**Village of Lincolnshire - Police Chief Joe Leonas**  
**Mundelein - Assistant Village Manager Peter Vadaopoluos**  
**NELCC JETSB - Fire Chief John Lewis**  
**Village of Round Lake - Trustee Henry Frye Jr.**  
**Village of Round Lake Beach - Village Administrator Dave Kilbane**  
**Village of Vernon Hills - Police Chief Pat Kreis**  
**VHL JETSB - Police Chief Herdegen**  
**Wauconda Fire Protection District- Deputy Fire Chief Bushchick**

2.2 [20-1576](#)

Minutes from August 13, 2020.

**Operations Committee**

A motion was made by Member Lee, seconded by Member Bushick, to approve the July 22, 2020 and August 13, 2020 meeting minutes as submitted. On a roll call vote, the motion was approved.

**CenCom E911 - Director Lisa Berger**  
**Countryside Fire Protection District - Fire Chief Chuck Smith**  
**Village of Fox Lake - Police Chief Jimmy Lee**  
**Grayslake Fire Protection District- Fire Chief Dan Pierre**  
**Greater Round Lake Fire Protection District - Fire Chief Greg Formica**  
**Village of Gurnee - Fire Chief John Kavanagh**  
**Lake County - Deputy Administrator Jim Hawkins**  
**Lake County ETSB - Director Steven Winnecke**  
**Lake County Sheriff's Office - IT Operations Manager Bernard Malkov**  
**Village of Libertyville - Fire Chief Richard Carani**  
**Village of Lincolnshire - Police Chief Joe Leonas**  
**Mundelein - Assistant Village Manager Peter Vadaopoluos**  
**NELCC JETSB - Fire Chief John Lewis**  
**Village of Round Lake - Trustee Henry Frye Jr.**  
**Village of Round Lake Beach - Village Administrator Dave Kilbane**  
**Village of Vernon Hills - Police Chief Pat Kreis**  
**VHL JETSB - Police Chief Herdegen**  
**Wauconda Fire Protection District- Deputy Fire Chief Bushchick**

*The Policy Committee approved its minutes from August 20, 2020.*

3. **Public Comment**

*There were no comments from the public.*

4. **Chair's Remarks**

*Operations Chair Pat Kreis and Policy Vice Chair Anne Marrin had no chairs' remarks.*

5. **Old Business**

6. **New Business**

6.1 [20-1578](#)

Update on the Request for Proposal (RFP) for CAD, Mobile, RMS, and JMS.

*Operations Chair Pat Kreis provided an update on the RFP process for CAD, Mobile, RMS, and JMS. Chair Kreis reviewed the consortium selection process, noting that the Core Team / Technical Committee had identified four vendors who best met the RFP requirements. The list was then narrowed to the top three vendors. Analysis vendor proposals and demonstrations are on-going.*

**An update on the RFP for CAD, Mobile, RMS, and JMS was provided.**

**6.2 [20-1579](#)**

Discussion of future actions and agreements supporting the approved Regional 9-1-1 Consortium Concept of Operations and Implementation Plan (dated December 6, 2019.)

*Operations Chair Pat Kreis reported that as the RFP process continues, there is a need to maintain the current consultant's (Crowe) services moving into the next phase of the process. Consortium funding remains to cover the expense, if it is the desire of the committee.*

*Both the Operations and Policy Committees provided guidance and consensus to have the project manager, Jim Hawkins, move forward with retaining Crowe for the next phase of the project (Task 4 - Negotiation.)*

*Additional discussion ensued regarding extending the Intergovernmental Agreement and considering a dedicated project manager moving forward.*

**Future actions and agreement supporting the approved Regional 911 Consortium Concept of Operations and Implementation Plan was discussed.**

**7. Public Comment**

*There were no public comments.*

**8. Staff Reports**

**8.1 [20-1097](#)**

Project Manager Report.

*Jim Hawkins acknowledged the committee's direction to pursue retaining the current technology project management team (Crowe) as the project moves forward. The project manager will work with the working groups on next phases and how the future project management will be structured.*

**A project manager report was provided.**

**8.2 [20-1580](#)**

Staff Reports.

*Jim Hawkins reported that there is sufficient funds available for the consultant's task three and proposed task four. An error was found in the consortium's favor and staff is working to resolve the issue.*

**A staff report was provided.**

**9. Members' Remarks**

*There were no members' remarks.*

**10. Adjournment**

**Operations Chair Pat Kreis and Policy Vice Chair Anne Marrin adjourned the meeting at 3:45 p.m.**

**Next Meeting: To Be Determined**

*Minutes prepared by Blanca Vela-Schneider.*