

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois  
Conference Room #3112*



## Meeting Minutes - Final

**Wednesday, October 28, 2020**

**6:00 PM**

**Via Zoom (<https://zoom.us/j/98734029253> or 1-312-626-6799;  
Meeting ID: 987 3402 9253)**

**Lake County Board of Health**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board of Health President, this meeting will be held via audio and video conference and not in the Board Room on the 3rd Floor of the Lake County Health Department at 3010 Grand Avenue, Waukegan, Illinois.

**PUBLIC VIEWING:** Participation in the meeting will be via zoom at (<https://zoom.us/j/98734029253> or 1-312-626-6799; Meeting ID: 987 3402 9253). Please note that by joining the meeting by video or audio conference your name or phone number may be visible (in whole or in part) to others participating in the meeting. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Board Room on the 3rd Floor of the Lake County Health Department at 3010 Grand Avenue, Waukegan, Illinois.

**PUBLIC COMMENT:** Public comments are welcomed and encouraged. Emailed public comments received by 8:30 a.m. the day of the meeting will be read at the beginning of the meeting under Public Comment in the order they are received or, at the discretion of the Board President, with the agenda item the comment addresses. Comments received during the meeting will be held until the end of the meeting. Please note: Public Comment is limited to three minutes per individual or spokesperson pursuant to the Board of Health Bylaws. All comments received will be included in the Board's meeting minutes regardless of whether they are read aloud at the meeting.

Email public comments to [lkroeger2@lakecountyil.gov](mailto:lkroeger2@lakecountyil.gov) with the following:

- Subject Title: Lake County Board of Health Meeting
- Name
- Street Address (Optional)
- City, State (Optional)
- Phone (Optional)
- Organization, agency, etc. being represented. (If representing yourself, put "Self")
- Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 3rd Floor of the Lake County Health Department at 3010 Grand Avenue, Waukegan, Illinois, may provide public comment. Public

**1. Call to Order**

**President Sashko called the meeting to order at 6:06 p.m. Member DeVaux was present for CTO but her connection dropped just before roll call was taken. She was able to rejoin the meeting at 6:30 p.m. Member Cesnovar provided advance notice that he would be late and joined the meeting at 6:47 p.m.**

**Present** 12 - Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D., Member Belmonte D.O., Member Schultz, Member Mittl Pollina Psy.D., Member DeVaux and Member Johnson Jones Ed.D.

**2. Pledge of Allegiance**

**This matter was presented**

**3. Approval of Minutes****3.1**

September 23, 2020 Meeting Minutes

**Attachments:** [BOH Minutes 9.23.20 - DRAFT](#)

**A motion was made by Member Belmonte, seconded by Member Johnson Jones, that the minutes be approved. Roll call vote taken, all present in favor, motion carried.**

**Aye:** 10 - Member Maine, President Sashko, Member Carlson, Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D., Member Belmonte D.O., Member Schultz, Member Mittl Pollina Psy.D. and Member Johnson Jones Ed.D.

**Not Present:** 2 - Member Cesnovar and Member DeVaux

**4. Public Comment to the Board**

*President Sashko noted that Assistant State's Attorney Lisle Stalter is on as parliamentarian for the purposes of public comment, per the Board of Health bylaws. Lisle stated that the Board of Health received public comment from Mr. Chris George who is present. She informed Mr. George that public comments are limited to 3 minutes, that he will receive a 30 second warning, that public comments cannot be political, campaigning, or electioneering, that they cannot disparage any individual members, and that they need to be related to the public business of the Board of Health.*

*Mr. George: "Last Spring, the novel coronavirus sparked fear and concern as cases spiked in Illinois and around the world. The virus was unknown, and its treatment was uncertain. Caution was warranted to "flatten the curve" and give medical professionals time to better understand the disease, its symptoms, and its treatment. Over the ensuing 7 months, we flattened that curve, giving our health care professionals valuable time to prepare and adjust to this disease. Along the way, we learned a lot as well. Children and most adults under 65 are at very low risk of harm from COVID19, absent other conditions or complicating factors, and schools represent an environment that has a very low risk of*

*harm for students and staff. Articles in the New York Times, NPR, The Atlantic, and the Wall Street Journal illustrate how studies are showing that children and school settings are unlikely to be spreaders of COVID19. As such, we need to work to make sure kids are learning, engaged, and growing, not regressing. The CDC has emphasized the importance of reopening the schools, and the American Academy of Pediatrics has echoed this as well. A recent article in The Atlantic notes that "data on almost 200,000 kids in 47 states revealed an infection rate of 0.13 percent among students and 0.24 percent among staff." Obviously, these numbers are not zero, but they are extremely small. To be sure, we should be careful, but careful doesn't mean staying home and doing nothing. We've flattened the curve, and we may have to do so again, but to expect the virus to be completely eradicated at this point seems unrealistic. More so than most counties in the Chicagoland area, Lake County has provided recommendations for schools to open for in-person instruction or close for remote instruction. Lake County schools are being advised by their legal counsel to take these recommendations as "must do" requirements, rather than "try to" guidance. This has led to the closure of schools to on-campus activities and the scrapping of many hybrid or return to in-person school plans so far this Fall. School districts are worried about running afoul of Lake County "recommendations" and are afraid of getting sued if they do so. According to the IDPH Transition Guidance, schools and districts are encouraged to provide completely in-person instruction for all students in Phase 4, provided that the school is able to comply with capacity limits and implement social distancing measures. The IDPH Phase 4 guidelines are geared toward getting kids back in school or at least into a blended learning program, not remote. Lake County should be a partner in this effort, not a hindrance. However, as the ability and availability of testing increases, a focus on positivity or "cases" can be misleading. As noted just yesterday by Mayor Lightfoot in comments to Governor Pritzker, a more accurate metric is likely a look at hospitalizations, rather than positive tests, attributed to COVID19. Such numbers illustrate a different trend and, even here in Chicago, doctors have noted that they are less concerned with a surge this time around because they know much better what to expect and how to respond. As a society, we owe a duty to our children to guide them, to educate them, and to keep them safe. In many, if not most, cases the best way to do that is to have them in school. Schools can take reasonable precautions to keep students and staff safe, while providing them with a productive, engaging learning environment. Schools in our area keep pointing to the Lake County guidelines as the primary reason that they must stop their in-person or hybrid learning efforts and provide only remote instruction. Unfortunately, this disease is not going away, and we must learn to handle and live with it. As such, the County must do better to partner with schools and with parents to get kids back in school. Thank you."*

*President Sashko thanked Mr. George for his comments and asked if there are any other public comments. Lisle stated that public comment was also received from Sandra Simon. Sandra Simon was present but when called upon did not respond so Lisle read her public comment into the record.*

*Public comment as submitted by Sandra Simon: "I urge you to consider the recent evidence regarding the importance of in-person learning versus the public health impact on community spread of closing schools. Further, I ask that you consider recommendations that recognize and prioritize the value of safe in-person learning and provide needed support to schools in furtherance of that priority. I am happy to see that you are recommending phases and learning models for schools based on your metrics, and that you have a clear and concise dashboard. I trust you have a detailed plan on what you will be advising and how to help schools as the numbers return to hybrid and then to full in-person levels (hopefully in the near future). I am struggling to understand what it will look like if Lake County is recommending a full in-person learning model while the state is still in phase 4 with strict ISBE restrictions. What actions should schools take to prepare for that eventuality that unfortunately could last through the next school year? Thank you for your consideration and all of your efforts."*

*President Sashko asked if there are any other public comments. Lisle stated that a question was submitted by Richard Hunt, but that the public comment portion of the agenda is not a question and answer period and that Mr. Hunt's question will be addressed outside of this meeting.*

**5. Awards, Recognitions, Appointments and Reappointments**

*None*

**6. Presentations**

*None*

**7. President's Report**

*President Sashko reported on the following:*

*--Earlier this month he had the opportunity to present to the United Way Board of Directors on the current status of the pandemic and operations on behalf of the Board of Health and Health Department.*

*--On Tuesday, October 27, 2020 he attended the 2-1-1 virtual celebration of the first anniversary of the launch of 2-1-1 in Lake County and all of the hard work that went in to it. Sam Johnson-Maurello, Director of Behavioral Health, was one of the panelists reviewing the discussion around the impact of 2-1-1 in Lake County and it how has supported the residents. Stories were shared as to how 2-1-1 has eased the navigation of these difficult times with links to food, housing, rent assistance, and behavioral health services. Member Carlson has been a big advocate of 2-1-1 since before it's inception.*

*--Congratulations to Cindy DeMarco, CEO of Lake Behavioral Health Hospital (LBHH), and her entire team for receiving The Joint Commission (TJC) gold seal of approval for behavioral health. This award came on the heels of an unannounced rigorous on-site review by TJC. The partnership that LCHD/CHC has had with LBHH has been exceptional and Sam and Dr. Zun and their team have done a great job in building that relationship. Cindy will be working on providing the Board of Health members with a virtual tour of the*

facilities.

--A new program, the Naloxone Support Program, has been set up with five of Lake County's larger fire departments. They will be receiving kits that contain two doses of naloxone, fentanyl test strips, and support information for those suffering from opioid overdose. Thanks to Nick Caputa, Associate Director of Behavioral Health, and Martin Clancy, Substance Abuse Program Coordinator, for having the foresight and vision to put this program together and for building the teams which represent approximately 200 EMS professionals.

--He announced that notification was received from the State in regard to Region 9 and he turned the floor over to Mark Pfister, Executive Director, for an update. Mark informed the Board that there are currently 8,836,861 confirmed cases in the US and 227,409 deaths. In Illinois substantial community transmission is being seen throughout the state and in the rural areas incidence rates are in the 500+/100,000 range. Lake County is currently at 169 cases per 100,000 on a 7-day rolling average. One hundred per 100,000 is the point at which substantial community transmission is reached. Over the last couple of weeks the nation and the state have been moving in the wrong direction, but a fall/winter second surge was expected. As of today, Lake County has triggered in to Tier 1 Mitigation. That's because for the last three days in Region 9 there has been one day with an 8.1% positivity rate and two days with an 8.4% positivity rate. A greater than 8% positivity rate over 3 days of a 7-day rolling average moves to Tier 1 mitigation. That means that 48-hours from today, at 12:01 a.m. on Saturday, October 31, 2020, all bars and restaurants in Lake County will need to close at 11:00 p.m. and may reopen no earlier than 6:00 a.m. the following day. It also means there is no indoor service at bars and restaurants, all patrons must be seated outside. Outside seating can be done in a tent but the tent can only be two-sided, there is no ordering, seating, or congregating at a bar, bar stools need to be removed, tables have to be 6' apart, there is no standing or congregating indoors or outdoors while waiting for a table or exiting, no dancing, reservations are required, and no seating of multiple parties at one table. Other upcoming changes are the need to limit to 25 guests or 25% of the overall room capacity both indoors and outdoors for banquet halls, funeral homes, party buses, gaming rooms, casinos, and anywhere where there would be large gatherings. This does not affect schools currently operating in Lake County as those capacity limits are not for classrooms or school settings. For offices and corporations, there is continued emphasis on telework for as many staff as possible. LCHD has gone to telework for counseling as well as other telehealth needs, and a majority of staff are working from home. All sports guidance issued as of August 15, 2020 will remain in effect, however the Governor and IDPH has made some changes to it. The Illinois High School Association (IHSA) has voted to not follow that guidance but as the Governor stated in his press conference today, it is the requirement. Outdoor activities will need to follow DCEO guidance. There are no changes to retail, salons, and personal care businesses. Those are the Tier 1 mitigation actions that have to be followed. Region 9 would not move back out of Tier 1 until it has a positivity rate at 6.5% or lower for three consecutive days. Region 9 could move in to Tier 2 if an increase in positivity rate is not seen for 14 days. He then informed that Board that there is a school metrics dashboard on

the Health Department's data hub because the 45 school districts in Lake County were looking for guidance to assist them in their decision making. The Health Department does not have authority or make decisions as to what learning modality school districts should be in. The Health Department provided guidance based on incidence rate and other metrics as shown on the school metrics dashboard. The bottom line is that the school superintendents were looking for this guidance. He has been working multiple meetings every week over multiple months with IDPH to have them prepare guidance in an effort to avoid fragmentation across the State. Unfortunately, IDPH did not come up with that guidance so the Northern Illinois Public Health Consortium (NIPHC), of which Jefferson McMillan-Wilhoit is Chair of the Health Informatics Committee, came up with the metrics that would help guide school superintendents across the NIPHC area. That information was presented to the school superintendents, they liked the metrics, and they liked the fact that it was a parsimonious model, meaning that it had very few metrics, so their ability to make decisions off of those metrics was much easier, and was something that the school superintendents of Lake County decided to adopt and follow. Shortly thereafter, IDPH did create their own metrics which partially matched ours. And soon after that, CDC came out with their own guidance. Lake County school superintendents chose to remain with the NIPHC metrics provided by the Health Department. Additionally, the metrics provided by the Health Department were done at the zip code level to further the school superintendents' understanding and assist in their decision making as to what learning modality to be in. The Lake County school superintendents, who he meets with every Wednesday at 8:00 a.m., requested that rather than just allowing the virtual learning metric to trip, they wanted information provided to the community as a whole which he felt was requisite anyway in the moment of substantial community transmission. The new slope was rising dramatically, the cut-off point for the metrics for incidence rate to go to virtual learning is greater than 14, and it's been at the low 20's per 200,000 for multiple days of the 7-day rolling average. He reiterated that the Health Department makes recommendations, the school boards and superintendents make the final decisions. He then turned the floor back over to President Sashko. President Sashko noted that Member Carlson and Member Maine have a question and began with Member Carlson. Member Carlson stated his is not a question but good news. In conversation with the County Administrator, Gary Gibson, and Director of Planning, Building and Development, Eric Waggoner, he has been informed that on the upcoming agenda of the Finance Committee of the Lake Board will be a second amendment to fund 2-1-1. The first amendment was to fund it with video gambling dollars, the second amendment will be to fund it for 3 years and will be flexible depending upon their need, and there will be performance metrics. President Sashko offered his congratulations and thanks to Member Carlson for being a champion of this from the beginning, and for the support of the Lake County Board. Member Maine asked where the tiers fit in to the phases and why as the number of the tier goes up the restrictions increase, but as the number of the phase goes down the restrictions increase. Mark referenced a document titled, "Actions to Combat COVID-19," and stated he would share it with the Board. In that document it states that we are still in Phase 4, but before we move fully back to Phase 3, there are three tiers we need to go

through. Tier 1 is what he explained in his earlier update, Tier 2 would be additional limitations on in-person dining, Tier 3 would completely take out in-person dining and be take out only. If we are not meeting any of the goals set out by the Governor, we may potentially move back in to Phase 3 which is what we came out of as we moved in to June. We're in Phase 4, moving toward Phase 3, but in three different tiers. Region 1, Boone County to Galena, is currently in Tier 2 of Phase 4. Member Maine then asked what is under the purview of the State and IDPH and what is under the purview of Lake County Board of Health in terms of decision making. Mark explained that when the State first came out with the Restore Illinois mitigation plan they stated that they would be working with local health departments and looking at data-driven decisions, unfortunately, what has transpired and what the Governor stated today was that he has made it clear that there is no bend, this is the State's decision and whatever is in Tier 1 is what will happen in the region. Anything within Tier 1 not complied with in the region will be in violation of his executive order. Schools are not part of Tier 1, as explained in his earlier update. Schools are being regulated under the guidance provided by ISBE and IDPH. The State may become involved in school guidance when it comes to sports. For example, the Governor's and the State's change to move basketball from medium risk to high risk, with which IHSA is not in agreement. Theoretically, if a school was not enforcing masking, the Health Department could intervene like it does with restaurants, but again none of the Tier 1 mitigation efforts impacts schools. For restaurants, law enforcement is the entity that is supposed to enforce these, however what we and other local health departments have found, especially in municipalities, is that law enforcement has been less than willing to enforce these mitigation efforts so the health department has had to do it. And even though mitigation has not gone in to effect yet, he has already received an email from a concerned resident stating that the Village of Grayslake, allegedly, is not going to enforce it with their restaurants and bars and that resident is asking if the Health Department will. Mark stated that the Health Department will definitely be enforcing it for restaurants and bars, as it has been, and that Larry Mackey, Director of Environmental Health, and his team have been doing an exceptional job, logging and responding to over 600 enforcement complaints.

## **8. Action Items**

### **8.1**

Illinois Department of Human Services (DHS), \$178,114 increase to the Family Case Management grant and \$296,130 increase to the Infants and Families Early Intervention-Child and Family Connections grant - Grant Approval - Kritz

**Attachments:** [DHS Grant FCM \\$178,114](#)

[DHS Grant CFC \\$296,130](#)

Mark stated that he was recently made aware that there are two County Board members that have used the Health Department's early intervention services and gave absolutely glowing remarks about the impact those services have had on their children.

**A motion was made by Member Carlson, seconded by Member Hagstrom, that this item be approved. Motion carried by the following roll call vote:**



**Aye:** 11 - Member Maine, President Sashko, Member Carlson, Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D., Member Belmonte D.O., Member Schultz, Member Mittl Pollina Psy.D., Member DeVaux and Member Johnson Jones Ed.D.

**Not Present:** 1 - Member Cesnovar

## 8.2

Illinois Department of Human Services (DHS), \$141,697 increase to Williams Consent Decree Drop-In grant and \$50,000 in new grant funding for Community Mental Health Centers CRSS 812 - Grant Approval - Johnson-Maurello

**Attachments:** [DHS Grant WCD Drop-In \\$59,040](#)  
[DHS Grant CMHC CRSS \\$50,000](#)

**A motion was made by Member Johnson Jones, seconded by Member Ehrlich, that this item be approved. Motion carried by the following roll call vote:**

**Aye:** 11 - Member Maine, President Sashko, Member Carlson, Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D., Member Belmonte D.O., Member Schultz, Member Mittl Pollina Psy.D., Member DeVaux and Member Johnson Jones Ed.D.

**Not Present:** 1 - Member Cesnovar

## 8.3

Steans Family Foundation - Coordinated Intake Program - \$40,000 - Grant Approval - McMillan-Wilhoit

**Attachments:** [Steans Family Foundation \\$40K](#)

**A motion was made by Member Rheault, seconded by Member Belmonte, that this item be approved. Motion carried by the following roll call vote:**

**Aye:** 11 - Member Maine, President Sashko, Member Carlson, Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D., Member Belmonte D.O., Member Schultz, Member Mittl Pollina Psy.D., Member DeVaux and Member Johnson Jones Ed.D.

**Not Present:** 1 - Member Cesnovar

## 8.4

Fee Schedule Review for Lake County Health Department (all fees for clinical services) for Implementation in FY21 - Riley

**Attachments:** [Fee Rationale Grid](#)  
[FY21 Proposed Fees](#)

**A motion was made by Member Rheault, seconded by Member Maine, that this item be approved. Motion carried by the following roll call vote:**

**Aye:** 12 - Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D., Member Belmonte D.O., Member Schultz, Member Mittl Pollina Psy.D., Member DeVaux and Member Johnson Jones Ed.D.

#### 8.5

Temporary Employee Services - Nordstrom

**A motion was made by Member Belmonte, seconded by Member Maine, that this item be approved. Motion carried by the following roll call vote:**

**Aye:** 12 - Member Cesnovar, Member Maine, President Sashko, Member Carlson, Member Rheault Ph.D., Member Hagstrom D.D.S., Member Ehrlich M.D., Member Belmonte D.O., Member Schultz, Member Mittl Pollina Psy.D., Member DeVaux and Member Johnson Jones Ed.D.

#### 8.6

Proposed Changes to Health Department Employee Policies - Hagstrom

**Attachments:** [Accessibility and Confidentiality of Personnel Records - Redline](#)  
[Accessibility and Confidentiality of Personnel Records - Final](#)  
[Defensive Driving Course - Redline](#)  
[Defensive Driving Course - Final](#)  
[Performance Evaluations - Redline](#)  
[Performance Evaluations - Final](#)

*Personnel Committee Chair Hagstrom informed the Board that the Committee met just prior to this regular meeting and recommends approval of two of the policies, Accessibility and Confidentiality of Personnel Records and Defensive Driving Course. The remaining policy, Performance Evaluations, is being postponed until the November 18, 2020 Board of Health regular meeting.*

### 9. Discussion Items

*None*

### 10. Attachments for Board Review

#### 10.1

Media Placement Highlights - Nordstrom

**Attachments:** [Media Placement Highlights - September 2020](#)

**This matter was presented**

### 11. Lake County Community Health Center Governing Council Update

*Mark Pfister informed the Board that he, Dr. Zun, and Kim Burke have had two meetings to-date with 5 of the 6 hospital system presidents in Lake County and Cancer Treatment Centers of America in regard to a big issue caused by COVID 19, the delivery of specialty care. The Health Department has three uninsured patients that have been diagnosed with*

breast cancer, but is having a difficult time finding providers to assist those patients. Advocate Condell has assisted in providing care to one of those patients and Dr. Zun is working with Northwestern as well as NorthShore University Health System in an attempt to get care within Lake County for the other two. The next meeting is scheduled for December. Through the meetings with the hospital presidents and CTCA, they are working on finding a long-term solution. One option is a revolving fund and bringing in other foundations and entities that could contribute to that fund. Ultimately, if the hospitals and other providers provided care that fund could reimburse them for what they already invested. Another option would be random care in that a hospital would receive a patient and would provide the care needed, whatever the illness may be. Dr. Zun added that he is also working with the hospitals to renew a coordinated health care referral affiliation agreement as it is a HRSA requirement that there be arrangements in place with hospitals in our service area so that there is somewhere to send patients when needed.

## **12. Lake County Tuberculosis Board Update**

Lisa Kritz informed the Board that there is a new TB Board member, Dr. Mukesh Chaudhry. Dr. Chaudhry is a family physician currently working at the Captain James Lovell Federal Health Care Center VA Hospital in North Chicago. A new State of Illinois policy came out at the end of 2019 that all TB blood test cases are now reportable. The State recently reported 828 latent blood test cases to the TB clinic and staff are looking in to and verifying all of those cases and ensuring they are linked to health care. There are also 11 active cases in the Lake County, in 2019 there were nine, and TB staff are also managing 43 suspect cases. Member Ehrlich asked if the State was not previously reporting TB blood test results. Lisa stated that is correct as the reporting policy did not come out until late 2019. Member Ehrlich then asked if the State was reporting only skin test results or nothing at all. Lisa confirmed that they were not reporting anything as skin test results are not reported yet, it is only the Quantiferon blood test results that are now mandated to be reported. Member Ehrlich asked if someone has a positive blood test result through an independent physician's office will it get reported to the State who then reports it to the TB clinic. Lisa stated that is correct. Member Ehrlich asked Mark if the increase in reported cases triggers a shift in resources or if it is something the Health Department will have to keep an eye on. Mark stated that the Health Department will definitely have to keep an eye on it and ensure that current TB staffing can handle the increased case load. Latent cases as well active cases have to be treated to keep them from becoming active cases and increase the spread of TB. Lisa added that the standard is that 10% of latent cases can become active within the first two years of diagnosis. Member Ehrlich asked if the state earmarks funding to the Health Department when they send 828 cases. Mark responded that they do not. President Sashko asked if the new COVID-19 contact tracing staff have the capability to do the TB followup. Lisa clarified that they do not, they have to remain separate. Dr. Belmonte asked if some of those latent cases are followed by their independent PCP and the TB clinic is just notified of the result. Lisa stated that is correct, and that the TB clinic confirms that the patient has a PCP to work with. Member Ehrlich asked if that follow-up is a once and done or if the TB clinic monitors care and coverage. Lisa stated that TB staff are going to have to look at that

*issue and what it means to confirm that there is a PCP monitoring the patient.*

**13. Added to Agenda Items**

*President Sashko reminded the Board that the next regular meeting is Wednesday, November 18, 2020, the third Wednesday of the month, due to the Thanksgiving holiday the following week. Also, as notification to the Executive Committee so they can anticipate receiving it, he will be starting Executive Director Pfister's evaluation process. And if any of the Board members have an interest in weighing in on that process, he will send them the documentation to solicit their input. The Governing Council is also a part of that process. A regular Board meeting has been added for December 16, 2020, in light of the current circumstances.*

**14. Old Business**

*None*

**15. New Business**

*None*

**16. Executive Session**

*None*

**17. Adjournment**

**President Sashko adjourned the meeting at 7:08 p.m.**