

# **Lake County Illinois**

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## **Minutes Report - Final**

**Thursday, November 5, 2020**

**6:00 PM**

**500 W. Winchester Rd - Libertyville, Illinois**

**Lake County Stormwater Management Commission**

**Meeting information:**

**Topic: SMC Monthly Commission Meeting**

**Time: November 5th, 2020 06:00 PM Central Time (US and Canada)**

**Join Zoom Meeting**

**Meeting Link:**

**[https://us02web.zoom.us/j/88928452484?](https://us02web.zoom.us/j/88928452484?pwd=SVVtaEVRSitrMVpIMDZ0NUdLLzdZZz09)**

**pwd=SVVtaEVRSitrMVpIMDZ0NUdLLzdZZz09**

**Meeting ID: 889 2845 2484**

**Passcode: 256505**

**Join by Telephone**

**Dial: +1 312 626 6799**

**Meeting ID: 862 7198 9590**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Stormwater Management Commission Chair, this meeting will be held via audio and video conference with limited attendance at the Central Permit Facility located on the 500 W. Winchester Road, Libertyville, Illinois.

Per the Governor's June 26, 2020 Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the regular meeting location but limited by the number of attendees that are practicable in keeping with social distancing requirements in those meeting locations not to exceed 20 people.

Public comments are welcomed and encouraged. Emails can be sent to [stormwater@lakecountyil.gov](mailto:stormwater@lakecountyil.gov). Public comments received by noon on November 5th, 2020 for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Public comment on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. Please note: public comments are limited to three minutes each pursuant to the Stormwater Management Commission adopted Rule Governing Public Comment. All comments received will be included in the Commission's meeting minutes regardless of whether they are read aloud at the meeting.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Present** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

**4. PUBLIC COMMENT**

*Others present: Lisle Stalter, Paula Randall, Erika Frable and SMC staff: Mike Warner, Kurt Woolford, Mike Prusila, Juli Crane, Dijana Silber, Jeff Laramy, Arnold Donato, Kelcey Traynoff*

**5. APPROVAL OF MINUTES**

[20-1608](#)

*The October 2020 minutes were presented, there were no questions.*

**A motion was made by Alternate Talbett, seconded by Member Pedersen, that this minutes be approval of minutes. Motion passed by unanimous roll call vote.**

**Aye:** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

**6. COMMISSION REPORTS**

**Director's Report**

**6.1. Budget Update/DCEO program update**

**a**

*Mike Warner provided an update on the budget and DCEO program. The budget was voted on and approved. Mr. Warner also stated that when the DCEO funding becomes available, we can quickly ramp up both financially and operationally to utilize the full extent.*

**Chairman's Report**

*Chairman Taylor acknowledged and congratulated Mayor Rockingham for serving as the President of the Municipal League for one year.*

**Commissioner's Report**

**7. ACTION ITEMS**

**7.1 Treasurer's Report**

[20-1607](#)

*Arnold Donato presented the treasurer's reports for October.*

**A motion was made by Member Rummel, seconded by Member Kovarik, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

## **7.2 IGA 3191715 Village of Libertyville Charles Brown Park**

### **20-1542**

*Mike Prusila requested approval of amendment #1 to the Intergovernmental Agreement (IGA) with the Village of Libertyville for the Charles Brown Park Wetland Detention and Forebays Project. This amendment would increase the not-to-exceed reimbursement amount by \$6,564.01 as an additional payment to the Village for the project.*

**A motion was made by Member Rockingham, seconded by Member Maine, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

## **Strawberry Condo's DK Contractors Contract Amendment**

### **20-1597**

*Mike Warner requested approval of contract amendment to increase the not-to-exceed amount by \$17,548.00 (approximately 10% of the bid price). This additional amount would cover several staff-identified project change orders, both additions and subtractions.*

**A motion was made by Member Kovarik, seconded by Alternate Talbett, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

## **7.4 MAC 2021 Meeting Calendar**

### **20-1596**

*Mike Warner presented the 2021 meeting schedule for the Municipal Advisory Committee (MAC). There are two scheduled dates for the MAC general meetings and two scheduled dates for the MAC executive meetings. Erika Frable, Village of Hawthorn Woods Public Works Director and MAC Chair, was in attendance and briefed the Commission on her role with MAC. Ms. Frable thanked SMC for the guidance staff provides through MAC, amendments to the WDO, and the knowledge staff can provide. She thanked the Commission as well. Chairman Taylor echoed these kudos.*

**A motion was made by Member Pedersen, seconded by Member Rockingham, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

## **INFORMATION SECTION**

### **Regulatory Reports**

20-1619

*Kelcey Traynoff briefly discussed the reports for inspection status, wetland reviews, and stormwater reviews.*

**Correspondence**

**Community Relations/Public Info**

*Mike Warner thanked Erika Frable for her time and attendance at the meeting.*

**9. EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL AND LAND PURCHASES**

**A motion was made by Member Maine, seconded by Member Rockingham, that this item be to go into executive session. Motion passed by a unanimous roll call vote.**

**Aye:** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

**9.1 Personnel Action Items**

**9.1. Capital Program Manager**

**a**

*Upon returning from Executive Session, a Motion was made by Rockingham to approve staff recommendation for: a staff organizational chart reorganization; position upgrade from K8 to M8; salary increase; and to forward to PWPT and F&A.*

**Second by Member Wasik. Motion passed by a unanimous roll call vote.**

**Aye:** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

**Principal Permit Engineer**

*There was discussion noting the additional responsibilities of the SMC position; State Statute and County Ordinance requirements for the position; experience and Professional Engineer accreditation necessity. Motion was made by Wasik to: adjust salary upwards to the pre-SMC salary level and make it a permanent increase and to forward to PWPT and F&A;*

**Second by Member Pedersen. Motion passed by a unanimous roll call vote.**

**Aye:** 10 - Member Wasik, Member Rummel, Member Pedersen, Member Taylor, Member Maine, Member Rockingham, Member Kovarik, Alternate Gust, Alternate Talbett and Member Wysocki

**North Chicago Mitigation Site Acquisition**

*No motion made and no vote taken. SMC staff received consensus direction from the Commission to move forward with correspondence with IDOT for site acquisition.*

**10. ADJOURNMENT**

**Motion to adjourn by Chairman Taylor at 7:38pm.**