

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Friday, September 18, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/> , Comcast Ch. 18 or 30,  
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Fl)

**F&A Special Committee on COVID-19 Recovery**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the August 21, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

**PUBLIC COMMENT:** Public Comments are welcomed and encouraged. Emailed Public Comments received by the start of the meeting for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following:

- \* Subject Title: F&A Special Committee on COVID-19 Recovery
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization/agency/etc. represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be

held by audio or video conference.

**Attachments:** [Determination - Chair Hart - Rev 081320.pdf](#)

**1. Call to Order**

*Chair Frank called the meeting to order at 8:30 a.m.*

**Present** 5 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark and  
Member Pedersen

*Others present:*

*Marah Altenberg, County Board*

*Dick Barr, County Board*

*Lynn Buccieri, County Board Office*

*Melissa Carnes, Health Department*

*Mary Ross Cunningham, County Board*

*Michael Danforth, County Board*

*Dan Eder, Emergency Management Agency*

*Karen Fox, State's Attorney's Office*

*Jim Hawkins, County Administrator's Office*

*Gary Gibson, County Administrator's Office*

*Bob Glueckert, County Assessor's Office*

*Carl Kirar, Facilities and Construction Services*

*John Light, Human Resources*

*Donna Jo Maki, County Administrator's Office*

*Judy Martini, County Board*

*Jefferson McMillan-Wilhoit, Health Department*

*Matt Meyers, County Administrator's Office*

*Brenda O'Connell, Community Development*

*Mike Rummel, County Board*

*Abby Scalf, County Board Office*

*Jennifer Serino, Workforce Development*

*Julie Simpson, County Board*

*Patrice Sutton, Finance and Administrative Services*

*Arin Thrower, Communications*

*Eric Waggoner, Planning, Building and Development*

*John Wasik, County Board*

*Terry Wilke, County Board*

**2. Pledge of Allegiance**

*Chair Frank led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*Jim Hawkins, Deputy County Administrator, noted the amended agenda that was sent a couple of days ago.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*Chair Frank extended his sympathies to the residents of California who are struggling with wildfires throughout the state.*

*Chair Frank reported on conversations he has had with several board members regarding changes in the CARES Act spending program. Since the end of May, the Treasury Department has modified its guidelines on the use of federal funding multiple times. Lake County's decision to create a program that supports small businesses in Lake County has been very successful.*

**6. Old Business**

*There was no old business to discuss.*

**7. New Business**

**CONSENT AGENDA (Item 7.1)**

**Approval of Minutes**

**7.1 [20-1244](#)**

Minutes from July 10, 2020.

**Attachments:** [F&A COVID 19 7.10.20 Minutes - Final.pdf](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda item 7.1 be approved. Motion carried by the following roll call vote:**

**Aye:** 5 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark and Member Pedersen

**REGULAR AGENDA**

**7.2 [20-1241](#)**

Presentation: Update on Execution of CARES Act Funding Plan.

*Jim Hawkins, Deputy County Administrator, provided an update on the execution of CARES Act Funding Plan. He reviewed the County's authorized spending categories and funding allocations. He provided a summary of funding that has been disbursed for the Small Business Grant Program, Municipal and Taxing Body reimbursements, and rental and utility assistance. He discussed for the County to exercise due diligence in ensuring that each application for funding meets federal guidelines.*

*Eric Waggoner, Planning, Building and Development, reviewed the status of the Rental and Utility Assistance, noting that the County hasn't seen a great need for rental assistance as there are other programs offering rental assistance services. Discussion ensued regarding the number of rental assistance programs available, the County and its partners' outreach efforts, whether the rental and utility assistance funding could be used to house the homeless population and/or whether landlords could apply for direct rental*

*payment. Member Barr requested that a portion of the funding be earmarked to help the Asociacion Comunitaria Latina (ACL) of Lake County train and educate people in retail, industrial, and restaurants on the virus. Jefferson McMillan-Wilhoit, Health Department, identified challenges that the organization would have in spending all of its funds within the given timeframe.*

*Deputy County Administrator Hawkins discussed food assistance and the County's Personal Protective Equipment (PPE) stockpile. Discussion continued.*

**An update on the Execution of CARES Act Funding Plan was presented.**

**7.3 [20-1242](#)**

Discussion and Direction on Reallocation of CARES Act funds.

**Attachments:** [Proposed CARES Act Allocation\(09-15-20\).pdf](#)  
[Proposed Taxing Body Allocation\(09-15-20\)V2.pdf](#)

*Abby Scalf, County Board Office, provided two written public comments from Elizabeth Holleb, representing the City of Lake Forest, and Ghida Neukrich, representing the City of Highland Park, seeking additional information regarding the reimbursement allocations of various taxing bodies and requesting that allocations be fairly distributed.*

*Jim Hawkins, Deputy County Administrator, discussed the direction on reallocation of CARES Act funds. He requested guidance on the reallocation of CARES Act funds within the previously approved categories and direction regarding the end of year plan to consolidate and expend funds. A portion of funding for resident support and assistance, business and economic assistance, PPE Stockpile and distribution, and the contingency/reserve categories will be reallocated to the municipal and local essential services, public health support and assistance, and county-wide essential services categories. Discussion ensued.*

*The consensus of the committee was to update the information based on today's discussion for consideration by the Financial and Administrative Committee.*

**7.4 [20-1243](#)**

Guidance and Direction to Staff.

*Jim Hawkins, Deputy County Administrator, provided the current guidance and direction to staff.*

**Staff was given guidance and direction related to CARES Act funds.**

**8. Executive Session**

*The committee did not enter into Executive Session.*

**9. Public Comment**

*There were no additional public comments.*

**10. County Administrator's Report**

*Gary Gibson, County Administrator, thanked the team for their efforts and the work they have done.*

**11. Members' Remarks**

*There were no remarks from members.*

**12. Adjournment**

**Chair Frank declared the meeting at 9:50 a.m.**

**Next Meeting: To Be Determined**

*Minutes prepared by Lynn Buccieri and Blanca Vela-Schneider.*

*Respectfully submitted,*

---

*F&A Special Committee on COVID-19 Recovery, Chair*