

Lake County Illinois



Meeting Minutes - Final

Wednesday, September 9, 2020

10:30 AM

Dial-In 312 626 6799, Mtg ID 851 1846 7414, PW 451518 or Watch
Live 18 N County Street Waukegan, IL 10th Fl (Assembly Rm)

2020 Complete Count Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the August 21, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference and not in the County Board Room of the Courthouse and Administrative Complex, 18 N. County St., Waukegan, Illinois.

PUBLIC VIEWING: The public may listen to the meeting at the phone number provided. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements, which is currently 15 attendees.

PUBLIC COMMENT: Public Comments are welcomed and encouraged. Emailed Public Comments received before the start of the meeting for items not on the agenda will be read at the beginning of the meeting under Public Comment in the order they are received. Comments on agenda items will be read during consideration of that item. Comments received during the meeting will be held until the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received will be included in the Committee's meeting minutes.

Email Public Comments to CountyBoard@lakecountyil.gov with the following:

- * Subject Title: 2020 Complete Count Committee Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization/agency/etc. represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

0. [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be

held by audio or video conference.

Attachments: [Determination - Chair Hart - Rev 081320.pdf](#)

1. Call to Order

Chair Hart called the meeting to order at 10:30 a.m.

Present 10 - Chair Hart, Vice Chair Ross Cunningham, Member Karacic, Member Kyle, Member Martini, Member McKinney, Member Rockingham, Member Schneider, Member Vealitzek and Member Wilke

Absent 8 - Member Cunningham, Member Florip, Member Hill, Member Lentz, Member Matthes Gingiss, Member O'Connell, Member Ortiz and Member Paxton

Others present:

Marah Altenberg, County Board

Jim Moran, City of North Chicago

Cassandra Torstenson, County Administrator's Office

Arin Thrower, Communications

Michelle Friedrich, City of Lake Forest

Laura Linehan

Lynn Buccieri, County Board Office

2. Pledge of Allegiance

Chair Hart led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments by the public.

5. Chair's Remarks

There were no Chair remarks.

6. Old Business

7. New Business

CONSENT AGENDA (Item 7.1)

7.1 [20-1236](#)

Minutes for August 13, 2020.

Attachments: [CCC 8.13.20 Minutes.pdf](#)

REGULAR AGENDA

7.2 [20-1238](#)

Update on 2020 Census in Lake County.

Cassandra Torstenson, Assistant County Administrator, provided an update on the U.S. Census, beginning with the efforts by the U.S. Census Bureau which included the

non-response follow-up, Mobile Questionnaire Assistance Program and details as to when counts will be delivered to the President and Congress and when redistricting counts will be provided to the states. The Committee was provided the County's up-to-date response, 75.8 percent as of September 8, compared to 75.5 percent in 2010.

The presentation included a breakdown by city. Assistant County Administrator Torstenson shared while each community should focus on increasing its response rate, additional assistance needs to be directed to communities whose response rate is under 70 percent. Members were given a comparison of the self-response rate from 2010 to 2020 in some of those communities, including Waukegan, North Chicago, Fox Lake and Zion.

Ms. Torstenson also shared data from the Metropolitan Mayors Caucus census peer advisory network meeting. Research showed lower counts among communities of color. Chair Hart shared that the County is working with partners such as Mano A Mano and Nicasa and handing out materials in Spanish to address this. The Census Bureau also has provided census vans where enumerators have come to hard-to-count areas to assist with increasing participation. Flyers in both English and Spanish were handed at food pantries. The County continues to provide information in multiple languages.

Ms. Torstenson shared efforts the County has done to increase the count, which included having census enumerators on site, working with municipal partners and sharing information on social media and in Board Member newsletters.

7.3 [20-1237](#)

Discussion on hard-to-count populations and strategies to improve the Lake County Census Count.

Angelo Kyle, County Board, said as the census count approaches the home stretch to set up an informational table in front of stores in Waukegan to promote the census and increase the count. Judy Martini, County Board, suggested the same approach at a store in the Round Lake area.

Terry Wilke, County Board, said he would take flyers to hand out to businesses and other municipal buildings in his area to distribute and promote the census.

Sandy Hart, County Board Chair, inquired as to why the Census Bureau materials are being received only in English adding it is unacceptable to not receive Spanish-language materials when the Hispanic population is an undercounted population.

Jim Moran, City of North Chicago, thanked the County for providing bilingual census materials that the County produced that has been shared on social media. He also mentioned previous events and upcoming events to promote and give opportunities to fill out the census form.

8. Executive Session

The Committee did not enter into Executive Session.

9. Public Comment

There were no comments from the public.

10. County Administrator's Report

Cassandra Torstenson, Assistant County Administrator, shared the County is working with communities across the County to promote upcoming the census events through social media. She also wanted to thank everyone for their efforts toward getting people counted.

11. Members' Remarks

Cassandra Torstenson, Assistant County Administrator, said there are a lot of written materials including flyers and posters that are available if members want to hand out or post them to promote the census. Multiple members expressed an interest in obtaining materials.

Sandy Hart, County Board Chair, thanked the Committee members for their work and said municipal partners and County staff will continue to work to promote the census and increase the counts.

12. Adjournment

Chair Hart called the meeting to be adjourned at 11:30 a.m.

Meeting minutes prepared by Abby Scalf.

Respectfully submitted,

Chair, 2020 Complete Count Committee