Winchester House Advisory Board
Meeting Minutes
January 15, 2015

Winchester House Skilled Nursing Facility

1. Call to Order
Chair Olson called the meeting to order at 4:00 p.m.

Present 5 - Chair Olson, Member Calabresa, Member Carlson, Member Knight, and Member Mayer
Absent 2 - Member Biesczat and Member Hillard

Others present:
Ryan Waller, Assistant County Administrator
Kathy Karr, Health Dimensions Group
Maxine Bergman, Winchester House Interim Administrator
Lee Hozey, Winchester House

2. Approval of Minutes
Minutes from December 18, 2014.

A motion was made by Member Carlson, seconded by Member Knight, that the meeting minutes of December 18, 2014 be approved. Motion carried by the following vote:

Aye 5 - Chair Olson, Member Calabresa, Member Carlson, Member Knight, and Member Mayer
Absent 2 - Member Biesczat and Member Hillard

3. Chair's Remarks
Chair Olson did not have any comments.

4. Member Remarks
The members made no remarks.

5. Old Business
None

6. New Business
6.1 Report from the Winchester House Administrator for the month of November 2014.

Ryan Waller introduced Maxine Bergman as the Interim Administrator of Winchester House. The Board Members welcomed Ms. Bergman. The Members discussed the importance of stability in the administrator position and expressed concern with the turnover at that position. Maxine Bergman introduced Lee Hozey, admissions coordinator. Ms. Bergman and Ms. Hozey discussed the census trend and talked about how Ms. Hozey's efforts have assisted in maintaining a higher census. Ms. Bergman also provided an overview of outstanding regulatory issue. She noted that the plan of correction has been accepted.

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A motion was made by Member Carlson, seconded by Member Knight, to recommend acceptance of the reports. Motion carried by the following vote:

Aye 5 - Chair Olson, Member Calabresa, Member Carlson, Member Knight, and Member Mayer
Absent 2 - Member Biesczat and Member Hillard

6.3 Presentation of the satisfaction survey results.

Kathy Karr provided a presentation that highlighted the results of the recent Myinnerview Satisfaction Survey. She reported the following results:

Resident – 83% (down from 93% in 2013)
Family – 89% (same as in 2013)
Employee – 50% (down from 57% in 2013)

Discussion ensued. At the conclusion of the discussion the Board asked that Kathy Karr and leadership of WH relay the WHAB's appreciation of the work the staff does.

7. County Administrator's Report.

Ryan Waller indicated that staff is continuing its due diligence regarding the RFP to lease and replace Winchester House.

8. Adjournment
The meeting was declared adjourned at 5:05 p.m.