

# Lake County Illinois

**Regional  
9-1-1  
Consolidation**

## Meeting Minutes - Final

Thursday, February 13, 2020

1:00 PM

Joint Meeting with Policy Committee

Central Permit Facility, 2nd Floor  
500 W Winchester Rd, Libertyville IL 60048

**Regional 911 Operations Committee**

**1. Call to Order**

*Chair Herdegen (Policy Committee) and Chair Kreis (Operations Committee) called the joint meeting of the Regional 9-1-1 Operations and Policy Committees to order at 1:04 p.m.*

*Policy Committee Members*

*Barrington, Village President Karen Darch  
CenCom E9-1-1, Executive Director Lisa Berger  
Countryside Fire Protection District, Fire Chief Chuck Smith  
Fox Lake, Village Administrator Anne Marrin  
Grayslake Fire Protection District, Fire Chief John Christian  
Greater Round Lake Fire Protection District, Fire Chief Greg Formica  
Gurnee, Village Administrator Patrick Muetz  
Lake County, County Board Member Linda Pedersen  
Lake County ETSB, Board Member Dave Dato  
Lake County Sheriff's Office, Sheriff John Idleburg  
Libertyville, Fire Chief Richard Carani  
Lincolnshire, not represented  
Mundelein, Assistant Village Administrator Peter Vadopalas  
NELCC JETSB, JETSB Chairman Chris Velkover  
North Chicago, not represented  
Round Lake, Police Chief Michael Gillette  
Round Lake Beach, not represented  
Vernon Hills, Police Chief Pat Kreis  
VHL JETSB, Police Chief Clint Herdegen  
Wauconda Fire Protection District, Fire Chief Dave Geary  
Waukegan, Alderman Edith Newsome*

*Operations Committee Members*

*Barrington, Fire Chief James Arie  
CenCom E9-1-1, Executive Director Lisa Berger  
Countryside Fire Protection District, Fire Chief Chuck Smith  
Fox Lake, Village Administrator Anne Marrin  
Grayslake Fire Protection District, Fire Chief John Christian  
Greater Round Lake Fire Protection District, Fire Chief Greg Formica  
Gurnee, Fire Chief John Kavanagh  
Lake County, Deputy County Administrator Jim Hawkins  
Lake County ETSB, Board Member Dave Dato  
Lake County Sheriff's Office, Communications Director Kent McKenzie  
Libertyville, Fire Chief Richard Carani  
Lincolnshire, not represented  
Mundelein, Police Chief Eric Guenther*

NELCC JETSB, JETSB Chairman Chris Velkover  
North Chicago, not represented  
Round Lake, Police Chief Michael Gillette  
Round Lake Beach, not represented  
Vernon Hills, Police Chief Pat Kreis  
VHL JETSB, Police Chief Clint Herdegen  
Wauconda Fire Protection, Fire Deputy Chief Chas Buschick  
Waukegan, Police Chief Wayne Walles

*Others present:*

Jeff Steingart, Wauconda Fire Protection District  
Lindsey Stroberg, FoxComm  
Don Hansen, Village of Mundelein  
Ed Manke, Vernon Hills Police Department  
James Dunning, Vernon Hills  
Matt Kulie, Vernon Hills  
Lawrence Oliver, Lake County Undersheriff  
Dan Pierre, Grayslake Fire Protection District  
Bernard Malkov, Lake County Sheriff's Office  
Steve Husak, Lake Zurich Police Department  
Blanca Vela-Schneider, County Administrator's Office  
Susannah Heitger, Crowe LLP  
Renaë Peden, Crowe LLP

**2. Approval of Minutes**

*There were no minutes for consideration.*

**3. Public Comment**

*There were no comments from the public.*

**4. Chair's Remarks**

*There were no remarks from the Chairs.*

**5. Old Business**

*There was no old business to discuss.*

**7. Project Manager Report**

**7.1 [20-0453](#)**

Project Manager's Report.

**Attachments:** [911 Project UpdateJ\(02-13-20\).pdf](#)

**(This item was moved ahead of New Business.)**

**Jim Hawkins provided an overview of the project timeline and actions.**

**6. New Business**

**6.1 [20-0297](#)**

Update on RFP for CAD, mobile, RMS, and JMS (Crowe LLP and Core Tech Team)

**Attachments:** [911 Consortium RFP - Project Update \(2020-02-13\).pdf](#)

*Susannah Heitger and Renae Peden (Crowe), provided a presentation regarding the process and development of Request for Proposal (RFP) requirements for CAD, mobile, RMS, and JMS (Crowe LLP and Core Tech Team). As part of the development process, the project was broken into three tasks: 1. workshops to collaborate and get feedback from stakeholders; 2. development of a marketing research summary and an evaluation and scoring methodology for the three tiers that were created as a result of the workshops; and 3. the issuance the RFP and submittals reviews scheduled in June 2020.*

*Ms. Hicher reported that not only has there been significant participation from the key stakeholders in the group in the workshops, but there has been consistency in the members participating. Mr. Kent McKenzie reported that the members have identified their needs and wants while remaining cognizant of the overall functions of the group. Discussion ensued.*

**Representatives of Crowe, LLP provided a presentation regarding the RFP process.**

**6.2 [20-0298](#)**

Discussion on 9-1-1 Consolidation Project Implementation Plan and Consortium options and way ahead

**Attachments:** [911 Consortium Implementation Plan 6DEC2019 FINAL](#)

*Jim Hawkins reported that this joint meeting was to give everyone the opportunity to discuss concerns and seek feedback from the group. Chair Patrick Kreis, Vernon Hillis, suggested that the next meeting be used to determine which tier PSAPs/communities are considering so that the group can be broken down into subgroups based on those tiers preferentials. Discussion ensued.*

**The 9-1-1 Consolidation Project Implementation Plan and Consortium options were discussed.**

**8. Members' Remarks**

**There were no remarks.**

**9. Adjournment**

*The next meeting for the Regional 911 Operations Meeting is scheduled for March 12, 2020 at 1:00 p.m. The Regional 911 Policy Committee is tentatively scheduled to meet on March 26, 2020.*

**The meeting was adjourned at 1:57 p.m.**

10. **Next Meeting: March 12, 2020 at 1:00 p.m., Lake County Public Works,  
648 W. Winchester Road**

*Minutes prepared by Blanca Vela-Schneider.*