

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Thursday, December 19, 2019

9:00 AM

Assembly Room, 10th Floor

### Rules Committee

**1. Call to Order**

*Chair Frank called the meeting to order at 9:00 a.m.*

*Chair Frank noted that Member Vealitzek will participate in the meeting by phone, in accordance with the County Board's Rules of Order and Operational Procedures.*

**Present** 8 - Chair Frank, Vice Chair Carlson, Member Cunningham, Member Didech, Member Vealitzek, Member Wilke, Member Martini and Member Simpson

**Absent** 1 - Member Pedersen

*Others Present:*

*Andrea Rosen, Communications*

*Gary Gibson, County Administrator's Office*

*Ann Maine, County Board*

*Alex Carr, Communications*

*Jeff Carlstone, Communications*

*Jim Hawkins, County Administrator's Office*

*Lynn Buccieri, County Board Office*

*Blanca Vela-Schneider, County Administrator's Office*

*Sandy Hart, County Board*

**2. Pledge of Allegiance**

*Member Simpson led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*Chair Frank thanked the committee for attending the meeting and wished everyone Happy Holidays.*

**6. Old Business**

*There was no old business to discuss.*

**7. New Business****CONSENT AGENDA (Item 7.1)****Approval of Minutes****7.1 19-2000**

Minutes from October 31, 2019.

**Attachments:** [Rules Minutes Final 10.31.19](#)

**A motion was made by Member Carlson, seconded by Member Cunningham, that Consent Agenda item 7.1 be approved. The motion carried unanimously.**

**Aye:** 8 - Chair Frank, Vice Chair Carlson, Member Cunningham, Member Didech, Member Vealitzek, Member Wilke, Member Martini and Member Simpson

**Absent:** 1 - Member Pedersen

### **REGULAR AGENDA**

#### **7.2 19-2003**

Discussion and clarification regarding Section XXII. County Board Member Allowance and Related Spending of the Lake County Board Rules of Order and Operational Procedures.

*Chair Frank informed the committee that they will discussing several requests from members regarding suggested changes to the Rules of Order and Operational Procedures.*

*A request was made by Member Maine to adjust gender pronouns to be gender neutral in the Rules of Order and Operational Procedures. Chair Frank asked for a motion to adjust the pronouns in the Rules of Order and Operational Procedures. A motion was made by Member Martini, seconded by Member Didech. The motion carried unanimously.*

*A request was made for proposed changes to the spending rules. Matt Meyers, Assistant County Administrator, clarified item 7.2 regarding spending allowances and attending conferences. Gary Gibson, County Administrator, discussed the rules and clarified expenses and travel allowance.*

*Member Martini suggested that the Illinois Association of County Board Members should be added to the Rules of Order and Operational Procedures as an approved conference. The committee came to a consensus to add the Illinois Association of County Boards to the list of approved government training and professional events.*

*Substantial discussion ensued regarding spending allowances in the Rules of Order and Operational Procedures.*

**This matter was discussed**

#### **7.3 19-2001**

Resolution amending various sections of the Lake County Board Rules of Order and Operational Procedures.

**Attachments:** [County Board Rules - Final Red Line 123019.pdf](#)  
[County Board Rules - Final Clean 123019.pdf](#)

*Matt Meyers, Assistant County Administrator, discussed the suggested changes and additions to the Rules of Order and Operational Procedures. Several suggestions were*

*made by Board Members, and a substantial discussion ensued.*

**A motion was made by Member Martini, seconded by Member Didech, that this item be recommended for adoption to the County Board regular agenda. The motion carried unanimously.**

**Aye:** 8 - Chair Frank, Vice Chair Carlson, Member Cunningham, Member Didech, Member Vealitzek, Member Wilke, Member Martini and Member Simpson

**Absent:** 1 - Member Pedersen

**8. Executive Session**

*The committee did not enter into Executive Session.*

**9. County Administrator's Report**

*Gary Gibson, County Administrator, had nothing to report.*

**10. Members' Remarks**

*There were no remarks by members.*

**11. Adjournment**

*Chair Frank adjourned the meeting at 10:20 a.m.*

**A motion was made by Member Martini, seconded by Member Carlson, that the meeting be adjourned. The motion carried unanimously.**

**Aye:** 8 - Chair Frank, Vice Chair Carlson, Member Cunningham, Member Didech, Member Vealitzek, Member Wilke, Member Martini and Member Simpson

**Absent:** 1 - Member Pedersen

**Next Meeting: To Be Determined**

*Meeting minutes prepared by Lynn Buccieri.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chairman*

\_\_\_\_\_  
*Vice-Chairman*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Rules Committee*