

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Road  
Libertyville, Illinois 60048*



## Meeting Minutes - Final

Wednesday, March 4, 2020

8:30 AM

Public Works Facility Maintenance Room

**Public Works, Planning & Transportation Committee**

**1. Call to Order**

*Chair Durkin called the meeting to order at 8:29 a.m.*

**Present** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

*Others present:*

*Sandy Hart, County Board*

*Angelo Kyle, County Board*

*Jim Hawkins, County Administrator's Office*

*Cassandra Torstenson, County Administrator's Office*

*Matthew Meyers, County Administrator's Office*

*Gary Gibson, County Administrator's Office*

*Arin Thrower, Communications*

*Angela Panateri, Communications*

*Alex Carr, Communications*

*Mary Crain, Division of Transportation*

*Shane Schneider, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Jon Nelson, Division of Transportation*

*Darrell Kuntz, Division of Transportation*

*Patrice Sutton, Finance and Administrative Services*

*Brittany Sloan, Public Works*

*Rodney Worden, Public Works*

*Eric Waggoner, Planning Building and Development*

*Krista Braun, Planning Building and Development*

*Chuck Sommer, resident*

**2. Pledge of Allegiance**

*Member Taylor led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

**5. Chair's Remarks**

*Chair Durkin acknowledged this is Rodney Worden's last committee meeting as the Public Works director and said it has been wonderful working with him.*

**6. Old Business**

*There was no old business to discuss.*

**7. New Business**

**REGULAR AGENDA**

**DIVISION OF TRANSPORTATION**

**7.1 [20-0380](#)**

Joint resolution authorizing an agreement with the Illinois Department of Transportation (IDOT), for the highway safety improvements to install snow proof visors on all Lake County Division of Transportation (LCDOT) owned traffic signals throughout Lake County, appropriating \$500,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [20-0380 Snow Proof Visor IDOT Agreement2](#)

*Shane Schneider, Division of Transportation Director, and Jon Nelson, Division of Transportation, presented this item to install snow cones on 1,400 traffic signal heads that the County operates. The County converted all traffic signals to LED lights, but these do not generate enough heat to melt snow and ice off the signal. The snow cones will be placed on the red light indications. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**7.2 [20-0376](#)**

Joint resolution authorizing an agreement with Stanley Consultants, Chicago, Illinois, to provide combined Phase I and Phase II engineering services for improvements along 21st Street, from Delany Road to Illinois Route 173, at a maximum cost of \$1,249,427 and appropriating \$1,500,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [20-0376 21st Street Consultant Agreement Final Draft](#)  
[20-0376 Stanley Consultants, Inc., Vendor Disclosure Statement](#)

*Shane Schneider, Division of Transportation Director, presented this item to resurface a section of 21st Street. The project also will include adding bike path shoulders and replacing a triple cell box culvert, which is at end of its lifecycle. Director Schneider said the department will be studying the intersection of Kenosha Road and 21st Street to evaluate replacing a four-way stop sign with a roundabout or traffic signal. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.3 [20-0379](#)

Joint resolution authorizing an agreement with HR Green, McHenry, Illinois, for combined Phase I and Phase II engineering services for improvements along Deep Lake Road, from Illinois Route 173 to the Illinois/Wisconsin state line, at a maximum cost of \$1,094,523, and appropriating \$1,315,000 of Motor Fuel Tax funds.

**Attachments:** [20-0379 Deep Lake Road Consultant Agreement Final Draft](#)  
[20-0379 HR Green, Vendor Disclosure Statement](#)

*Shane Schneider, Division of Transportation Director, presented this item to complete resurfacing along Deep Lake Road. The project also will study the feasibility of adding an off-road bike path from Wisconsin/Illinois state line to Illinois Route 173. The department also will evaluate intersections at North Avenue and Depot Street, which currently have stop sign control and replace this with a roundabout or traffic signal options. Discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.4 [20-0381](#)

Ordinance requesting the conveyance of parcels of land for right-of-way from the Lake County Forest Preserve District and authorizing an agreement with the Village of Wadsworth and the Lake County Forest Preserve District relating to improvements along Wadsworth Road, from Dilley's Road to the Des Plaines River Bridge.

**Attachments:** [20-0381 Wadsworth Road Safety LCFPD and Village Agreement Final Dr](#)

*Shane Schneider, Division of Transportation Director, presented this item to make improvements to Wadsworth Road from Dilley's Road to the Des Plaines River Bridge. This intersection is a safety issue, seeing 85 crashes over a five-year period. The improvement will include the construction of turn lanes into the Sedge Meadow Forest Preserve and non-motorized improvements from U.S. Route 41 to the Des Plaines River canoe launch. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Hewitt, that this ordinance be recommended for adoption to the consent agenda. Motion carried by voice vote.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.5 [20-0382](#)

Joint resolution authorizing an agreement with the Newport Township Road District relating to the intersection improvements at Wadsworth Road and Dilleys Road.

**Attachments:** [20-0382 Wadsworth Road at Dilleys Newport Road District Agreement](#)

*Shane Schneider, Division of Transportation Director, said as part of the intersection improvement to Wadsworth Road at Dilley's Road, a roundabout will be installed. A section of the project from Dilley's Road from Wadsworth Road to Plaza Lane is under jurisdiction of the Newport Township Road District (Road District). The Road District requested the County to include resurfacing and culvert improvements to Dilley's Road from roundabout to Plaza Lane and will reimburse the County for costs associated with this work. Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**7.6 [20-0383](#)**

Joint resolution authorizing an agreement with the Newport Township Fire Protection District to provide temporary emergency fire protection services for the intersection improvements of Wadsworth Road at Dilleys Road and appropriating \$300,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [20-0383 Wadsworth Road at Dilleys Newport Fire District Agreement](#)

*Shane Schneider, Division of Transportation Director, presented this item to provide assisted funding to the Newport Township Fire Protection District, which will need to operate a second fire station during the Wadsworth Road closure. Director Schneider said it is in best interest of public safety to partner with them and help the district provide proper responsiveness.*

**A motion was made by Member Maine, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**7.7 [20-0384](#)**

Joint committee action item approving Change Order Number Five consisting of an increase of \$6,412.44 for additions to the Rollins Road drainage construction contract.

**Attachments:** [20-0384 Copenhaver Vendor Disclosure](#)

*Shane Schneider, Division of Transportation director, presented this item, which is a change order to request additions to the Rollins Road drainage construction contract.*

**A motion was made by Member Clark, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The**

**motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**7.8 [20-0374](#)**

Joint resolution authorizing a contract with Lake County Grading Company, LLC, Libertyville, Illinois, in the amount of \$15,965,965.15 for the widening and reconstruction of Buffalo Grove Road, between Deerfield Parkway and Illinois Route 22, including improvements to the intersection of Aptakisic Road and Buffalo Grove Road.

**Attachments:** [20-0374 Bid Tab, Buffalo Grove Road Improvements](#)  
[20-0374 Lake County Grading, Vendor Disclosure](#)

*Shane Schneider, Division of Transportation Director, presented this project to widen Buffalo Grove Road from Illinois Route 22 to Deerfield Parkway. This year, work will be done from Illinois Route 22 to Aptakisic to allow construction on Weiland Road to be completed. No lane closures will be needed. Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**7.9 [20-0378](#)**

Joint resolution authorizing the first amendment to the agreement between the City of North Chicago and Lake County for the reconstruction of 14th Street, from Illinois Route 131/Green Bay Road to Sheridan Road.

**Attachments:** [20-0378 14th Street North Chicago Amendment.Final Draft 02.21.20](#)

*Shane Schneider, Division of Transportation Director, presented the item. During the 14th St. reconstruction project, a water main was discovered in a location not previously identified during design. The water main needs to be replaced. The cities of North Chicago and Waukegan have requested financial assistance to cover the unexpected cost of project, and the County has worked with the cities on an agreement. The City of North Chicago will reimburse the County over a five-year period for the cost. Discussion ensued.*

**A motion was made by Member Wilke, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**7.10 [20-0377](#)**

Joint resolution authorizing the first amendment to the agreement between the City of Waukegan and Lake County for the reconstruction of 14th Street, from Illinois Route

131/Green Bay Road to Sheridan Road.

**Attachments:** [20-0377 14th Street Waukegan Amendment.Final Draft 02.21.20](#)

*Shane Schneider, Division of Transportation Director, presented the item. During the 14th St. reconstruction project, a water main was discovered in a location not previously identified during design. The water main needs to be replaced. The cities of North Chicago and Waukegan have requested financial assistance to cover the unexpected cost of project, and the County has worked with the cities on an agreement. The City of Waukegan will reimburse the County over a five-year period for the cost. Discussion ensued.*

*Member Hewitt recused herself from this item.*

**A motion was made by Member Pedersen, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 8 - Chair Durkin, Vice Chair Pedersen, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**Recuse:** 1 - Member Hewitt

**7.11 [20-0394](#)**

Joint resolution authorizing emergency appropriations in Fiscal Year (FY) 2020 for the Lake County Division of Transportation (LCDOT) capital funds budget for project related reimbursement revenue from outside agencies and the related expense.

**Attachments:** [20-0394 DOT Emergency Appropriation - Additional Revenue & Expense](#)

*Shane Schneider, Division of Transportation Director, presented this item. As part of the budget preparation for Fiscal Year (FY) 2020 and part of the year-end activities for FY 2019, additional project related reimbursement revenue from outside agencies and the related expense have been identified.*

**A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**7.12 [20-0003](#)**

Director's Report - Transportation.

*Shane Schneider, Division of Transportation Director, presented paratransit service data, summarizing ridership for the Ride Lake County West service from 2017 to 2019. The data also included the purpose of rides, cost per trip by township, and how many riders use the service annually. The County is evaluating how the countywide service can be funded, particularly as ridership has declined. Discussion ensued.*

## PLANNING BUILDING AND DEVELOPMENT

### 7.13 [20-0041](#)

Director's Report - Planning Building and Development.

*Eric Waggoner, Planning Building and Development director, and Krista Braun, Planning Building and Development, provided topics the department is studying and will present updates to the Committee this spring.*

*Staff continues to engage in conversation with the animal education community regarding regulations for animal exhibitions in unincorporated Lake County. Staff will provide an updated draft to the committee on April 8 and seek final direction to amendments of the ordinance.*

*Staff is reviewing bird friendly design regulations, looking at best practices by avian-related organizations, and will bring to a future meeting options to discuss, including potential incentives within ordinance for bird friendly design, a set of regulations requiring bird friendly design, or a mix of these options. Staff has worked with key stakeholders including the audubon society and Lake County Forest Preserves. Discussion ensued.*

*Director Waggoner said staff members are reviewing short-term rental business regulations and current types in unincorporated Lake County. Currently, the County prohibits short-term rentals in residential areas.*

## PUBLIC WORKS

### 7.14 [20-0385](#)

Presentation of Public Works Annual Update.

**Attachments:** [20-0385 PW Dept Update March 2020.pdf](#)  
[20-0385 PW Engineering Toolbox Update - FY20 Q1.pdf](#)

*Rodney Worden, Public Works director, provided an update on the use of new contracting tools the department is utilizing. The department will give updates quarterly to review the workload as they acquire the right balance of in-house projects and utilizing contract vehicles for specialized engineering services.*

**This matter was presented**

### 7.15 [20-0042](#)

Director's Report - Public Works.

*Rodney Worden, Public Works director, gave an overview of the Public Works Department and pointed out work the department has accomplished within the past year. This includes 100 percent compliance in water and wastewater testing, a five-year rate study to make sure the system is sustainable for long term, consolidation with Lakes Region Sanitary District, and new billing software system.*

*Director Worden also presented work the department will be addressing the next 12 months, including efforts to work with the Stormwater Management Commission and outside entities to look at water holistically and an emergency management update on the Libertyville Estates levee.*

*He thanked the committee members and the board for their support of the Public Works department. Committee members and County Administrator Gary Gibson thanked him for his service to Lake County.*

**8. Executive Session**

**9. County Administrator's Report**

*Matthew Meyers, Assistant County Administrator, said a reception will be held after the Committee of the Whole meeting to show appreciation to Rodney Worden and his service and leadership to Lake County.*

**10. Members' Remarks**

*Member Wasik spoke about the Pew Conference he attended in Washington, D.C., to learn about infrastructure funding. The visit also included meeting with eight congressional offices to pitch for more infrastructure funding, leading to a greater response from Washington in the future.*

*Gary Gibson, County Administrator, thanked Rodney Worden, Public Works Director, for his professionalism and expertise and introduced Austin McFarlane as the interim Public Works director.*

**11. Adjournment**

**A motion was made by Member Clark, seconded by Member Maine, that this item be adjourn. The motion carried unanimously.**

**Aye:** 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

**Next Meeting: April 1, 2020**

*Meeting minutes prepared by Abby Scalf.*

*Respectfully submitted,*

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*Chair*

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*Vice Chair*

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*Public Works, Planning, and Transportation Committee*