

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, February 5, 2020

8:30 AM

2nd Floor, Main Conference Room

Public Works, Planning & Transportation Committee

1. Call to Order

Chair Durkin called the meeting to order at 8:29 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Others present:

Sandy Hart, County Board

Jim Hawkins, County Administrator's Office

Arin Thrower, Communcations

Alex Carr, Communications

Gary Gibson, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Shane Schneider, Division of Transportation

Mary Crain, Division of Transportation

Emily Karry, Division of Transportation

Kevin Carrier, Division of Transportation

Joe Surdam, Division of Transportation

Jon Nelson, Division of Transportation

Justin Effinger, Division of Transportation

Mike Warner, Stormwater Management Commission

Patrice Sutton, Finance and Administrative Services

Eric Waggoner, Planning Building and Development

Krista Braun, Planning Building and Development

Robert Springer, Planning Building and Development

Eric Steffen, Planning Building and Development

Joel Sensenig, Public Works

Clayton Voegtle, attorney Gurnee Truck Stop

Grace Rink, Quercus Consulting

Charles Sommer, Lake County resident

2. Pledge of Allegiance

Chair Durkin led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

There were no remarks from Chair Durkin.

6. Old Business

There was no old business to discuss.

7. New Business

REGULAR AGENDA

DIVISION OF TRANSPORTATION

7.1 [20-0204](#)

Joint resolution authorizing two agreements with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year 2020 by which Pace will continue to coordinate operations of, and partially fund, the Ride Lake County West and the Ride Lake County Central Coordinated Transportation Services in the Townships of Antioch, Avon, Fremont, Grant, Lake Villa, Libertyville, Shields, and Wauconda, also the Villages of Libertyville and Mundelein.

Attachments: [20-0204 2020 Pace Subsidy Agreement draft](#)
[20-0204 2020 Pace Paratransit IGA draft](#)

Shane Schneider, Division of Transportation Director, and Kevin Carrier, Division of Transportation, presented this item to continue to coordinate operations of, and partially fund, the Ride Lake County West and the Ride Lake County Central Coordinated Transportation Services agreement. Discussion ensued including interest to expand service to other geographic areas in the county.

Member Wilke excused himself from discussion as he is Avon Township supervisor.

A motion was made that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Recuse: 1 - Member Wilke

7.2 [20-0205](#)

Joint resolution authorizing separate agreements with the Townships of Antioch, Avon, Fremont, Grant, Lake Villa, and Wauconda providing the terms and conditions for the receipt of Township funds for the Ride Lake County West and Ride Lake County Central services.

Attachments: [20-0205 2020 Paratransit Township IGA Antioch RLCW draft](#)
[20-0205 2020 Paratransit Township IGA Avon RLCW draft](#)
[20-0205 2020 Paratransit Township IGA Fremont RLCW RLCC draft](#)
[20-0205 2020 Paratransit Township IGA Grant RLCW draft](#)
[20-0205 2020 Paratransit Township IGA Lake Villa RLCW draft](#)
[20-0205 2020 Paratransit Township IGA Wauconda RLCW draft](#)

Shane Schneider, Division of Transportation director, and Kevin Carrier and Emily Karry, Division of Transportation, discussed this item on the terms of township funds for the Ride Lake County West and Ride Lake County Central services. Discussion ensued.

Member Wilke recused himself from this discussion as he serves as Avon Township supervisor.

A motion was made by Member Clark, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Recuse: 1 - Member Wilke

7.3 [20-0197](#)

Joint resolution approving Change Order Number One consisting of an increase of \$77,682 and appropriating a supplemental amount of \$55,000 of ¼% Sales Tax funds for additional Phase II engineering services for the intersection improvement of Miller Road at US Route 12.

Attachments: [20-0197 Miller Rd at US 12 - Phase II Consultant Change Order #1](#)
[20-0197 Vendor Disclosure, BLA Inc.](#)

Shane Schneider, Division of Transportation Director, presented this item to address additional engineering services needed for improvements to be made at the intersection of Miller Road and US Route 12. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.4 [20-0206](#)

Joint resolution authorizing an agreement with Peralte-Clark, LLC, Arlington Heights, Illinois, to provide combined Phase I and Phase II design engineering services for the reconstruction of Arlington Heights Road, from approximately 500 feet north of Illinois Route 83 to Lake-Cook Road in the Villages of Buffalo Grove and Long Grove, at a maximum cost of \$2,221,029.28 and appropriating \$2,670,000 of Matching Tax funds.

Attachments: [20-0206 Arlington Heights Rd Reconstruction - Phase II Consultant Agree](#)
[20-0206 Arlington Heights Rd Reconstruction - Village Resolution](#)
[20-0206 Vendor Disclosure, Peralte-Clark, LLC](#)

Shane Schneider, Division of Transportation director, presented this project to reconstruct Arlington Heights Road, which sees 29,000 vehicles per day. The project would begin in 2024. Discussion ensued.

A motion was made by Member Maine, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The

motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.5 [20-0003](#)

Director's Report - Transportation.

Shane Schneider, Division of Transportation director, discussed the fourth meeting of the Lead Agency Working Group where representatives from DuPage County presented their paratransit program. Discussion ensued, understanding how other counties operate and fund paratransit services. Director Schneider stated a representative from McHenry County will present at the next meeting March 11 followed by a roundtable discussion in May.

Director Schneider, Jon Nelson and Justin Effinger, Division of Transportation, discussed a partnership the department is pursuing with Argonne International Labs, utilizing a \$1.5 million grant that would study vehicles' impact and try to reduce energy use and emissions. Discussion ensued.

Director Schneider also praised DOT employee Jon Nelson, who received the Institute of Transportation Engineers' Past President Award for contributions to the engineering industry and sharing his expertise with local communities.

PUBLIC WORKS

7.6 [20-0215](#)

Ordinance amending Chapter 51 of the Lake County Code of Ordinances (water and sewer-related rates for certain Lake County systems) to adjust for a third-party pass-through rate increase to the previously approved ordinance.

Attachments: [20.0215 Chapter 51 Rate Increase - Highlighted Final.pdf](#)

Joel Sensenig, Public Works, presented this item, which is a third party pass through rate increase for retail and wholesale customers who use the County's Southeast Central System. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Taylor, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.7 [20-0218](#)

Joint resolution approving Change Order Number One with Sheridan Plumbing and Sewer, Inc., Bedford Park, Illinois, for additional work of matting to increase the scope of work for Southeast Central Interceptor Heavy Cleaning in the amount of \$144,540.84 from \$732,065.10 to \$876,605.94.

Attachments: [20.0218 Southeast Central Interceptor Heavy Cleaning Vendor Disclosure](#)
[20.0218 Southeast Central Interceptor Heavy Cleaning Agreement.pdf](#)
[20.0218 Southeast Central Interceptor Heavy Cleaning CO#1 Proposal.pdf](#)

Joel Sensenig, Public Works, presented this item requesting a change order for matting to protect the grounds from damage as vehicles and other equipment are utilized to clean the Southeast Central Interceptor.

A motion was made by Member Hewitt, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.8 [20-0042](#)

Director's Report - Public Works.

Joel Sensenig, Public Works, shared the department is holding a public town hall on Feb. 12 to inform residents on what the department is doing to study the North Libertyville Estates levee and ensure the system is in the best condition to handle rainfall events and decrease flooding.

STORMWATER MANAGEMENT COMMISSION

7.9 [20-0211](#)

Joint resolution authorizing an emergency appropriation for the Lake County Flood Hazard Mitigation Project by the Stormwater Management Commission (SMC) in the amount of \$1,732,968 and funded by the Illinois Department of Natural Resources, Office of Water Resources, (IDNR-OWR) Flood Mitigation program.

Attachments: [IDNR IGA 379 Cover Memo](#)
[IDNR SMC IGA 379](#)

Mike Warner, Stormwater Management Commission Director, presented this item on a grant project funded by the Illinois Department of Natural Resources to address eight flood prone properties across the county. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

PLANNING BUILDING AND DEVELOPMENT

7.10 [20-0214](#)

Committee action to approve the Final Development Plan for a major modification to a Conditional Use Permit (CUP) for Planned Unit Development (PUD) Number 7617 to

allow for a reduction in the required amount of landscaping.

Attachments: [Exhibit A](#)

[FDP_LandscapePlan](#)

Eric Waggoner, Planning Building and Development Director, and Krista Braun, Planning Building and Development, presented the Final Development Plan for a major modification to a Conditional Use Permit (CUP) for the Gurnee Truck Stop to allow for a reduction in the required amount of landscaping. The preliminary development plan was approved at the January 14 Board meeting. The final plan includes planting native species, which are appropriate for harsh conditions and compliment the surrounding area. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Clark, that this item be approved. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.11 [20-0225](#)

Joint resolution approving an Intergovernmental Agreement with the Village of Hainesville (Village) for access to the County's Land Management System, Tyler Energov.

Attachments: [Hainesville IGA Final](#)

Eric Waggoner, Planning Building and Development Director, and Eric Steffen, Planning Building and Development, presented the Intergovernmental Agreement with the Village of Hainesville to acquire licensing for the Tyler Energov system. There is currently a partnership with the village for permitting and inspection services. This will allow the village to take advantage of the benefits of this technology. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.12 [20-0223](#)

Presentation of proposed ordinance amendments to the Lake County, Illinois Code of Ordinances to regulate entertainment-oriented animal exhibitions in unincorporated Lake County.

Attachments: [Info Paper Animal Exhibitions \(01-29-20\)](#)

[Animal Exhibitions Text Amendments Draft](#)

Eric Waggoner, Planning Building and Development Director, and Krista Braun, Planning Building and Development, presented a draft set of proposed amendments that would

prohibit entertainment-oriented animal exhibitions in the unincorporated area. The exception would be exhibitions deemed for educational or agricultural purposes in which properties are zoned and established as permanent venues for such exhibitions with animals housed on site.

The Committee directed staff at its September 25, 2019 meeting to draft ordinance language that would restrict or regulate entertainment oriented animal exhibitions in unincorporated areas. The County is taking this proactive effort to make it easier for County and State agencies to protect animal welfare.

Substantial discussion ensued. Staff will use Committee feedback to make amendments to the draft ordinance for Committee action in advance of the Zoning Board of Appeals process.

This matter was presented

7.13 [20-0041](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Planning Building and Development Director, said the department, per the previous direction of the Planning Building and Zoning Committee, directed staff beginning in 2018 to periodically review best practices research and advancement regarding bird-friendly regulations for building construction. Staff looks at advancements at local, national and international levels to identify best practices approaches that individual communities have adapted to mitigate bird strikes against buildings. Staff will bring its findings to a subsequent meeting to get the Committee's feedback and direction on moving forward on potential amendments to the ordinance to address zoning and building codes. Director Waggoner said the intent is to develop a reasonable approach that does not limit or prohibit opportunities for property owners and developers. Discussion ensued.

8. Executive Session

9. County Administrator's Report

Matt Meyers introduced Arin Thrower, Chief Communications Officer.

10. Members' Remarks

Member Taylor invited the committee to attend the SMC Committee meeting on Feb. 6 for their annual awards ceremony. Jim Bock, long-time attorney for SMC, will be receiving an award.

11. Adjournment

Next Meeting: February 26, 2020.

Meeting minutes prepared by Abby Scalf.

Respectfully submitted,

Chair

Vice Chair

Public Works, Planning, and Transportation Committee