

# **Lake County Illinois**



## **Meeting Minutes - Final**

**Friday, September 25, 2020**

**3:00 PM**

**Via Zoom or phone**

**<https://us02web.zoom.us/j/81418784896>**

**Meeting ID: 814 1878 4896**

**(312) 626-6799**

**HCDC Advisory and Recommendation Committee –**  
**Infrastructure**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the August 21, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

**PUBLIC VIEWING:** Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Public Works Conference Room at 650 W. Winchester Rd., Libertyville, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

Public comments are welcomed and encouraged. Public comments received by noon on Friday, September 25, 2020 will be read at the appropriate time in the agenda.

Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment. All comments received will be included in the meeting minutes regardless of whether they are read aloud at the meeting.

Public comments shall be emailed to [lwalley@lakecountyil.gov](mailto:lwalley@lakecountyil.gov) with the following information:

- Subject title: Housing and Community Development Commission
- Name
- Organization
- Topic or agenda item

Meeting participants will also be able to post written comment in the meeting chat box.

**1. ROLL CALL**

*The meeting of the Housing & Community Development Commission's (HCDC) Public Infrastructure Advisory & Recommendation Committee (ARC) was called to order at 3:22 p.m.*

*Guest: Eric Foote of PADS Lake County; KL, a Lake County citizen; and Cassandra Torstenson of the Lake County Administrator's Office*

*Staff: Eric Waggoner, Brenda O'Connell, Dominic Strezo, Irene Marsh-Elmer and Laura Walley*

**Present** 3 - Commissioner Williams, Commissioner Hewitt and Commissioner McKinney

**Excused** 1 - Commissioner Henley

**2. APPROVAL OF MINUTES**

**2.1 [20-1310](#)**

Approval of the May 29, 2020 Minutes

**Attachments:** [5.29.20 Draft Minutes](#)

**A motion was made by Commissioner Williams, seconded by Commissioner Hewitt, to approve the May 29, 2020 minutes. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Williams, Commissioner Hewitt and Commissioner McKinney

**3. PUBLIC COMMENT (items not on the agenda)**

*There were no public comments.*

**4. OLD BUSINESS**

*There was no old business.*

**5. NEW BUSINESS**

**5.1 [20-1287](#)**

Approval of revisions to the Public Improvements Application for Program Year 2021

**Attachments:** [DRAFT PY2021 Public Improvements Application \(Clean\)](#)  
[DRAFT PY2021 Public Improvements Application \(Redline\)](#)

*Presented by Brenda O'Connell, Continuum of Care Program Coordinator*

**A motion was made by Commissioner Williams, seconded by Commissioner Hewitt, to forward the proposed PY2021 Public Improvements Application to the Housing and Community Development Commission for approval. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Williams, Commissioner Hewitt and Commissioner McKinney

## 6. STAFF REPORTS

*Brenda O'Connell introduced Eric Tellez, Community Development Planner, who gave a presentation on the current state of economic development in Lake County. He informed the ARC members on current employment trends and the federal, state and local efforts to assist small businesses. Commissioner Williams provided additional information on the County's current workforce and the number of people unemployed.*

*Brenda O'Connell stated that during the October HCDC meeting Action Plan amendments will be presented, as Lake County continues to allocate the CARES ACT funding to best assist with Lake County's ongoing recovery. Additionally, the next application and review process will begin for the annual funding round.*

## 7. ADJOURNMENT

**A motion was made by Commissioner Williams, seconded by Commissioner McKinney, to adjourn the meeting at 3:50 p.m. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Williams, Commissioner Hewitt and Commissioner McKinney