

Lake County Illinois



Meeting Minutes - Final

Friday, February 21, 2020

2:00 PM

**2nd floor Conference Room - Central Permit Facility
500 W. Winchester Road, Libertyville, IL**

**HCDC Advisory and Recommendation Committee –
Infrastructure**

1. ROLL CALL

The meeting of the Housing & Community Development Commission's (HCDC) Public Infrastructure Advisory & Recommendation Committee (ARC) was called to order at 2:04 p.m.

Guests: Mary Carmody and Andrae Sutherland of Midwest Veterans Closet; Laura Ramirez of A Safe Place; Christopher Fitzgerald of Arden Shore; Carmen Patlan of Highwood Public Library; Eric Foote of PADS Lake County; Ken Barber of Adelante Center for Entrepreneurship; Jim Archibald of MAS; Bev Saiz of Clearbrook; Beverly Mull of Scholars Soaring Cultural Center; Eddie Soto of Lake County Tech Hub; Ben Richards of Waukegan Park District; and Sonolito Bronson of the City of Zion
Staff: Jodi Gingiss, Dominic Strezo, Eric Tellez and Laura Walley

Present 3 - Commissioner Williams, Commissioner Hewitt and Commissioner McKinney

Excused 1 - Commissioner Henley

2. APPROVAL OF MINUTES

2.1 [20-0357](#)

Approval of the September 20, 2019 Minutes

Attachments: [9.20.19 Draft Minutes.pdf](#)

A motion was made by Commissioner Hewitt, seconded by Commissioner McKinney, to approve the September 20, 2019 minutes. The motion carried by the following vote:

Aye: 3 - Commissioner Williams, Commissioner Hewitt and Commissioner McKinney

3. PUBLIC COMMENT (items not on the agenda)

There were no public comments.

4. OLD BUSINESS

There was no old business.

5. NEW BUSINESS

5.1 [20-0314](#)

Program Year 2020 (PY2020) Public Improvements Application Round Presentation, Deliberations and Allocations - Discussion and Recommendation

Presented by Jodi Gingiss, Community Development Administrator; Dominic Strezo, Environmental Project Coordinator; and Eric Tellez, Planner

Eric Foote, of PADS Lake County, thanked the ARC for its consideration of his agency's application to remodel shower stalls into additional toilet facilities.

Carmen Patlan, of Highwood Public Library, thanked the Committee for reviewing the Library's request for funds to improve its facility, especially the addition of an ADA-compliant main entry.

Laura Ramirez, of A Safe Place, asked that the ARC consider the agency's request for funds to replace the shelter's roof, gutter and downspouts, as there have been damages caused due to leaking.

Funding Recommendations:

Clearbrook – Drainage Improvements at Group Home - \$134,000

PADS Lake County – Bathroom Renovations - \$28,243

A Safe Place – Roof Repair at Shelter- \$73,000

Arden Shore – Addition to Group Home - \$15,000

Highland Park Community Nursery – Playground Improvements - \$40,000

Highwood Public Library – Library Renovations - \$46,000

WINGS – Renovations at Group Home - \$11,500

Motion: To append and forward the lack of the funding recommendations for the economic development applications to the HCDC.

Motion Made By: Bethany Williams

Motion 2nd By: Diane Hewitt

Motion approved

Motion: To forward Tier 2 project funding recommendations for Greater Waukegan Development Coalition and Youth Conservation Corps to the HCDC for approval.

Motion Made By: Bethany Williams

Motion 2nd By: Billy McKinney

Motion approved

A motion was made by Commissioner Hewitt, seconded by Commissioner Williams, to forward the funding recommendations, as presented above, to the Housing & Community Development Commission (HCDC) for approval. The motion carried by the following vote:

Aye: 3 - Commissioner Williams, Commissioner Hewitt and Commissioner McKinney

5.2 [20-0360](#)

Public Improvements Responses to Call of Five-Year Projects - Presentation, Discussion and Recommendation

Presented by Jodi Gingiss, Community Development Administrator; Dominic Strezo, Environmental Project Coordinator; and Eric Tellez, Planner

Three of the entities that submitted 5-year project applications, Adelante Center, Midwest Veterans Closet and the City of Zion, gave presentations of their proposals.

Funding Recommendations:

Adelante Center – Capacity Building: Urban Farm & Food Hall - \$25,000

Midwest Veterans Closet – Site Improvements - \$75,000

City of Zion – Galilee Demolition - \$150,000

Motion: To forward the Adelante Center and Midwest Veterans Closet funding recommendations to the HCDC for approval.

Motion Made By: Diane Hewitt

Motion 2nd By: Bethany Williams

Motion approved

A motion was made by Commissioner Williams, seconded by Commissioner Hewitt, to forward the City of Zion Galilee demolition project to the HCDC for approval. The motion carried by the following vote:

Aye: 2 - Commissioner Williams and Commissioner Hewitt

Abstain: 1 - Commissioner McKinney

6. STAFF REPORTS

There were no staff reports.

7. ADJOURNMENT

A motion was made by Commissioner Williams, seconded by Commissioner McKinney, to adjourn the meeting at 3:44 p.m. The motion carried by the following vote:

Aye: 3 - Commissioner Williams, Commissioner Hewitt and Commissioner McKinney