

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 12, 2020

2:30 PM

**2nd floor Conference Room - Central Permit Facility
500 W. Winchester Road, Libertyville, IL**

**Housing and Community Development Commission
- Executive Committee**

1. ROLL CALL

Chairman Pedersen called the meeting of the Housing and Community Development Commission (HCDC) Executive Committee to order at 2:37 p.m.

Guests: Ken Barber of Adelante Center for Entrepreneurship; Cassandra Torstenson of the County Administrator's Office; and Michael Meehan of the HCDC

Staff: Eric Waggoner, Jodi Gingiss, Dominic Strezo, Irene Marsh-Elmer, Eric Tellez and Laura Walley

Present 7 - Dan Venturi, Janet Swartz, Ray Rose, Linda Pedersen, Steve Carlson, Jennifer Clark and Billy McKinney

2. APPROVAL OF MINUTES

2.1 [20-0307](#)

Approval of the January 15, 2020 Minutes

Attachments: [1.15.20 Draft Minutes.pdf](#)

A motion was made by Commissioner Swartz, seconded by Vice-Chairman Venturi, to approve the January 15, 2020 minutes. The motion carried by the following vote:

Aye 7 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Rose, Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Clark and Commissioner McKinney

3. CHAIR'S REMARKS

Chairman Pedersen had no remarks.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

5.1 [20-0301](#)

Discussion: Review of 2019 Planning Process for the 2020-24 Plan for the U.S. Department of Housing & Urban Development (HUD) - "HUD Strategic Plan".

Attachments: [Graphic_2020-24 HUD Strategic Plan Needs & Goals](#)
[Incorporating AFH into the Consolidated and Annual Action Plan](#)
[HCDC 2020-24 Funding Allocation Guidelines](#)

Presented by Jodi Gingiss, Community Development Administrator

6. NEW BUSINESS

6.1 [20-0304](#)

Nomination and Election of Executive Committee Officers

Attachments: [HCDC Executive Committee Members Jan 2020](#)

Presented by Jodi Gingiss, Community Development Administrator

Motion: To nominate Linda Pedersen to serve as Chairman of the Executive Committee.

Motion Made By: Daniel Venturi

Motion 2nd By: Janet Swartz

Motion approved

Motion: To nominate Daniel Venturi to serve as Vice-Chairman of the Executive Committee.

Motion Made By: Janet Swartz

Motion 2nd By: Ray Rose

Motion approved

6.2 [20-0305](#)

Appointment of Advisory & Recommendation Committee (ARC) members

Attachments: [ARC Membership 2020 Proposal](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Swartz, to approve the ARC memberships, as presented within the agenda packet. The motion carried by the following vote:

Aye 7 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Rose, Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Clark and Commissioner McKinney

6.3 [20-0306](#)

APPEALS HEARING (IF REQUESTED): 2020 Applications & Five-Year Call for Strategic Projects & Proven Housing Programs

No agencies requested an appeal, so there was no action required on this item.

7. STAFF REPORTS

Jodi Gingiss asked the Executive Committee (EC) members what topics they would like to have presented during upcoming HCDC meetings. Member Carlson asked about the transit ideas that have been discussed and how the limited funding allocations that could be recommended by the HCDC would prove sufficient to affect the County's transportation issues. Member Swartz requested presentations by current grant recipients, suggesting that this would also help the newer HCDC members to understand the programs provided by those entities. She asked that the entity profiles include information on any changes or struggles that the agencies or organizations have encountered recently. Member Venturi suggested that Community Development staff provide the presentations and that they occur during the appropriate Advisory & Recommendation Committee (ARC) meetings,

due to the large number of entities that these updates would entail. Member Clark suggested that the updates also highlight each entity's recent accomplishments.

Jodi Gingiss informed the EC that the City of Zion had submitted several property sites for proposed 5-year projects and the reviews would be divided across several ARCs.

8. ADJOURNMENT

A motion was made by Vice-Chairman Venturi, seconded by Commissioner McKinney, to adjourn the meeting at 3:11 p.m. The motion carried by the following vote:

Aye 7 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Rose, Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Clark and Commissioner McKinney