

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, July 15, 2020

3:30 PM

Via Zoom or Phone (312) 626-6799

Meeting ID: 823 7603 9742 Password: 028915

[https://us02web.zoom.us/j/82376039742?](https://us02web.zoom.us/j/82376039742?pwd=RVVraXF5WXZuOUZKYzRKWHBNRmxzQT09)

[pwd=RVVraXF5WXZuOUZKYzRKWHBNRmxzQT09](https://us02web.zoom.us/j/82376039742?pwd=RVVraXF5WXZuOUZKYzRKWHBNRmxzQT09)

Housing and Community Development Commission

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the June 26, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

PUBLIC VIEWING: Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

Public comments are welcomed and encouraged. Public comments received by noon on Wednesday, July 15, 2020 will be read at the appropriate time in the agenda.

Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment. All comments received will be included in the meeting minutes regardless of whether they are read aloud at the meeting.

Public comments shall be emailed to lwalley@lakecountyil.gov with the following information:

- Subject title: Housing and Community Development Commission
- Name
- Organization
- Topic or agenda item

Meeting participants will also be able to post written comment in the meeting chat box.

1. ROLL CALL

Chairman Rose called the meeting of the Housing and Community Development Commission (HCDC) to order at 3:34 p.m.

Guests: Robert Shears of Youth Conservation Corps and Cassandra Torstenson of the Lake County Administrator's Office

Staff: Eric Waggoner, Brenda O'Connell; Michele Slav, Dominic Strezo, Irene Marsh-Elmer, Eric Tellez and Laura Walley

Present 13 - Michael Meehan, Ray Rose, Anne Flanigan Bassi, Bethany Williams, Stephen Henley, Linda Pedersen, Diane Hewitt, Mary Cunningham, Steve Carlson, Janet Swartz, Laureen Wilhoit, Kathleen O'Connor and Marah Altenberg

Excused 5 - Jennifer Clark, Sharaka Leonard, Billy McKinney, Mary Dominiak and Dan Venturi

2. APPROVAL OF MINUTES

2.1 [20-0959](#)

Approval of the June 10, 2020 Minutes

Attachments: [6.10.20 Draft Minutes.pdf](#)

A motion was made by Commissioner Hewitt, seconded by Vice-Chairman Pedersen, to approve the June 10, 2020 minutes. The motion carried by the following vote:

Aye 12 - Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Williams, Commissioner Henley, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Commissioner Swartz, Commissioner Wilhoit, Commissioner O'Connor and Commissioner Altenberg

Present 1 - Ex-Officio Member Carlson

3. CHAIR'S REMARKS

Chairman Rose thanked those in attendance for their time.

4. PUBLIC COMMENT (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 [20-0949](#)

Discussion - Grant Performance Update

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

6.2 [20-0950](#)

Presentation and Discussion - Department of Housing & Urban Development (HUD)

Proposed Third Amendment to the Program Year 2019 Annual Action Plan (AAP).

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

6.3 [20-0951](#)

PUBLIC HEARING - Department of Housing & Urban Development (HUD) Proposed Third Amendment to the Program Year 2019 Annual Action Plan (AAP).

Chairman Rose requested a motion to open the Public Hearing.

Motion: To open the Public Hearing at 3:48 p.m.

Motion Made By: Janet Swartz

Motion 2nd By: Steve Henley

Motion approved

There were no public comments.

Motion: To close the Public Hearing at 3:50 p.m.

Motion Made By: Mary Cunningham

Motion 2nd By: Linda Pedersen

Motion approved

6.4 [20-0952](#)

Joint resolution - Approval the Proposed Third Amendment to the Program Year 2019 Annual Action Plan (AAP).

Attachments: [2019 AAP 3rd Amendment redline](#)

Chairman Rose requested a motion on the proposed Joint Resolution.

A motion was made by Commissioner Williams, seconded by Vice-Chairman Pedersen, to approve the Joint Resolution of the proposed Third Amendment to the PY2019 Annual Action Plan. The motion carried by the following vote:

Aye 12 - Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Williams, Commissioner Henley, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Commissioner Swartz, Commissioner Wilhoit, Commissioner O'Connor and Commissioner Altenberg

Present 1 - Ex-Officio Member Carlson

6.5 [20-0955](#)

Presentation and Discussion - Department of Housing & Urban Development (HUD) Proposed First Amendment to the Program Year 2020 Annual Action Plan (AAP).

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

6.6 [20-0956](#)

PUBLIC HEARING - Department of Housing & Urban Development (HUD) Proposed First Amendment to the Program Year 2020 Annual Action Plan (AAP).

Chairman Rose requested a motion to open the Public Hearing.

Motion: To open the Public Hearing at 3:56 p.m.

Motion Made By: Diane Hewitt

Motion 2nd By: Linda Pedersen

Motion approved

There were no public comments.

Motion: To close the Public Hearing at 3:58 p.m.

Motion Made By: Mary Cunningham

Motion 2nd By: Bethany Williams

Motion approved

6.7 [20-0957](#)

Joint resolution - Approval of the First Amendment to the Program Year 2020 Annual Action Plan (AAP).

Attachments: [2020 AAP 1st Amendment](#)

Chairman Rose asked if there were any questions on this item, to which there was no response. He then requested a motion on the proposed First Amendment.

A motion was made by Commissioner O'Connor, seconded by Commissioner Henley, to approve the Joint Resolution of the proposed First Amendment to the PY2020 Annual Action Plan. The motion carried by the following vote:

Aye 11 - Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Henley, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Commissioner Swartz, Commissioner Wilhoit, Commissioner O'Connor and Commissioner Altenberg

Present 1 - Ex-Officio Member Carlson

Not Present 1 - Commissioner Williams

6.8 [20-0958](#)

Commission Action Item - Approval of the Allocation Plan for the Second Allocation of Emergency Solutions Grant Funding (ESG-CV2) through the CARES Act.

Attachments: [ESG-CV2 Plan Memo](#)

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

A motion was made by Commissioner Hewitt, seconded by Commissioner Swartz, to approve the proposed Allocation Plan for the Second Allocation of ESG-CV2

funding through the CARES Act. The motion carried by the following vote:

Aye 12 - Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Henley, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Ex-Officio Member Carlson, Commissioner Swartz, Commissioner Wilhoit, Commissioner O'Connor and Commissioner Altenberg

Not Present 1 - Commissioner Williams

7. STAFF REPORTS

Brenda O'Connell reminded the Commissioners that there was no August meeting scheduled and said she hoped everyone would enjoy the time off. She stated it was possible that Lake County might receive additional CARES Act funding for the Community Development Block Grant (CDBG) program during the third round of COVID-19 funding.

Staff mentioned that Lake County's 2019 accomplishment of attaining Functional Zero for Veteran Homelessness had recently been mentioned during a televised program. Brenda O'Connell stated that a portion of the celebration for this achievement was shown during a History Channel program, in partnership with Built for Zero.

8. ADJOURNMENT

A motion was made by Commissioner Cunningham, seconded by Commissioner Henley, to adjourn the meeting at 4:08 p.m. The motion carried by the following vote:

Aye 11 - Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Henley, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Cunningham, Commissioner Swartz, Commissioner Wilhoit, Commissioner O'Connor and Commissioner Altenberg

Present 1 - Ex-Officio Member Carlson

Not Present 1 - Commissioner Williams