

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Thursday, September 5, 2019**

**8:15 AM**

**SPECIAL MEETING**

**Assembly Room, 10th Floor - Courthouse and Administrative  
Complex, 18 N County Street, Waukegan**

**Financial and Administrative Committee**

**1. Call to Order**

*Chair Frank called the meeting to order at 8:15 a.m.*

**Present** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

*Others present:*

*Alex Carr, Communications*

*Zach Creer, Finance and Administrative Services*

*Anthony Cooling, Finance and Administrative Services*

*Mary Ross-Cunningham, County Board*

*Danny Davis, Court Administration*

*Sandy Hart, County Board*

*James Hawkins, County Administrator's Office*

*Diane Hewitt, County Board*

*Gary Gibson, County Administrator's Office*

*Doretha Johnson, Division of Transportation*

*Carl Kirar, Facilities and Construction Services*

*Chris Kopka, Human Resources*

*Ann Maine, County Board*

*Matt Meyers, County Administrator's Office*

*Mark Pfister, Health Department*

*Andrea Rosen, Communications*

*Shane Schneider, Division of Transportation*

*Patrice Sutton, Finance and Administrative Services*

*Micah Thornton, Circuit Court Clerk's Office*

*Blana Vela-Schneider, County Administrator's Office*

*Michael Wheeler, Finance and Administrative Services*

**2. Pledge of Allegiance**

*Member Wilke led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*Chair Frank thanked the committee and staff for their efforts to hold a special meeting.*

**6. Old Business**

*There was no old business to conduct.*

7. **New Business**

**CONSENT AGENDA**

**REGULAR AGENDA**

**FINANCIAL & ADMINISTRATIVE**

7.1 **19-1415**

Resolution accepting and placing on file an estimate of the annual aggregate tax levy and providing for the apportionment of estimated taxes across the various items for the Fiscal Year (FY) 2020 Appropriation Ordinance as will be adopted by the County Board of Lake County, Illinois (County Board).

**Attachments:** [2019 Tax Levy Calculation presentation.pdf](#)  
[Property Tax 5 year History EAV chart 090519.pdf](#)

*Finance and Administrative Services Director Patrice Sutton provided a presentation regarding the annual aggregate tax levy and the apportionment of estimated taxes for FY 2020. She reported that the County faces a number of challenges with it's FY2020 budget which includes: (1) a significant increase in the Illinois Municipal Retirement Fund rate, (2) departmental new program requests exceeding \$6,000,000, and (3) lower growth in estimated assessed values Director Sutton reviewed multiple scenarios and discussion ensued regarding the County's budget policy and its reserves. Staff will bring back an item related to the Reserve Fund Balance at the September 26, 2019 meeting.*

*Member Wilke moved, seconded by Member Didech, to approve the item.*

*Member Wilke, moved, seconded by Member Didech, to amend the language in the resolution to place on file an estimate of the annual aggregate tax levy to capture only new property growth. On a voice vote, the motion carried unanimously.*

*Aye: 7 - Chair Frank, Vice-Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik, and Member Wilke*

**A motion was made by Member Wilke, seconded by Member Didech, that this item be recommended for adoption, as amended, to the regular agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

8. **Executive Session**

*The Committee did not enter into Executive Session.*

9. **County Administrator's Report**

*There was no report from the County Administrator's Office.*

10. **Members Remarks**

*There were no remarks from members.*

**11. Adjournment**

**Chair Frank adjourned the meeting at 8:48 a.m.**

**Next Meeting: September 26, 2019**

*Minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chair*

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*Vice-Chair*

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*Financial and Administrative Committee*