

Lake County Illinois

*Central Permit Facility
500 W Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, January 9, 2019

8:30 AM

2nd Floor, Main Conference Room

Public Works, Planning & Transportation Committee

1. Call to Order

Chair Durkin called the meeting to order at 8:30 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Others present:

Shane Schneider, Division of Transportation

Rodney Worden, Public Works

Eric Waggoner, Planning, Building and Development

Jimmy Lee, Lake County Resident

Anthony Cooling, Finance and Administrative Services

Michael Wheeler, Finance and Administrative Services

Dakisha Wesley, Assistant County Administrator

Patrice Sutton, Finance and Administrative Services

Al Giertych, Division of Transportation

Ryan Horne, Finance and Administrative Services

Conor Schultz, County Administrator's Office

Zach Creer, Finance and Administrative Services

Kevin Carrier, Division of Transportation

Kevin Kerrigan, Division of Transportation

Mike Klemens, Division of Transportation

Jon Nelson, Division of Transportation

Matt Emde, Division of Transportation

Doretha Johnson, Division of Transportation

Glenn Petho, Division of Transportation

Herb Reidel, Fremont Township

RuthAnne Hall, Finance and Administrative Services

Darrell Kuntz, Division of Transportation

Terry Fleming, Lake County Resident

Brad Newman, Lake County Resident

Kristen Braun, Planning, Building and Development

Mike Prusila, Stormwater Management

Brooke Hooker, Communications

Angela Panateri, Communications

LaMonte May, Miracapo Pizza Co.

Josh Wallace, Division of Transportation

Heidie Hernandez, County Board Office

Amy McEwan, Interim County Administrator

RuthAnne Hall, Finance and Administrative Services

Darrell Kuntz, Division of Transportation

2. Pledge of Allegiance

Member Taylor led the Pledge of Allegiance.

3. **Addenda to the Agenda**

There was no addenda to the agenda.

4. **Public Comment**

The public did not provide any comment.

5. **Chair's Remarks**

Chair Durkin welcomed everyone to the new Public Works, Planning, and Transportation Committee.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

CONSENT AGENDA (Items 7.1 - 7.2)

APPROVAL OF MINUTES

DIVISION OF TRANSPORTATION

7.1 **18-1545**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently designated 30 MPH, on Maple Street/Willow Street, located in Antioch Township in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

A motion was made by Member Maine, seconded by Member Wilke, that this Consent Agenda be recommended for adoption to the Lake County Consent Agenda. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.2 **18-1546**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently designated 30 MPH, on Oak Spring Lane/Timber Lane/Tanya Trail/River Drive, located in Libertyville Township in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

A motion was made by Member Maine, seconded by Member Wilke, that this Consent Agenda be recommended for adoption to the Lake County Consent Agenda. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

REGULAR AGENDA

PUBLIC WORKS

7.3 **19-0043**

Joint resolution authorizing an emergency appropriation in the amount of \$1,006,684.43 within the Lake County Public Works Department's Fund 610 for the initial interest payment on the Des Plaines River Water Reclamation Facility's (WRF) Illinois Environmental Protection Agency (IEPA) L17-5013 debt service loan.

Public Works Director Rodney Worden reported that due to reaching a certain level of completion ahead of schedule the initial interest payment on the Des Plaines River Water Reclamation Facility is needed. However, since this is after the approval of the County's 2018 budget, a request for an emergency appropriation is needed.

A motion was made by Member Wilke, seconded by Member Clark, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.4 [19-0042](#)

Joint resolution authorizing a one-year contract extension with Advanced Utility Systems, Inc., Toronto, Ontario, in the amount of \$44,469.03 for proprietary software licenses and maintenance services thru December 31, 2019.

Attachments: [19-0042 Advanced Bid exemption request.pdf](#)
[19-0042 Advanced Utility Purchasing Award Information.pdf](#)

Public Works Director Rodney Worden noted, if approved, this will provide for a one year extension with Advanced Utility Systems for a software license and maintenance until the new system is implemented.

A motion was made by Member Maine, seconded by Member Pedersen, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.5 [19-0061](#)

Ordinance proposing to re-establish of Lake County Special Service Area (SSA) Number 12 (SSA #12) and providing for a public hearing and other procedures in connection therewith (Woods of Ivanhoe).

Attachments: [SSA #12 Renewing Ordinance 2019 \(1.10.19\)](#)
[SSA 12- For Committee Item FINAL v2](#)

Assistant County Administrator Dakisha Wesley, Conor Schultz of the County Administrator's Office and Zach Creer of Finance and Administrative Services provided a brief background and details on re-establishing SSA #12. Much discussion occurred and there was consensus to hold the public hearing on March 20, 2019.

A motion was made by Member Vealitzek, seconded by Member Wilke, that this

ordinance be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.6 [19-0060](#)

Director's Report - Public Works.

Public Works Director Rodney Worden provided an update on the Lake Sanitary District. The district is a small operation. Currently, operations are being merged with the County to eventually dissolve the district. It was noted that rates will not change but savings have been confirmed. A modified agreement can be expected to return in March for approval.

The Director's Report for Public Works concluded.

PLANNING, BUILDING AND ZONING

7.7 [19-0039](#)

Joint resolution ratifying an emergency procurement with Lake County Grading Company, Libertyville, Illinois, in the amount of \$60,800 for the emergency demolition of a dangerous and unsafe structure deemed to be an immediate and continuing hazard to the community.

Attachments: [Tarkowski Narrative](#)

Planning, Building and Development Director Eric Waggoner, Bob Spring and Matt Meyers of the Planning, Building Development Department reported on the request for the demolition of a property located in unincorporated Cuba Township.

A motion was made by Member Taylor, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.8 [19-0059](#)

Director's Report - Planning, Building and Development.

Planning, Building and Development Director Eric Waggoner provided details on the types of items that the Planning, Building and Development Department will be bringing forward to this Committee.

This item was discussed.

DIVISION OF TRANSPORTATION

7.9 [19-0027](#)

Presentation of department overview and Five-Year Highway Improvement Plan summary.

Attachments: [19-0027 PWPT New Committee Members-DOT Overview 1-9-2019](#)
[19-0027 PWPT New Committee Members-DOT Overview 1-9-2019](#)

Division of Transportation Director Shane Schneider introduced himself. He provided the

members with a briefing book and a full department overview.

This item was presented.

7.10 [19-0025](#)

Joint resolution authorizing the transfer of a temporary easement and a permanent easement, near the Peterson Road and Behm Lane intersection, from Lake County to the Central Lake County Joint Action Water Agency (CLCJAWA).

Attachments: [19-0025 CLCJAWA-LCDOT Permanent Easement Agreement Draft](#)
[19-0025 CLCJAWA-LCDOT Temporary Easement Agreement Draft](#)

Division of Transportation Director Shane Schneider indicated that this request authorizes the transfer of a temporary and permanent easement from Lake County to CLCJAWA.

A motion was made by Member Hewitt, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.11 [19-0023](#)

Joint resolution appropriating \$30,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the installation of traffic signals on Sunset Avenue, from Green Bay Road to Golf Road in the City of Waukegan, and designated as Section 12-00999-30-TL.

Division of Transportation Director Shane Schneider reported on the use of funds from the 1/4% Tax to acquire necessary right-of-way and cover other right-of-way costs associated with installing traffic signal for this project.

This matter was approved and referred on to the Financial and Administrative Committee

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.12 [19-0002](#)

Joint resolution authorizing an agreement with Corbin Design, Traverse City, Michigan, for consulting and design services for a bike path wayfinding signage study, in the amount of \$125,760, appropriating \$155,000 of ¼% Sales Tax for Transportation funds, and designated as Section 18-00999-49-BT.

Attachments: [19-0002 Bike Path Wayfinding Study Consultant Agreement](#)

Division of Transportation Director Shane Schneider reported on the consulting and design services for the bike path wayfinding signage study. He noted that public outreach will be done during the planning process. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative

Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.13 [19-0024](#)

Joint resolution authorizing an agreement with Parsons, Chicago, Illinois, for a feasibility study along Lewis Avenue, from Illinois Route 137 to Sunset Avenue, in an amount of \$541,785, appropriating \$651,000 of ¼% Sales Tax for Transportation funds, and designated as Section 18-00082-10-ES.

Attachments: [19-0024 Lewis Avenue Feasibility Study Engineering Agreement](#)

Division of Transportation Director Shane Schneider reported on the feasibility study to ensure the project aligns with the future needs of the corridor.

A motion was made by Member Wilke, seconded by Member Pedersen, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.14 [19-0022](#)

Joint resolution appropriating a supplemental amount of \$214,000 of Matching Tax funds and approving Change Order Number Three in the amount of \$203,332.01, for the repair and stabilization of an existing sheet piling wall adjacent to the multi-use path on the north side of Grass Lake Road along with repairs to the concrete bridge substructure, and designated as Section 16-00059-11-BR.

Attachments: [19-0022 Grass Lake Road, Change Order 3](#)

Division of Transportation Director Shane Schneider noted that this change order repairs and stabilizes an existing sheet piling wall and provides necessary repairs to the concrete bridge.

A motion was made by Member Wasik, seconded by Member Clark, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Vealitzek

7.15 [19-0001](#)

Director's Report - Transportation.

Division of Transportation Director Shane Schneider reported that the department is embarking on a third study called the Single Occupied Vehicle Reduction Study. This study will help the County find ways to reduce the number of single occupied vehicles. A consultant has been selected to conduct the study. The cost of the study is approximately

\$500,000. Mr. Schneider recommends that the department submit a grant application and if successful the County could save 80 percent of the estimated cost. Discussion ensued.

This item was presented.

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Interim County Administrator Amy McEwan noted that each department's director will be providing an annual update that includes the departments accomplishments from the previous year as well as their projected projects for this year.

11. Members' Remarks

There were no members' remarks.

12. Adjournment

The meeting adjourned at 11:54 a.m.

A motion was made by Member Hewitt, seconded by Member Clark, that this item be adjourn. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Next Meeting: January 30, 2019

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice Chairman

Public Works, Planning and Transportation Committee