

Lake County Illinois

*Central Permit Facility
500 W Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Thursday, January 3, 2019

1:00 PM

SPECIAL MEETING

Conference Room A

Committee of the Whole

1. Call to Order

Vice-Chair Cunningham called the meeting to order at 1:03 p.m. She reported Chair Hart was unable to attend the meeting due to a personal emergency.

Present 13 - Member Cunningham, Member Barr, Member Carlson, Member Clark, Member Didech, Member Durkin, Member Kyle, Member Martini, Member Pedersen, Member Simpson, Member Vealitzek, Member Wasik and Member Wilke

Absent 7 - Member Danforth, Member Frank, Member Hewitt, Member Maine, Member Paxton, Member Rummel and Member Taylor

Excused 1 - Member Hart

Others present:

Paul Fetherston, County Administrator's Office

Kevin Carrier, Division of Transportation

Eric Waggoner, Planning, Building and Development

Alex Kovach, Forest Preserve District

Amy McEwan, County Administrator's Office

Dakisha Wesley, County Administrator's Office

Blanca Vela-Schneider, County Board Office

2. Pledge of Allegiance

Member Didech led the Pledge of Allegiance.

Approval of Minutes

There were no minutes for approval.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

Vice Chair Cunningham indicated that this meeting is to provide training for new chairs and vice chairs of various committees.

6. Old Business

There was no old business to conduct.

7. New Business**7.1 [19-0028](#)**

Training Session Regarding the Role and Functions of the Committees Chair And Vice-Chair.

Attachments: [Chair Vice Chair Guide](#)

Dakisha Wesley, County Administrator's Office, reviewed the roles and responsibilities of

chairs and vice chairs. She reviewed how the agenda is prepared, the types of business considered by committees, and the process of public comment, public hearings, and Executive Session. Discussion ensued.

An informal training session was provided.

9. Executive Session

The committee did not enter into Executive Session.

10. County Administrator's Report

There was no report from the County Administrator.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

The meeting was adjourned at 1:30 p.m.

Next Meeting: January 11, 2019

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Committee of the Whole