

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Road  
Libertyville, Illinois 60048*



## **Meeting Minutes - Final**

**Wednesday, October 30, 2019**

**8:30 AM**

**2nd Floor, Main Conference Room**

**Public Works, Planning & Transportation Committee**

**1. Call to Order**

*Chair Durkin called the meeting to order at 8:32 a.m.*

**Present** 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

**Absent** 1 - Member Wilke

*Others present:*

*Sandy Hart, County Board*

*Jim Hawkins, County Administrator's Office*

*Gary Gibson, County Administrator's Office*

*Matthew Meyers, County Administrator's Office*

*Cassandra Torstenson, County Administrator's Office*

*Chuck Semmer, Libertyville resident*

*Shane Schneider, Division of Transportation*

*Jon Nelson, Division of Transportation*

*Justin Effinger, Division of Transportation*

*Patrice Sutton, Financial and Administrative Services*

*Eric Waggoner, Planning, Building and Development*

*Krista Braun, Planning, Building and Development*

*Rodney Worden, Public Works*

*Joel Sensenig, Public Works*

*RuthAnne Hall, Human Resources and Financial and Administrative Services*

*Mike Warner, Stormwater Management Commission*

*Adam Didech, County Board Member*

*Abby Scalf, County Board Office*

**2. Pledge of Allegiance**

*Chair Durkin led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There was no public comment.*

**5. Chair's Remarks**

*There were no chair's remarks.*

**6. Old Business**

*There was no old business.*

**7. New Business**

**CONSENT AGENDA (Items 7.1 - 7.8)**

**DIVISION OF TRANSPORTATION**

**Approval of Minutes**

7.1 [19-1570](#)

Minutes from September 25, 2019.

**Attachments:** [PWPT 9.25.19 Final Minutes.pdf](#)

**A motion was made by Member Clark, seconded by Member Wasik, that items 7.1 to 7.3 be approved and items 7.4 and 7.5 be approved and referred to the Financial and Administrative Committee. Items 7.6 to 7.8 were removed from the consent agenda to the regular agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark and Member Wasik

**Absent:** 2 - Member Wilke and Member Maine

7.2 [19-1747](#)

Minutes from October 2, 2019.

**Attachments:** [PWPT 10.2.19 Final Minutes.pdf](#)

**A motion was made by Member Clark, seconded by Member Wasik, that items 7.1 to 7.3 be approved and items 7.4 and 7.5 be approved and referred to the Financial and Administrative Committee. Items 7.6 to 7.8 were removed from the consent agenda to the regular agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark and Member Wasik

**Absent:** 2 - Member Wilke and Member Maine

7.3 [19-1800](#)

Executive Session minutes from November 3, 2015.

**A motion was made by Member Clark, seconded by Member Wasik, that items 7.1 to 7.3 be approved and items 7.4 and 7.5 be approved and referred to the Financial and Administrative Committee. Items 7.6 to 7.8 were removed from the consent agenda to the regular agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark and Member Wasik

**Absent:** 2 - Member Wilke and Member Maine

7.4 [19-1724](#)

Joint resolution appropriating \$87,600 of County Bridge Tax funds, \$145,500 of Matching Tax funds and \$145,500 of ¼% Sales Tax for Transportation funds for Fiscal Year 2020 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement and right-of-way purchases.

**A motion was made by Member Clark, seconded by Member Wasik, that items 7.1 to 7.3 be approved and items 7.4 and 7.5 be approved and referred to the Financial and Administrative Committee. Items 7.6 to 7.8 were removed from the consent agenda**

to the regular agenda. **Motion carried by voice vote.**

**Aye:** 7 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark and Member Wasik

**Absent:** 2 - Member Wilke and Member Maine

7.5 [19-1725](#)

Joint resolution appropriating \$32,000 of County Bridge Tax funds and \$209,000 of Matching Tax funds to provide for Fiscal Year 2020 acquisition of materials and services needed to maintain such items as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

**A motion was made by Member Clark, seconded by Member Wasik, that items 7.1 to 7.3 be approved and items 7.4 and 7.5 be approved and referred to the Financial and Administrative Committee. Items 7.6 to 7.8 were removed from the consent agenda to the regular agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark and Member Wasik

**Absent:** 2 - Member Wilke and Member Maine

7.6 [19-1737](#)

Joint resolution appropriating \$40,000 of ¼% Sales Tax for Transportation funds for cellular service, landline phone service, and electrical service to communicate with various Lake County Division of Transportation (LCDOT) field assets, including traffic signals, cameras, pavement sensors, and snow and ice equipment and integration with Lake County PASSAGE.

*Division of Transportation Director Shane Schneider presented the item and provided additional explanation as to what the funds would specifically be used for. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 7 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark and Member Wasik

**Absent:** 2 - Member Wilke and Member Maine

7.7 [19-1736](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$572,700 for the resurfacing of Hainesville Road, from Illinois Route 120 to Washington Street, which will be improved under the Illinois Highway Code for a total of .75 miles, appropriating \$690,000 of Motor Fuel Tax funds.

**Attachments:** [19-1736 Bid Tab, Hainesville Road Resurfacing](#)  
[19-1736 Vendor Disclosure, Peter Baker and Son Co.](#)

*Division of Transportation Director Shane Schneider said Hainesville Road will be resurfaced from Illinois Route 120 to Washington Street.*

*Member Maine arrived at the meeting at 8:36 a.m.*

**A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

**Absent:** 1 - Member Wilke

**7.8 [19-1735](#)**

Resolution authorizing an agreement with the Village of Libertyville stating the terms and conditions for the maintenance of the North Shore Bike Path within the Village of Libertyville from 1,000 feet west of Butterfield Road eastward to 7th Avenue.

**Attachments:** [19-1735 North Shore Bike Path Maintenance Agreement draft](#)

*Division of Transportation Director Shane Schneider presented the item and stated that the County will enter into an updated agreement with the Village of Libertyville that defines the maintenance responsibilities for a portion of the North Shore Bike Path. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Maine, that this resolution be recommended for adoption to the consent agenda. Motion carried by voice vote.**

**Aye:** 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

**Absent:** 1 - Member Wilke

**REGULAR AGENDA**

**DIVISION OF TRANSPORTATION**

**7.9 [19-1739](#)**

Joint resolution authorizing an intergovernmental agreement with the University of Pittsburgh, Office of Sponsored Programs, at a maximum cost of \$150,000 for the research and development of an advanced traffic analysis tool for emissions-based traffic signal optimization and appropriating \$165,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [19-1739 Emissions Based Traffic Signal Optimization Research Agreeeme](#)

*Division of Transportation Director Shane Schneider presented the item and stated that the University of Pittsburgh, Office of Sponsored Programs will develop a traffic analysis tool that will assist County engineers with optimizing traffic signal timing to reduce*

*emissions. While the project will initially be tested on the Washington Street corridor, this project will address other corridors as part of the Lake County PASSAGE system.*

*Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

**Absent:** 1 - Member Wilke

**7.10 [19-0001](#)**

Director's Report - Transportation.

**7.10. [19-1763](#)**

**1**

Update on the Capital Bill funding in Lake County.

*Division of Transportation Director Shane Schneider shared the Illinois Division of Transportation (IDOT) Rebuild Illinois capital plan, which addresses how the state plans to invest in transportation. Director Schneider provided details specific to Lake County related to funding and an overview of the larger proposed projects. Discussion ensued.*

**This matter was presented**

**PUBLIC WORKS**

**7.11 [19-1743](#)**

Ordinance amending Chapter 51 of the Lake County Code of Ordinance, sewer-related rates for certain Lake County systems by making modifications to previously approved rates.

**Attachments:** [19-1743 Modified Rate Ordinance Update based on Rate Study - Highlight](#)

*Public Works Director Rodney Worden and Brittany Sloan from Public Works presented an amendment to the Lake County Code of Ordinance, which establishes water and sewer user rates and connection fees. A modification was made to previously approved rates. Discussion ensued.*

**A motion was made by Member Vealitzek, seconded by Member Clark, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.**

**Aye:** 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

**Absent:** 1 - Member Wilke

**7.12 [19-1742](#)**

Presentation on Lake County Public Works Multi-Year Engineering Support Contracts.

**Attachments:** [19-1742 PW Multi Year Engineering Support Contracts](#)

*Public Works Director Rodney Worden and Brittany Sloan from Public Works presented a snapshot on the total number of contracts the department is bringing and how the department is continuing to do its due diligence between utilizing contracted services and in-house employee efforts. Discussion ensued.*

**This matter was presented**

7.13 [19-0060](#)

Director's Report - Public Works.

*Public Works Director Rodney Worden shared the transition to the new billing software transition has been shifted from late November to January. There is a system in place, but new features will be in place in January.*

*Director Worden provided a brief overview of some new requirements proposed by the Environmental Protection Agency.*

*Director Worden added the Illinois Department of Public Health and the Illinois Environmental Protection Agency have established new residual chlorine level requirements, determining the level of chlorine in drinking water. Discussion ensued.*

**PLANNING BUILDING AND DEVELOPMENT**

7.14 [19-0059](#)

Director's Report - Planning, Building and Development.

*Planning Building and Development Director Eric Waggoner and Krista Braun of Planning, Building and Development presented the outcomes of the countywide recreational cannabis task force. Model tools, which have been developed by the task force will be made available to all County communities. Discussion ensued.*

**8. Executive Session**

8.1 [19-1765](#)

Executive Session to discuss personnel pursuant to 5ILCS 120/2 (c)1.

**A motion was made by Member Maine, seconded by Member Clark, that the Committee go into Executive Session. The motion carried by the following vote:**

**Aye:** 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

**Absent:** 1 - Member Wilke

**9. County Administrator's Report**

*There was no report provided by the County Administrator.*

**10. Members' Remarks**

*There were no members' remarks.*

**11. Adjournment**

**A motion was made by Member Clark, seconded by Member Hewitt, that the meeting be adjourned at 10:28 a.m.. The motion carried unanimously.**

**Aye:** 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

**Absent:** 1 - Member Wilke

**Next Meeting: November 6, 2019.**

*Meeting minutes prepared by Abby Scaff.*

*Respectfully submitted,*

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*Chairman*

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*Vice Chairman*

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*Public Works, Planning, and Transportation Committee*