

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, October 2, 2019

8:30 AM

Maintenance Conference Room

Public Works, Planning & Transportation Committee

1. Call to Order

Chair Durkin called the meeting to order at 8:28 a.m.

Present 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent 1 - Member Taylor

Others present:

Gary Gibson, County Administrator's Office

Matthew Meyers, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Ryan Horne, Financial and Administrative Services

Kurt Woolford, Stormwater Management Commission

Shane Schneider, Division of Transportation

Kevin Kerrigan, Division of Transportation

Doretha Johnson, Division of Transportation

Rodney Worden, Public Works

Eric Waggoner, Planning, Building and Development

Krista Braun, Planning, Building and Development

Eric Steffen, Planning, Building and Development

Patrice Sutton, Financial and Administrative Services

Jim Hawkins, County Administrator's Office

Mike Warner, Stormwater Management Commission

Mick Zawislak, Daily Herald

Abby Scaf, County Board Office

2. Pledge of Allegiance

Member Maine led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There was no public comment.

5. Chair's Remarks

There were no remarks by Chair Durkin.

6. Old Business

There was no old business.

7. New Business

REGULAR AGENDA

DIVISION OF TRANSPORTATION

7.1 [19-0001](#)

Director's Report - Transportation.

Division of Transportation Director Shane Schneider and Kevin Kerrigan from the Division of Transportation gave a report on snow removal operations, including the plow routes, the annual deicing workshop that helps municipalities explore alternative winter maintenance procedures, and efforts to communicate snow removal operations to the public through Board Member e-newsletters, website and social media. Discussion ensued.

Schneider also presented information on a grand opening celebration at 2 p.m. October 23 to celebrate the completion of the Millburn bypass.

PLANNING, BUILDING AND DEVELOPMENT

7.2 [19-1551](#)

Joint resolution authorizing the waiver of flood repair-related permit fees.

Attachments: [2019 Flood Fee Waiver Appendix](#)

Planning, Building and Development Director Eric Waggoner and Eric Steffen from Planning, Building and Development explained the department will offer a fee waiver for any flood damage repair permits due to the September floods. The County requires individuals who need to make flood-related repairs to obtain a permit, which serves to document by Federal law incidents of these repairs and the cost of repairs over time. This is third time the County Board has offered a fee waiver, previously in 2013 and 2017. Discussion ensued.

A motion was made by Member Maine, seconded by Member Clark, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.3 [19-1549](#)

Joint resolution approving an Intergovernmental Agreement between the Village of Beach Park and the Lake County Planning, Building and Development (PBD) Department, to share inspection and development review services.

Attachments: [Beach Park-Lake Co Inspection IGA final](#)

Planning, Building and Development Director Eric Waggoner explained through a partnership with the Village of Beach Park, village staff will provide inspection services in isolated pockets within the northeast quadrant of the county. The goal is to increase the department's efficiency and lower labor costs. The County will outfit village staff with the software utilized to document inspections. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Clark, that this resolution be recommended for adoption to the regular agenda. Motion carried by

voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.4 [19-1550](#)

Committee action to extend the deadline for Planned Unit Development (PUD) Final Development Plan approval for the Dimucci property.

Attachments: [Dimucci Staff Report for Oct_2](#)
[Design concept 8-21-12 \(site plan\)](#)
[RK123 - Request for Extension](#)
[2019 Extension Request ppt](#)

Planning, Building and Development Director Eric Waggoner and Krista Braun of Planning Building and Development presented a request to extend the deadline to October 8, 2021 for the Planned Unit Development (PUD) Final Plan approval for the Dimucci plan. The Dimucci plan is to develop a 109-acre site in the southwestern portion of unincorporated Lake County, including commercial usage and open space. Waggoner said the extension is reasonable considering the complexity of the development and the controls in place. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.5 [19-0059](#)

Director's Report - Planning, Building and Development.

Planning, Building and Development Eric Waggoner said the County's recreational cannabis task force will hold its third and final meeting at the end of October, culminating in developing a set of tools to be developed for municipalities. A report of the task force's findings will be presented at the November Committee of the Whole meeting. Discussion ensued.

This matter was discussed
PUBLIC WORKS

7.6 [19-1553](#)

Presentation of the Fiscal Year (FY) 2018 Schedule of Income and Expenses for the County's Northwest System, Northeast Central System, and Southeast Sanitary Sewer Systems.

Attachments: [19-1553 PW Northeast Central Wholesale Sewer System.pdf](#)
[19-1553 PW Northwest Wholesale Sewer System.pdf](#)
[19-1553 PW Southeast Wholesale Sewer System.pdf](#)

Public Works Director Rodney Worden and Ryan Horne from Finance and Administrative Services presented reports, which are conducted by an independent auditor of the Northwest System, Northeast Central System, and Southeast Sanitary Sewer Systems. This annual audits break out the costs affiliated with the systems so partners have confidence the department is investing in the interceptor systems. Discussion ensued.

This matter was presented

7.7 [19-0060](#)

Director's Report - Public Works.

Public Works Director Rodney Worden explained a rate study will be presented to the committee to address adjustment to rates in certain geographic areas. There also is a final push to utilize new billing software, and the department anticipates the crossover to the new system will take place in November. Discussion ensued.

This matter was discussed

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

There was no County Administrator's report.

10. Members' Remarks

There were no members' remarks.

11. Adjournment

The meeting was adjourned at 9:51 a.m.

A motion was made by Member Wilke, seconded by Member Pedersen, that the meeting be adjourned. The motion carried unanimously.

Next Meeting: October 17, 2019 (Budget Hearing)

Meeting minutes prepared by Abby Scalf.

Respectfully submitted,

Chairman

Vice Chairman

Public Works, Planning, and Transportation Committee