

Lake County Illinois

*Central Permit Facility
500 W. Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Wednesday, September 25, 2019

8:30 AM

2nd Floor, Main Conference Room

Public Works, Planning & Transportation Committee

1. Call to Order

Chair Durkin called the meeting to order at 8:32 a.m.

Present 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent 1 - Member Taylor

Others present

Others present:

James Hawkins, County Administrator's Office

Matthew Meyers, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Patrice Sutton, Financial and Administrative Services

Shane Schneider, Division of Transportation

Jon Nelson, Division of Transportation

Ryan Lesari, Division of Transportation

Kevin Carner, Division of Transportation

Rodney Worden, Public Works

Eric Waggoner, Planning, Building and Development

Krista Braun, Planning, Building and Development

Bob Springer, Planning, Building and Development

RuthAnne Hall, Financial and Administrative Services

Alex Carr, Communications

Abby Scalf, County Board Office

2. Pledge of Allegiance

Member Clark led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no public comments.

5. Chair's Remarks

There was no report by Chair Durkin.

6. Old Business

There was no old business.

7. New Business

CONSENT AGENDA (Items 7.1-7.7)

Approval of Minutes

7.1 [19-1498](#)

Minutes from August 28, 2019.

Attachments: [PWPT 8.28.19 Minutes Final](#)

A motion was made by Member Hewitt, seconded by Member Wilke, that items 7.1 and 7.3 be approved, item 7.2 be approved and recommended to the County Board consent agenda, and items 7.4 to 7.7 be approved and referred to the Financial and Administrative Committee. The motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

DIVISION OF TRANSPORTATION

7.2 [19-1509](#)

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Christa Drive, Creek Court, Dolores Court and Stockholm Drive located in Grant Township.

A motion was made by Member Hewitt, seconded by Member Wilke, that item 7.1 and 7.3 be approved, item 7.2 be approved and recommended to the County Board consent agenda, and items 7.4 to 7.7 be approved and referred to the Financial and Administrative Committee. The motion carried by a voice vote.

7.3 [19-1501](#)

Committee action memo to approve the Fall 2019 Adopt-A-Highway Program.

Attachments: [19-1501 Adopt A Highway Fall 2019 Staff Report](#)

A motion was made by Member Hewitt, seconded by Member Wilke, that item 7.1 and 7.3 be approved, item 7.2 be approved and recommended to the County Board consent agenda, and items 7.4 to 7.7 be approved and referred to the Financial and Administrative Committee. The motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.4 [19-1506](#)

Joint resolution ratifying three contracts with Surveying and Mapping, LLC, Elk Grove Village, Illinois, in the amounts of \$22,000, \$17,865 and \$17,700 for Subsurface Utility Engineering (SUE) services and surveying services required for six culvert replacements and one storm sewer replacement on various County highways.

Attachments: [19-1506 Surveying and Mapping Culverts 2019 Contract](#)
[19-1506 Surveying and Mapping Midlothian Road Culverts Contract](#)
[19-1506 Surveying and Mapping Wadsworth Road Storm Sewer Contract](#)
[19-1506 Vendor Disclosure - Surveying and Mapping](#)

A motion was made by Member Hewitt, seconded by Member Wilke, that item 7.1 and 7.3 be approved, item 7.2 be approved and recommended to the County Board consent agenda, and items 7.4 to 7.7 be approved and referred to the Financial and Administrative Committee. The motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

PUBLIC WORKS

7.5 [19-1520](#)

Joint resolution authorizing an agreement with Robinson Engineering, Volo, Illinois, for engineering services for annual water tower and reservoir repair and rehabilitation.

Attachments: [19-1520 Robinson Engineering Award Information.pdf](#)
[19-1520 Robinson Engineering Master Agreement.pdf](#)
[19-1520 Robinson Engineering Scoring Matrix.pdf](#)
[19-1520 Robinson Engineering Vendor Disclosure Statement.pdf](#)

A motion was made by Member Hewitt, seconded by Member Wilke, that item 7.1 and 7.3 be approved, item 7.2 be approved and recommended to the County Board consent agenda, and items 7.4 to 7.7 be approved and referred to the Financial and Administrative Committee. The motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.6 [19-1523](#)

Joint resolution authorizing a contract with Total Paving and Brick Services, Gurnee, Illinois, for the Asphalt Patching and Seal Coating Project in the amount of \$120,175, with renewal options.

Attachments: [19-1523 Asphalt Patching and Seal Coating Bid #19149 Bid Tab 9-11-19.p](#)
[19-1523 Asphalt Patching and Sealing VENDOR DISCLOSURE STATEMENT](#)

A motion was made by Member Hewitt, seconded by Member Wilke, that item 7.1 and 7.3 be approved, item 7.2 be approved and recommended to the County Board consent agenda, and items 7.4 to 7.7 be approved and referred to the Financial and Administrative Committee. The motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.7 [19-1524](#)

Joint resolution authorizing a contract with Wesco Distribution, Woodridge, Illinois for the purchase of six retrofit kits for variable frequency drives for Lake County Public Works Des Plaines Water Treatment Facility in the amount of \$65,582.88.

Attachments: [19-1524 Wesco Retrofit Kits Quote.pdf](#)
[19-1524 Wesco Vendor Disclosure.pdf](#)

A motion was made by Member Hewitt, seconded by Member Wilke, that item 7.1 and 7.3 be approved, item 7.2 be approved and recommended to the County Board consent agenda, and items 7.4 to 7.7 be approved and referred to the Financial and Administrative Committee. The motion carried by a voice vote.

REGULAR AGENDA

DIVISION OF TRANSPORTATION

7.8 [19-1503](#)

Joint resolution appropriating \$100,000 of the ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement of Fremont Center Road at Illinois Route 60.

Division of Transportation Director Shane Schneider reviewed the proposed improvements to be made to Fremont Center Road at Illinois Route 60, which includes new turn lanes and a traffic signal. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.9 [19-1504](#)

Joint resolution appropriating \$5,240,000 of Matching Tax funds and \$1,055,000 of County Bridge Tax funds for the Grass Lake Road, Millburn Road, and Old US Route 45 resurfacing improvements.

Division of Transportation Director Shane Schneider reviewed the item regarding resurfacing improvements to Grass Lake Road, Millburn Road and Old U.S. Route 45. The project will include replacement and repair to drainage infrastructure, maintenance to the Millburn bridge over Mill Creek, and filling sidewalk and bike path gaps. Discussion ensued.

A motion was made by Member Maine, seconded by Member Clark, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.10 [19-1502](#)

Joint resolution authorizing an agreement with STV, Inc., Chicago, Illinois, to provide Phase II design engineering services for improvements to the intersection of Ela Road and Long Grove Road in the Villages of Barrington and Deer Park, at a maximum cost of \$594,225, and appropriating \$715,000 of ¼% Sales Tax for Transportation funds.

Attachments: [19-1502 Ela Road at Long Grove Road Phase II Consultant Agreement D](#)
[19-1502 Ela Road at Long Grove Road Phase II Vendor Disclosure Form](#)

Division of Transportation Director Shane Schneider presented the proposed improvements to the intersection of Ela Road and Long Grove Road, including new turn lanes and a traffic signal. A new multi-use path will also be constructed for pedestrians to the Cuba Marsh Forest Preserve.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.11 [19-1508](#)

Joint resolution authorizing a contract with Berger Excavating Contractors, Inc., Wauconda, Illinois, in the amount of \$128,234 for drainage improvements on Grass Lake Road, 350 feet west of Sibley Drive in Antioch, Illinois, and appropriating \$160,000 of County Bridge Tax funds.

Attachments: [19-1508 Bid Tab, Grass Lake Road Drainage](#)
[19-1508 Vendor Disclosure - Grass Lake Road Drainage](#)

Division of Transportation Director Shane Schneider reviewed the proposed improvements to Grass Lake Road to include the replacement of drainage structures, which are at the end of their useful life. Director Schneider said a sinkhole has formed on the shoulder of Grass Lake Road, possibly a result of the metal pipes deteriorating. Work will begin October 1 with expected completion this fall. Discusison ensued.

A motion was made by Member Pedersen, seconded by Member Clark, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by a voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.12 [19-0001](#)

Director's Report - Transportation.

Ryan Lesari from the Division of Transportation presented snow plow data that is collected as part of the PASSAGE system and explained how the data is being shared with the public and used internally. Cameras, which have been added to 30 snow plows, will allow the public to see updated snapshots of road conditions, will be posted on the website.

Division of Transportation Director Shane Schneider presented information on the public bid opening for two federally funded projects, Hart at 14th, and the second stage of the Weiland Road project from Deerfield Parkway to Aptakisic Road.

Member Wasik inquired what steps are being taken when designing roads to handle increased rainfall. Director Schneider said the department is working with Stormwater Management Commission to address this concern within the County highway system.

This matter was discussed

PUBLIC WORKS

7.13 [19-1521](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois, for general engineering consulting services.

Attachments: [19-1521 Baxter and Woodman Award Information.pdf](#)
[19-1521 Baxter and Woodman Master Agreement.pdf](#)
[19-1521 Baxter and Woodman Scoring Matrix Project No. 8.pdf](#)
[19-1521 Baxter and Woodman Vendor Disclosure Statement.pdf](#)

Public Works Director Rodney Worden explained these general engineering consulting services will allow the department to implement its capital improvements project and address problems as they arise. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.14 [19-0060](#)

Director's Report - Public Works.

Public Works Director Rodney Worden said the department will implement a new robo-call system to better notify customers. The system will allow notification by voice mail, texting,

and email. The public will be informed of the new system as it also shares news of new billing software system to be implemented in December.

Director Worden shared a rain event during the weekend of September 14, 2019 affected a central interceptor in the Libertyville area. Steps were taken immediately to temporarily resolve the issue, and once the water recedes, repairs will be done.

This matter was discussed

PLANNING, BUILDING AND DEVELOPMENT

7.15 [19-1526](#)

Resolution to vacate an unimproved portion of Woodland Avenue located in the J.L. Shaw's Subdivision in Antioch Township.

Attachments: [000511 Woodland Ave PWPT report 09-25-19 \(FINAL\)](#)
[000511-2019 Vacation Minutes \(Woodland Avenue\) 08-28-19](#)
[Woodland Avenue - Plat of Vacation](#)
[Location Map - Woodland Ave Vacation #000511](#)
[Power Point - \(Woodland Ave\) - 09-25-19 PWPT](#)

Planning, Building and Development Director Eric Waggoner and Senior Planner Brad Denz presented information to vacate an unimproved section of Woodland Avenue in J.L. Shaw's subdivision in Antioch Township. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Vealitzek, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

7.16 [19-1413](#)

Discussion of regulatory options for regulating animal exhibitions in unincorporated Lake County.

Planning, Building and Development Director Eric Waggoner and Krista Braun from Planning Building and Development discussed regulatory options for animal exhibitions in unincorporated Lake County. While the State does not give a legal right to ban animal exhibitions, regulations can be put in place to ensure animals are treated in a humane manner.

Exclusions would be added for animals used for educational purposes or agricultural uses.

While there currently are no instances within unincorporated Lake County where animals

are used for entertainment purposes, the Committee discussed putting regulations in place to show the County is concerned about animal welfare.

This matter was discussed

7.17 [19-0059](#)

Director's Report - Planning, Building and Development.

Planning, Building and Development Director Eric Waggoner shared an intergovernmental agreement being developed with the Village of Beach Park where village staff will provide inspection services within isolated pockets of unincorporated Lake County.

Director Waggoner said the recreational cannabis task force held its second meeting where individuals representing municipalities are working to develop a range of regulatory tools to address banning or allowing recreational cannabis under certain circumstances. The third and final task force meeting will be October 23 when a final draft of regulatory tools will be presented, published and disseminated to municipalities.

Following the third meeting, Waggoner said a summary of the task force's findings will be presented at the November Committee of the Whole meeting to get Board Members' direction.

This matter was discussed

8. Executive Session

There was no executive session.

9. County Administrator's Report

Assistant County Administrator Matthew Meyers said the County Administrator's Office is now fully staffed with the addition of Cassandra Torstenson as the second assistant county administrator.

10. Members' Remarks

There were no members' remarks.

11. Adjournment

The meeting was adjourned at 10:17 a.m.

A motion was made by Member Pedersen, seconded by Member Clark, that the meeting be adjourned. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Wilke, Member Clark, Member Maine and Member Wasik

Absent: 1 - Member Taylor

Next Meeting: October 2, 2019

Meeting minutes prepared by Abby Scalf.

Respectfully submitted,

Chairman

Vice Chairman

Public Works, Planning, and Transportation Committee