Lake County Illinois

Central Permit Facility
500 W Winchester Road
Libertyville, Illinois 60048

Meeting Minutes - Final

Wednesday, July 31, 2019

8:30 AM

2nd Floor, Main Conference Room

Public Works, Planning & Transportation Committee

1. Call to Order

Chair Durkin called the meeting order at 8:31 a.m.

Present 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Others present:
Brittany Albrecht Sloan, Public Works
John Ambrose, Baxter and Woodman, Inc.
Lynn Buccieri, County Board Office
Kathleen Dalessandro, Public Works
Claus Dunkelberg, Burns and McDonnell
Al Giertych, Division of Transportation
Julie Gray, Public Works
RuthAnne Hall, Purchasing
Sandy Hart, County Board
Jillian Kiss, Trotter and Associates
Amy McEwan, County Administrator's Office
Austin McFarlane, Public Works
Matt Meyers, County Administrator's Office
Jon Nelson, Division of Transportation
Andrea Norwood, Public Works
Bill Panos, County Administrator's Office
Shane Schneider, Division of Transportation
Joel Sensenig, Public Works
Patrice Sutton, Finance and Administrative Services
Blanca Vela-Schneider, County Administrator's Office
Mike Warner, Stormwater Management Commission
Rodney Worden, Publlic Works

2. Pledge of Allegiance

Member Pedersen led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no additions or amendments to the agenda.

4. Public Comment

There were no comments from the public.

5. Chair's Remarks

There were no remarks from Chair Durkin.

6. Old Business

There was no old business to conduct.

7. New Business

CONSENT AGENDA (Items 7.1 - 7.13)

Approval of Minutes

7.1 19-1108

Minutes from June 5, 2019.

Attachments: PWPT 6.5.19 Minutes - Final

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.2 19-1256

Minutes from June 26, 2019.

Attachments: PWPT 6.26.19 Minutes - Final.pdf

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

DIVISION OF TRANSPORTATION

7.3 19-1223

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Sunnyview Road, Fairhill Road, Bell Lane and Greenacres Drive located in Libertyville Township.

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.4 19-1212

Joint resolution authorizing a contract with Path Construction Company, Arlington Heights, Illinois, in the amount of $117,140 for replacing bridge expansion joints on Lake County maintained bridges, appropriating $141,000 of County Bridge funds.

Attachments: 19-1212 Bid Tab, 2019 Expansion Joint Replacement

19-1212 Vendor Disclosure, Path Construction

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.5 19-1214

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of $390,892.51 for culvert repair and guardrail replacement on Kilbourne Road, and appropriating $470,000 of County Bridge Tax funds.

Attachments: 19-1214 Bid Tab, Kilbourne Road Culvert Repair

19-1214 Vendor Disclosure, Campanella and Sons

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.6 19-1215

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of $727,019.55 for the resurfacing of the Lake County Division of Transportation's (LCDOT) parking lot.

Attachments: 19-1215 Bid Tab, LCDOT Parking Lot Improvements

19-1215 Vendor Disclosure, Peter Baker

LCDOT Parking Lot Plan and Strategies.pdf

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.7 **19-1216**

Joint resolution authorizing a contract with H and H Electric Company, Franklin Park, Illinois, in the amount of $284,578.70 for upgrades and expansion of the Intelligent Transportation System (ITS) PASSAGE Network and appropriating $342,000 of ¼% Sales Tax for Transportation funds.

Attachments: 19-1216 Bid Tab, Signal Controller Upgrade

19-1216 Vendor Disclosure, H&H Electric

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.8 **19-1221**

Joint resolution appropriating $38,800 ($9,700 annually) of Matching Tax funds for four years of maintenance service for the Lake County Division of Transportation (LCDOT) Sign Inventory System.

Attachments: 19-1221 Sign Inventory System Agreement

19-1221 Sign Inventory System Purchase Order with Additional Tablet

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.9 19-1222

Joint resolution appropriating $30,000 of ¼% Sales Tax for Transportation funds for cellular service to communicate with various Lake County Division of Transportation (LCDOT) field assets, including traffic signals, cameras, pavement sensors, and snow and ice equipment and integration to Lake County PASSAGE.

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.10 19-1225

Joint resolution appropriating $760,100 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2019, to November 30, 2020, and $200,000 of Matching Tax funds.

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.11 19-1226

Joint resolution appropriating $75,000 of County Bridge Tax funds for fiscal year (FY) 2019 engineering services, water quality monitoring services, and materials needed to meet the requirements of the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County.

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.12 19-1227

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Tempe, Arizona, at a maximum cost of $80,000, for the annual pavement testing services, and associated components, appropriating $100,000 of Matching Tax funds.

Attachments: 19-1227 Pavement Management System Consultant Agreement Draft

19-1227 Vendor Disclosure, IMS

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.13 19-1228

Joint resolution authorizing a contract with Derive, Sanford, Florida, for the purchase of idle reduction technology for Lake County in the amount of $34,713.

Attachments: 19-1228 Idle Reduction 2019 NJPA PRICE SCHEDULE v7

19-1228 Vendor Disclosure Derive

A motion was made by Member Hewitt, seconded by Member Clark, that Consent Agenda items 7.1 and 7.2 be approved, that item 7.3 be recommended for adoption to the County Board Agenda, and that items 7.4 through 7.13 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

REGULAR AGENDA

DIVISION OF TRANSPORTATION

7.14 19-1213

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of $3,338,377.61, for the resurfacing of Butterfield Road, from Illinois Route 176 to US Route 45, which will be improved under the Illinois Highway

Code for a total of 3.68 miles, and appropriating $4,007,000 of Motor Fuel Tax funds.

Attachments: 19-1213 Bid Tab, Butterfield Road Resurfacing

19-1213 Vendor Disclosure, Peter Baker

Division of Transportation Director Shane Schneider reviewed the proposed improvements to the Butterfield Road Project. Discussion ensued regarding the project details.

A motion was made by Member Hewitt, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.15 **19-1220**

Joint resolution authorizing an intergovernmental agreement with the Chicago Metropolitan Agency for Planning (CMAP) for the receipt of $170,332.95 in funding to provide transportation planning staff assistance for the Lake County Council of Mayors (LCCOM).

Attachments: 19-1220 2020 CMAP Planning Funding Agreement Draft

Division of Transportation Director Shane Schneider reported that this intergovernmental agreement with CMAP will permit two staff members to provide technical expertise and act as planning liaisons to coordinate with the LCCOM.

A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 8 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Clark, Member Maine and Member Wasik

Not Present: 1 - Member Wilke

7.16 **19-1224**

Joint resolution authorizing the execution of an intergovernmental agreement with the Illinois Department of Commerce and Economic Opportunity (DCEO) for the receipt of $200,000 in grant funding from DCEO to interconnect six traffic signals to Lake County PASSAGE along the Illinois Route 59 corridor in the southwest portion of Lake County.

Attachments: 19-1224 Grant Award Agreement

Director of Transportation Shane Schneider reported that this project expands the Lake County PASSAGE program with the installation of six signals.

A motion was made by Member Taylor, seconded by Member Vealitzek, that this

item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.17 19-0001

Director's Report - Transportation.

Division of Transportation Director Shane Schneider reported that Justin Effinger received the Midwest Rising Star Award and that the Division of Transportation received the International Transportation Achievement Award in the Operations category for automated traffic signal measures.

Director Schneider reported on several projects that the County has received federal funding to complete. Discussion ensued.

(Member Wilke arrived at 8:45 a.m.)

Discussion ensued regarding complaints on the repavement rejuvenator system and the status of the township's consolidation of roads.

A motion was made that this discussion be discussed. The motion carried by the following vote:

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

PUBLIC WORKS

7.18 19-1242

Joint resolution authorizing an agreement with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for engineering services for sewer facilities analysis, design and construction oversight.

Attachments: 19-1242 Gewalt Scoring Matrix.pdf
19-1242 Gewalt Award Information.pdf
19-1242 Gewalt Master Agreement 2019-07-19.pdf
19-1242 Gewalt Vendor Disclosure.pdf

Public Works Director Rodney Worden reported that this agreement with Gewalt Hamilton Associates is for engineering services, one such project related to the replacement of the Midland Force Main. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.19 19-1243

Joint resolution authorizing an agreement with RHMG Engineers, Inc., Mundelein, Illinois, for engineering services for water facilities analysis, design and construction oversight.

Attachments: 19-1243 RHMG Scoring Matrix.pdf
19-1243 RHMG Award Information.pdf
19-1243 RHMG Master Agreement 2019-07-18.pdf
19-1243 RHMG Vendor Disclosure.pdf

Public Works Director Rodney Worden reported that 16 proposals were received and RHMG is the recommended vendor for engineering services for water facilities analysis, design and construction oversight for the Oak Terrace Water System.

A motion was made by Member Clark, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.20 19-1244

Ordinance approving an agreement with the Central Lake County Joint Action Water Agency (CLCJAWA) and establishing the payment plan for $8,030,400 in connection fees for the Grandwood Park and Fox Lake Hills water system customers to be paid over a 30-year period.

Attachments: 19-1244 Grandwood Park Fox Lake Hills CLCJAWA Connection Fee Agre

Public Works Director Rodney Worden reported that this agreement establishes a payment plan for Grandwood Park and Fox Lake Hills water system connection fees. Staff recommends a flat fee over a 30 year period. Discussion ensued.

A motion was made by Member Taylor, seconded by Member Maine, that this ordinance be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

7.21 19-1245

Presentation outlining progress on the proposed water and sewer ordinances.

Attachments: 19-1245 LCPW Ordinance Update.pdf

Public Works Director Rodney Worden and Jillian Kiss, Trotter and Associates, provided a presentation regarding the department's progress on proposed amendments to the water and sewer ordinance.

Director Worden noted that there have been townhall sessions regarding these proposed amendments. Substantial discussion ensued.

A presentation was provided.

7.22 19-1246

Presentation outlining the progress of the water and sewer rate and connection fees study.

Attachments: 19-1246 Rate and Connection Fee Update.pdf

Public Works Director Rodney Worden and David McDonnel, Burns and McDonnell, provided a presentation regarding water and sewer rates and the connection fees study. Mr. McDonnell reviewed potential fee rate increase options. Substantial discussion ensued regarding the recapture of existing costs, future maintenance projects, and connection fees. The general consensus of the Committee was to pursue and present additional options with different accelerated options for rate increases.

A presentation was provided.

7.23 19-0060

Director's Report - Public Works.

Public Works Director Rodney Worden had nothing to report.

8. Executive Session

The Committee did not enter into Executive Session.

9. County Administrator's Report

Interim Assistant County Administrator Matt Meyers had nothing to report.

10. Members' Remarks

There were no remarks from members.

11. Adjournment

The meeting was adjourned at 10:16 a.m.

A motion was made by Member Clark, seconded by Member Pedersen, to adjourn the meeting. The motion carried unanimously.

Aye: 9 - Chair Durkin, Vice Chair Pedersen, Member Hewitt, Member Vealitzek, Member Taylor, Member Wilke, Member Clark, Member Maine and Member Wasik

Next Meeting: August 7, 2019

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

_____

Chair

_____

Vice Chair

_____

_____

_____

_____

_____

Financial and Administrative Committee