

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, November 7, 2019

8:30 AM

Assembly Room, 10th Floor

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

Present 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

Others present:

Frank Abderholden, Lake County News Sun

Dick Barr, County Board

Chris Blanding, Information Technology

Alex Carr, Communications

Kevin Cashmore, Information Technology

Jim Chamernik, Sheriff's Office

Anthony Cooling, Finance and Administrative Services

Michael Cuffee, Courts Administration

Gary Gibson, County Administrator's Office

Joy Gossman, Public Defender

Todd Govain, County Clerk's Office

RuthAnne Hall, Purchasing/Human Resources

Jim Hawkins, County Administrator's Office

Ryan Horne, Finance and Administrative Services

Carl Kirar, Facilities and Construction Services

Chris Kopka, Human Resources

Juan Lopez, County Clerk

Matt Meyers, County Administrator's Office

Hannah Mulroy, County Administrator's Office

Robin O'Connor, County Clerk

Mark Pfister, Health Department

Grace Rink, Quercus Consulting

Andrea Rosen, Communications

Julia San Miguel, Lake Forest High School

Shane Schneider, Division of Transportation

Jennifer Serino, Workforce Development

Patrice Sutton, Finance and Administrative Services

Eric Tellez, Community Development

Micah Thornton, Circuit Court Clerk's Office

Cassandra Torstenson, County Administrator's Office

Blanca Vela-Schneider, County Administrator's Office

Mike Wheeler, Finance and Administrative Services

Teri White, State's Attorney's Office

Rodney Worden, Public Works

2. **Pledge of Allegiance**

Member Pedersen led the Pledge of Allegiance.

3. **Addenda to the Agenda**

There were no additions or amendments to the agenda.

4. **Public Comment**

There were no comments from the public.

5. **Chair's Remarks**

Chair Frank remarked on the attendance of a Lake Forest High School student.

6. **Old Business**

7. **New Business**

CONSENT AGENDA (Items 7.1 - 7.16)

APPROVAL OF MINUTES

7.1 **19-1770**

Minutes from September 26, 2019.

Attachments: [F&A 9.26.19 Minutes - Final.pdf](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.2 **19-1751**

Minutes from October 3, 2019.

Attachments: [F&A 10.3.19 Minutes - Final.pdf](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.3 **19-1771**

Executive Session minutes from September 26, 2019.

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for

adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.4 [19-1752](#)

Executive Session minutes from October 3, 2019.

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

HEALTH & COMMUNITY SERVICES

7.5 [19-1744](#)

Joint resolution accepting the University of Chicago grant and authorizing an emergency appropriation in the amount of \$2,500 for the Extension for Community Health Outcomes (ECHO) grant.

Attachments: [UoC ECHO \\$2K](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.6 [19-1809](#)

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the 2020 repair and replacement of various guardrail and fence installations, under the applicable Illinois Highway Code.

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.7 [19-1811](#)

Joint resolution appropriating \$141,200 of Matching Tax funds for inspection and maintenance of recently planted native landscape areas along various County highways.

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.8 [19-1804](#)

Joint resolution authorizing an agreement with Jorgensen and Associates, Inc., Lake Villa, Illinois, for land surveying services to support the design of improvements to Deep Lake Road, from Grass Lake Road to Depot Street, at a maximum cost of \$52,814, and appropriating \$65,000 of Motor Fuel Tax funds.

Attachments: [19-1804 Deep Lake Road Consultant Agreement, Jorgensen & Associate](#)
[19-1804 Vendor Disclosure Statement, Jorgensen & Associates](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.9 [19-1819](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois, for water system modelling and capacity analysis.

Attachments: [19-1819 Baxter & Woodman Water System Scoring Matrix.pdf](#)
[19-1819 Baxter & Woodman Water System Master Agreement.pdf](#)
[19-1819 Baxter & Woodman Water System Award Information.pdf](#)
[19-1819 Baxter & Woodman Water System Vendor Disclosure.pdf](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.10 [19-1822](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois for underground utility design engineering consulting services.

Attachments: [19-1822 Baxter & Woodman Underground Scoring Matrix.pdf](#)
[19-1822 Baxter & Woodman Underground Master Agreement.pdf](#)
[19-1822 Baxter & Woodman Underground Award Information.pdf](#)
[19-1822 Baxter & Woodman Underground Vendor Disclosure.pdf](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.11 [19-1816](#)

Joint resolution authorizing an agreement with RHMG Engineers, Inc., Mundelein, Illinois, for project and construction management services.

Attachments: [19-1816 RHMG CIP Scoring Matrix.pdf](#)
[19-1816 RHMG CIP Master Agreement.pdf](#)
[19-1816 RHMG CIP Award Information.pdf](#)
[19-1816 RHMG CIP Vendor Disclosure.pdf](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.12 [19-1757](#)

Report from Holly Kim, Treasurer, for the month of May 2019.

Attachments: [Cash & Investment May 2018.pdf](#)
[Cash & Investment May 2019.pdf](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.13 [19-1762](#)

Report from Holly Kim, Treasurer, for the month of June 2019.

Attachments: [Cash & Investment Jun 2018.pdf](#)
[Cash & Investment Jun 2019.pdf](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.14 [19-1766](#)

Report from Holly Kim, Treasurer, for the month of July 2019.

Attachments: [Cash & Investment Jul 2018.pdf](#)
[Cash & Investment Jul 2019.pdf](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.15 [19-1801](#)

Resolution authorizing a contract with Johnson Controls, Arlington Heights, Illinois, for Building Automation Systems (BAS) upgrades to the Center Courts in the amount of \$31,429.26.

Attachments: [JCI Award Information](#)
[Johnson Controls Proposal](#)
[Vendor Disclosure Statement v5 Final-DAG](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.16 [19-1825](#)

Resolution authorizing a contract with Valor Technologies, Inc., Bolingbrook, Illinois, for asbestos-containing material (ACM) removal at the Lake County Administrative Tower Basement Training Room and Print Shop in the amount of \$105,900.

Attachments: [19166 Award Information](#)
[Bid 19166 Bid Tab](#)
[Vendor Disclosure Statement](#)
[19166 Bid Final](#)

A motion was made by Member Didech, seconded by Member Wilke, that items 7.1 through 7.4 be approved and that items 7.5 through 7.16 be recommended for adoption/received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

REGULAR AGENDA

LAW & JUDICIAL

7.17 [19-1808](#)

Joint resolution amending rates for the Lake County Sheriff Deputies working off duty "Special Detail" for private business, individuals, and government units.

Attachments: [2020 New Proposed Special Detail Rate](#)

Jim Chamernik, Sheriff's Office, presented proposed rate increases for "special detail" events.

A motion was made by Member Wasik, seconded by Member Didech, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.18 [19-1850](#)

Joint resolution accepting revenue from the Ann and Robert H. Lurie Children's Hospital of Chicago and authorizing an emergency appropriation in the amount of \$26,000.

Jim Hawkins, County Administrator's Office Deputy Administrator, presented a request from the Coroner to use reimbursement funds for the purchase of shelves and trays in the morgue.

A motion was made by Member Didech, seconded by Member Wilke, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

HEALTH & COMMUNITY SERVICES

7.19 [19-1722](#)

Joint resolution approving First Amendment to the 2019 United States Housing and Urban Development (HUD) Action Plan.

Attachments: [2019 AAP 1st Amendment](#)

Jodi Gingiss, Community Development, reported that the inability to complete an environmental study due to its proximity to a facility where ethyleneoxide (EtO) has been identified, has stalled a project identified in Lake County's 2019 HUD Action Plan. This amendment proposes to reallocate those funds toward another project. If the stalled project becomes viable in the future, staff will reconsider it in a future Action Plan.

A motion was made by Member Carlson, seconded by Member Wasik, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.20 [19-1745](#)

Joint resolution accepting the Health Resources and Services Administration (HRSA) grant and authorizing an emergency appropriation in the amount of \$66,000 for quality improvement funding.

Attachments: [HRSA QI \\$66K](#)

Mark Pfister, Health Department Executive Director, reported that this grant will be used for staff training, patient satisfaction software, and consultant services.

A motion was made by Member Carlson, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.21 [19-1807](#)

Joint resolution authorizing a supplemental appropriation of \$1,600,000 of ¼% Sales Tax for Transportation funds for the construction and Phase III construction engineering to reconstruct and widen Weiland Road, from Deerfield Parkway to Aptakisic Road.

Shane Schneider, Division of Transportation Director, reported that the lowest responsible bid for this federally funded project is 12 percent higher than estimated. The department

requires additional funds for the project and it is expected that the grant will be increased to cover 80 percent of the total project costs. Director Schneider indicated that construction costs are trending higher and the department's engineers will be reviewing and updating its unit costs for future projects. Discussion ensued.

A motion was made by Member Didech, seconded by Member Wilke, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.22 [19-1812](#)

Joint committee action item approving Change Order Number Four consisting of an increase of \$10,836.04 for additions to the Hart Road at U.S. Route 14 intersection improvement Phase II consultant agreement.

Attachments: [19-1812 Hart at US 14 Change Order - Engineering Supplement](#)
[19-1812 Hart at US 14 Change Order - Vendor Disclosure](#)

Shane Schneider, Director of the Division of Transportation, reported that this change order is for additional engineering services for the installation of a bike path and pedestrian crossing gates at Union Pacific Railroad's train tracks. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Wilke, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.23 [19-1740](#)

Joint resolution authorizing an agreement with AECOM Technical Services, Inc., Chicago, Illinois, to provide professional engineering services for a countywide Single Occupancy Vehicle Reduction Study, at a maximum amount of \$592,490.

Attachments: [19-1740 Single Occupancy Vehicle Reduction Study Consultant Agreement](#)
[19-1740 Vendor Disclosure Statement, AECOM](#)

Shane Schneider, Division of Transportation Director, reported that items 7.23 and 7.24 are related. Item 7.23 is an agreement with AECOM Technical Services to conduct a study that looks at ways to decrease single-occupancy vehicles and reduce carbon emissions by one to two percent. Item 7.24 is an agreement with IDOT for the acceptance of reimbursement of up to \$469,600.

A motion was made by Member Wilke, seconded by Member Carlson, that items 7.23 and 7.24 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.24 [19-1741](#)

Joint resolution providing for the receipt of a maximum of \$469,600 State Planning and Research (SPR) federal planning funds reimbursement from the Illinois Department of Transportation (IDOT) to Lake County for a countywide Single Occupancy Vehicle Reduction Study and appropriating \$770,000 of ¼% Sales Tax for Transportation funds.

Attachments: [19-1741 Single Occupancy Vehicle Reduction Study IDOT Funding Agree](#)

A motion was made by Member Wilke, seconded by Member Carlson, that items 7.23 and 7.24 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.25 [19-1815](#)

Joint resolution authorizing the execution of a contract with Sheridan Plumbing and Sewer, Inc., Bedford Park, Illinois, for Southeast Central Interceptor Sanitary Sewer Heavy Cleaning in Libertyville area in the estimated amount of \$732,160 based on unit pricing using a shared services contract.

Attachments: [19-1815 RHMG Sheridan Bid Tab Southeast Central Interceptor Heavy Cl](#)
[19-1815 RHMG Sheridan VENDOR DISCLOSURE STATEMENT Southea](#)

Rodney Worden, Public Works Director, reported that this shared services contract will flush out lines that haven't been cleaned in 30 years. Discussion ensued regarding stormwater infiltration in sanitary sewer lines.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.26 [19-1824](#)

Joint resolution authorizing a contract with Openedge, Lindon, Utah, to provide credit card and e-check processing services for the Lake County Public Works Department's Tyler Incode 10 utility billing software at a current estimated annual cost of \$102,145.

Attachments: [19-1824 Tyler-Credit Card Processor exemption request.pdf](#)
[19-1824 Tyler-OpenEdge Credit Card Vendor Details.pdf](#)
[19-1824 Tyler-OpenEdge-Lake County IL Vendor Disclosure Statement \(1\)](#)

Rodney Worden, Public Works Director, reported that this is a no-bid exemption contract is for a payment processor that is compatible with the Tyler system. It was noted that the vendor submitted a request for a waiver of the vendor disclosure policy. Discussion

ensued.

A motion was made by Member Wasik, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.27 [19-1802](#)

Joint resolution authorizing an emergency appropriation for Watershed-Based Plan Implementation by the Stormwater Management Commission (SMC) in the amount of \$1,189,807.03 and funded by grant 3191915 from the Illinois Environmental Protection Agency (IEPA).

Attachments: [Emergency Appropriation - IL EPA Section 319 Grant
Emergency Appropriation Documentation.pdf](#)

Mike Warner, Stormwater Management, requested an emergency appropriation for the implementation of seven projects identified the watershed based plans. Substantial discussion ensued.

A motion was made by Member Didech, seconded by Member Wilke, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.28 [19-1828](#)

Joint committee action authorizing the Stormwater Management Commission (SMC), to submit a grant application to the Illinois Emergency Management Agency for two Federal Emergency Management Agency (FEMA) grant programs.

Attachments: [Memo FEMA Grant Application Request](#)

Mike Warner, Stormwater Management Commission Executive Director, reported that last week the FEMA moved up its deadline and modified its rules on grant eligible structures. The new regulations now require Stormwater Management Commission to modify its request, reducing the scope and grant funding request of the project to three properties. Discussion ensued.

A motion was made by Member Carlson, seconded by Member Didech, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.29 [19-1831](#)

Joint resolution authorizing an emergency appropriation for the Lake County Multi-Hazard Acquisition Project by the Stormwater Management Commission (SMC) in the amount of \$1,517,598 and funded by the Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation program through the Illinois Emergency Management Agency (IEMA).

Attachments: [SMC-IEMA IGA plus PWPT and FA IGA-Pre SMC Lake Co Approval](#)
[7.18 EA- SMC Grant UPDATE 10.29.19.pdf](#)

Mike Warner, Stormwater Management Commission Executive Director, noted that the agreement will be considered by the Stormwater Management Commission this evening. Discussion ensued.

A motion was made by Member Didech, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

ENERGY & ENVIRONMENT

7.30 [19-1738](#)

Joint resolution authorizing a Power Purchase Agreement and Lease with WCP Solar, Naperville, Illinois, for the purpose of advancing the solar panel project feasibility process for the 10 proposed County sites and to calculate the pricing of the County-owned proposed solar sites.

Attachments: [19025 Award Recommendation](#)
[Lake Co Solar RFP 19025 Group Interview Scorecard](#)
[WCP Vendor Disclosure Statement](#)

Hannah Mulroy, County Administrator's Office, Grace Rink, Quercus Consulting, and RuthAnne Hall, Purchasing, presented a request for a power purchase agreement and lease at 10 Lake County sites with WCP Solar. Ms. Mulroy reviewed the terms of the agreement. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

FINANCIAL & ADMINISTRATIVE

7.31 [19-1830](#)

Resolution authorizing an emergency appropriation and the acceptance of \$15,000 from a bond for expenses related to the administration of a Countywide Election Recount, 18MR1519.

Attachments: [Recount Reimbursement](#)

Robin O'Connor, County Clerk, and Todd Govain and Juan Lopez, County Clerk's Office, reported that this bond relates to the reimbursement of expenses related to the a recount in 2018 General Election.

A motion was made by Member Didech, seconded by Member Wasik, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.32 [19-1827](#)

Resolution authorizing an emergency appropriation in the amount of \$145,300 to acquire an additional 100 ePollbooks, including annual support and maintenance, and authorizing the County Clerk to enter into an agreement with Robis, Inc., Wheaton, Illinois.

Attachments: [Robis vendor disclosure.pdf](#)
[ePollbooks emergency appropriation](#)

Robin O'Connor, County Clerk, and Todd Govain and Juan Lopez, County Clerk's Office, reported that the anticipated large voter turnout for the 2020 election requires the Office to purchase an additional 100 ePollbooks. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Didech, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.33 [19-1848](#)

Resolution to enter into a contract with Election Systems and Software (ES&S) of Omaha, Nebraska, in an amount of \$103,336 to upgrade 117 ExpressVote ballot marking devices

Attachments: [Lake County IL - ExpressVote Quote - 06.28.2019](#)
[E&E Vendor Disclosure Statement](#)

Robin O'Connor, County Clerk, and Todd Govain and Juan Lopez, County Clerk's Office, reported that a system upgrade is needed to comply with the State Board of Elections. The

vendor has agreed to upgrade the devices without charge but there is a cost to replace the modems.

A motion was made by Member Wasik, seconded by Member Didech, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.34 [19-1817](#)

Ordinance amending a previous ordinance designating the voting site assigned to three of the 415 precincts in Lake County Townships.

Attachments: [Exhibit A](#)
[MAP 1](#)

Robin O'Connor, County Clerk, and Todd Govain and Juan Lopez, County Clerk's Office, presented a request to amend the current voting site for this precinct. They provided details regarding the proposed site.

A motion was made by Member Wilke, seconded by Member Didech, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.35 [19-1826](#)

Resolution authorizing a contract with SHI International Corporation of Somerset, New Jersey, for consulting services from VMware, Inc. to architect the plan to migrate to secure cloud platforms, in the amount of \$156,050.72.

Attachments: [SHI, Inc. VMWare Quote-17710340](#)
[SOW Shi, Inc. VMWare](#)
[Vendor Disclosure Statement Form - VMWare](#)

A motion was made by Member Didech, seconded by Member Wilke, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.36 [19-1753](#)

Resolution authorizing a contract with MidCo, Chicago, Illinois, for Mitel phone system maintenance and software assurance in the estimated amount of \$127,529.

Attachments: [Vendor Disclosure MidCo](#)
[MidCo - Mitel - Maintenance Agreement including SWA.pdf](#)

Chris Blanding, Information Technology Director, reported that this contract is for the maintenance and support of Lake County's Mitel phone system.

A motion was made by Member Wasik, seconded by Member Wilke, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.37 [19-1813](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) with Teamsters Local Union No. 700, as the exclusive representative for the Correctional Lieutenants Employee's Bargaining Unit of the Lake County Sheriff's Office.

Attachments: [Teamsters Local Union No 700 redlined](#)

RuthAnne Hall, Human Resources Interim Director, and Chris Kopka, Human Resources, presented the CBA for Teamsters Local Union No. 700. They reviewed the terms of the agreement.

Gary Gibson, County Administrator's Officer Interim Administrator, reported that staff is proactively reviewing all of the County CBAs to identify opportunities for standardization.

A motion was made by Member Didech, seconded by Member Wilke, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.38 [19-1798](#)

Ordinance recommending the Fiscal Year (FY) 2020 Annual Budget and Appropriation Ordinance for Lake County, Illinois; said budget having been made conveniently available for public inspection for at least 15 days by posting in the Office of the County Clerk and on the County website.

Attachments: [List of FY20 Budget Amendments 110519.pdf](#)
[Budget PowerPoint 2020 FINAL.pdf](#)

Patrice Sutton, Finance and Administrative Services Director, and Mike Wheeler, Finance and Administrative Services, presented the proposed budget for FY 2020. They reviewed the budget process and identified a scrivener's errors in the bridge and matching tax funds. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this ordinance be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.39 [19-1797](#)

Ordinance recommending a Real Property Tax Levy, attached hereto and made part of this Ordinance, providing for the apportionment of taxes across the various items of the Fiscal Year (FY) 2020 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

Attachments: [Property Tax 5 year History EAV chart 103119.pdf](#)

Patrice Sutton, Finance and Administrative Services Director, reported that the Real Property Tax Levy is expected to result in a slight reduction in a homeowner's tax bill.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this ordinance be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.40 [19-1796](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area (SSA) Number Eight.

A motion was made by Member Didech, seconded by Member Pedersen, that items 7.40 through 7.45 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.41 [19-1795](#)

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$164,919.60 for the Northeast Lake Facilities Planning Area Special Service Area (SSA) Number Nine.

A motion was made by Member Didech, seconded by Member Pedersen, that items 7.40 through 7.45 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

7.42 [19-1794](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$35,200 for Special Service Area (SSA) Number 12.

A motion was made by Member Didech, seconded by Member Pedersen, that items 7.40 through 7.45 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

7.43 [19-1793](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$260,000 for Special Service Area (SSA) Number 13.

**A motion was made by Member Didech, seconded by Member Pedersen, that items 7.40 through 7.45 be recommended for adoption to the County Board agenda.
Motion carried by voice vote.**

7.44 [19-1792](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925 for Special Service Area (SSA) Number 14.

**A motion was made by Member Didech, seconded by Member Pedersen, that items 7.40 through 7.45 be recommended for adoption to the County Board agenda.
Motion carried by voice vote.**

7.45 [19-1791](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$56,640 for Special Service Area (SSA) Number 17.

**A motion was made by Member Didech, seconded by Member Pedersen, that items 7.40 through 7.45 be recommended for adoption to the County Board agenda.
Motion carried by voice vote.**

7.46 [19-1806](#)

Resolution authorizing the Department of Finance and Administrative Services to post the appropriate accounting and budget entries for Fund 303 Series 2010A, Fund 304 Series 2011A, and Fund 301 Series 2019 to properly record financing activities within the Debt Service Funds.

Ryan Horne, Finance and Administrative Services, reported that the residual fund balances for the Series 2010A and Series 2011A bonds need to be transferred to the Series 2019 Debt Service Fund.

A motion was made by Member Wasik, seconded by Member Didech, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

7.47 [19-1384](#)

Ordinance amending Chapter 33, Purchasing, of the Code of Ordinances by establishing responsible bidder requirements on public works projects.

Attachments: [Chapter 33 Clean.pdf](#)
[chapter 33 Definitions - Redlined.pdf](#)
[chapter 33 Definitions - clean.pdf](#)

Patrice Sutton, Finance and Administrative Services Director, and RuthAnne Hall,

Purchasing, presented the proposed responsible bidder ordinance. Discussion ensued regarding the ability for small local contractors to comply with the new regulations and whether the minimum threshold should be removed from the ordinance. It was noted that the Workforce Development Committee has not opined on the ordinance. County Board Members Danforth and Barr expressed their opposition to the ordinance. Jennifer Serino, Workforce Development, reviewed apprenticeship programs. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this ordinance be recommended for approval.

A motion was made by member Vealitzek, seconded by Member Wilke, to amend the proposed language to remove the minimum threshold of \$100,000 from the ordinance. On a voice vote, the motion was unanimously approved.

Ayes: 7 - Chair Frank, Member Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik, Member Wilke

The implementation process policy will be brought back for approval.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this ordinance be recommended for adoption, as amended, to the County Board agenda. Motion carried by voice vote.

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Wasik and Member Wilke

Nay: 1 - Member Pedersen

7.48 [19-1854](#)

Committee action authorizing the County Administrator's Office (CAO) to submit a grant application to Reaching Across Illinois Library System (RAILS) for grant funding to support the Census 2020: It Counts effort.

Gary Gibson, County Administrator's Office Interim Administrator, reported on the submittal of a grant application for funding related to the 2020 Census. The funding will be used to purchase and place technological devices to allow residents to self-report. The remaining funds will be used to print marketing material to promote the 2020 Census. Discussion ensued.

Cassandra Torstenson, County Administrator's Office Assistant Administrator, noted that staff just received notice that the Metropolitan Mayor's Caucus has identified additional grant funding opportunities. The consensus was to allow Lake County to apply for the grant funding.

A motion was made by Member Wasik, seconded by Member Didech, that this item be approved. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

8. Executive Session

Executive Session was entered into at 10:56 a.m.

A motion was made by Member Carlson, seconded by Member Wasik, to go into Executive Session. The motion carried by the following vote:

Aye: 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Wasik and Member Wilke

Not Present: 1 - Member Pedersen

8.1 19-1767

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c) 1.

Personnel was discussed in Executive Session.

A motion was made by Member Wilke, seconded by Member Didech, to come out of Executive Session. The motion carried unanimously.

Aye: 7 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

9. County Administrator's Report

There was no report from the County Administrator's Office.

10. Members Remarks

There were no remarks from members.

11. Adjournment

The meeting was adjourned at 11:33 a.m.

A motion was made by Member Carlson, seconded by Member Wasik, to adjourn the meeting. The motion carried unanimously.

Aye: 6 - Vice Chair Vealitzek, Member Carlson, Member Didech, Member Pedersen, Member Wasik and Member Wilke

Not Present: 1 - Chair Frank

Next Meeting: December 5, 2019

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chair

Vice-Chair

Financial and Administrative Committee