

# **Lake County Illinois**



## **Meeting Minutes - Final**

**Friday, February 1, 2019**

**10:00 AM**

**2nd floor Conference Room - Central Permit Facility  
500 W. Winchester Road, Libertyville**

**HCDC Advisory and Recommendation Committee –  
Affordable Housing**

**1. ROLL CALL**

*The meeting of the Housing & Community Development Commission's (HCDC) Affordable Housing Advisory & Recommendation Committee (ARC) was called to order at 10:04 a.m. The meeting began with introductions.*

*Guests: Rob Anthony of Community Partners for Affordable Housing (CPAH); and Andy DeBruler and Chris DeBruler of The DeBruler Company*

*Staff: Jodi Gingiss, Brenda O'Connell, Dominic Strezo, Eric Foote, Irene Marsh-Elmer and Laura Walley*

**Present** 4 - Commissioner Swartz, Commissioner Flanigan Bassi, Commissioner Meehan and Commissioner Clark

**2. APPROVAL OF MINUTES**

**2.1** [19-0153](#)

Approval of the August 22, 2018 Minutes

**Attachments:** [8.22.18 Minutes.pdf](#)

**A motion was made by Commissioner Meehan, seconded by Commissioner Swartz, to approve the August 22, 2018 minutes. The motion carried by the following vote:**

**Aye:** 4 - Commissioner Swartz, Commissioner Flanigan Bassi, Commissioner Meehan and Commissioner Clark

**3. PUBLIC COMMENT (items not on the agenda)**

*There were no public comments.*

**4. OLD BUSINESS**

*There was no old business.*

**5. NEW BUSINESS**

**5.1** [19-0200](#)

PY2019 Affordable Housing Application Round Presentation, Deliberations and Allocations - Discussion and Recommendation

*Presented by Jodi Gingiss, Community Development Administrator; Dominic Strezo, Environmental Projector Coordinator; and Irene Marsh-Elmer, Housing Grant Administration Specialist*

*The funding recommendations, along with Tier 2 funding provisions (see handouts), were presented and discussed, as follows:*

*Goal 1) Rehab Existing Housing: Affordable and Special Needs*

*A Safe Place – Security Upgrades - \$51,466*

---

*Community Partners for Affordable Housing (CPAH) – Owner-occupied Rehab - \$80,000*  
*CPAH – Community Land Trust Homebuyer Program - \$465,700*  
*CPAH – Community Housing Dev. Organization (CHDO) Operating - \$20,000*  
*DeBruler Co. – Lilac Ledge Senior Apartments - \$637,287*  
*DeBruler Co. – Hebron Townhomes - \$151,940*  
*Raquan's Haven – Home Front Rental Project - \$68,950*

*Goal 2) Develop New Housing: Affordable and Special Needs*

*DeBruler Co. – Environmental Assessment for Senior Apartments - \$25,144*  
*Housing Opportunity Dev. Corp. (HODC) – Site Prep for Zion Woods - \$207,442*  
*HODC – CHDO Operating - \$30,000*  
*Youth Conservation Corps – Construction Apprenticeship - \$21,000*

*Goal 4) Subsidize Housing for Low/Mod Income Families*

*Catholic Charities – Rapid Rehousing Program - \$50,000*  
*CPAH – Landlord Risk Mitigation Pool - \$160,000*  
*CPAH – Down-payment Assistance Program - \$30,000*  
*Community Development – Proposed RFP for Pay for Success Prog. - \$237,811*

**A motion was made by Commissioner Swartz, seconded by Commissioner Meehan, to forward the PY2019 Affordable Housing grant recommendations, including the Tier 2 recommendations (see handouts), as presented above, to the Housing and Community Development Commission for approval. The motion carried by the following vote:**

**Aye:** 4 - Commissioner Swartz, Commissioner Flanigan Bassi, Commissioner Meehan and Commissioner Clark

**6. STAFF REPORTS**

*There were no staff reports.*

**7. ADJOURNMENT**

**A motion was made by Commissioner Clark, seconded by Commissioner Swartz, to adjourn the meeting at 10:57 a.m. The motion carried by the following vote:**

**Aye:** 4 - Commissioner Swartz, Commissioner Flanigan Bassi, Commissioner Meehan and Commissioner Clark