

Lake County Illinois

**Regional
9-1-1
Consolidation**

Meeting Minutes - Final

Thursday, July 25, 2019

1:00 PM

Central Permit Facility
500 W. Winchester Road

Regional 911 Operations Committee

1. Call to Order

Chair McEwan called the meeting to order at 1:00 p.m.

Members:

Barrington, not represented

CenCom E9-1-1, not represented

Countryside Fire Protection District, Fire Chief Chuck Smith

Fox Lake, Chief of Police Jimmy Lee

Grayslake Fire Protection District, Fire Chief John Christian

Greater Round Lake Fire Protection District, Fire Chief Greg Formica

Gurnee, Fire Chief John Kavanagh

Lake County, Deputy County Administrator, Amy McEwan

Lake County ETSB, Board Member Dave Dato

Lake County Sheriff's Office, Mr. Kent McKenzie

Libertyville, Fire Chief Richard Carani

Lincolnshire, Chief of Police Joseph Leonas

Mundelein, Mr. Don Hansen

North Chicago, not represented

Northeast Lake County Consolidated JETSB, JETSB Chairman Chris Velkover

Round Lake, Chief of Police Michael Gillette

Round Lake Beach, not represented

Vernon Hills, not represented

Vernon Hills JETSB, Chief of Police Clint Herdegen

Wauconda Fire Protection District, Deputy Chief Chas Buschick

Waukegan, not represented

Others present:

Lindsay Stroberg, FoxComm 9-1-1

Juan Garcia, Waukegan

Steve Husak, Lake Zurich Police

Dan Pierre, Grayslake

Jim Hawkins, Regional 9-1-1 Project Manager

Sonia Hernandez, Lake County

2. Approval of Minutes

2.1 [19-1075](#)

Minutes from May 23, 2019.

Attachments: [5 23 19 Regional 9-1-1 Operations Minutes Final](#)

A motion was made by Member Herdegen, seconded by Member Gillette, that the minutes be approved. None opposed. Motion carried.

2.2 [19-1205](#)

Minutes from June 27, 2019.

Attachments: [6 27 19 Regiona 9-1-1 Operations Minutes Final](#)

A motion was made by Member Herdegen, seconded by Member Gillette, that the minutes be approved. None opposed. Motion carried.

3. Public Comment

There were no public comments.

4. Chair's Remarks

There were no Chair's remarks.

5. Old Business

5.1 [19-1229](#)

Review Partner Summary

Attachments: [911_Partner_Summary\(07-18-19\)](#)

Mr. Hawkins reported that he is still working on obtaining one final signature.

5.2 [19-1230](#)

Review/Update Governance Committee Membership

Attachments: [911_Governance_Committee_Members\(07-18-19\)](#)

Mr. Hawkins reported no changes to the committee membership.

5.3 [19-1231](#)

Update: Letter Requesting Lake County Remedy Dual Addressing in Unincorporated Lake County.

Mr. Hawkins reported that the dual addressing resolution was approved by the County Board at the July meeting. Goal is to implement by end of 2019.

5.4 [19-1232](#)

Consultant Support for Technology. Recommend members for the RFP Response Review Committee.

Mr. Hawkins reported that the RFP has been posted and will close on August 6th. He also requested that members sign up to be part of the RFP Review Committee. Any interested members should contact Mr. Hawkins. Goal is to have final vendor recommendation by next meeting.

6. New Business

6.1 [19-1233](#)

Date of Next Operations Committee Meeting.

- In order to provide additional time to review, select, and negotiate with a qualified vendor to support the procurement process for a shared, scalable, integrated, enterprise family of public safety systems, the next Operations Committee Meeting will move from August 22, 2019 to August 29, 2019.

Mr. Hawkins proposed moving the August 22 meeting to August 29 to allow members more time to review the RFP's. Members agreed, meeting will be moved to August 29 at 1:00 p.m. at Central Permit Facility.

7. Staff Reports

7.1 [19-1234](#)

Financial Report

Attachments: [911 Budget Expense\(07-19-19\)](#)

Mr. Hawkins gave financial report update.

7.2 [19-1235](#)

Working Group and Project Manager Report

Attachments: [911 WG PM Ops Update\(07-25-19\)](#)

Mr. Hawkins provided working group update and project update. The manager's report to be shared with committee. Mr. Hawkins noted that Steve Haberman from Mission Critical Partners is the new project manager. On September 26, expect a draft of the plan to be presented to committee. Members will have the opportunity to review and comment before it goes to the Policy Committee for approval.

8. Members' Remarks

There were no member remarks.

9. Adjournment

A motion was made by Chair McEwan, seconded by Member Dato, to adjourn the meeting at 1:30 p.m.

Minutes prepared by Sonia Hernandez.