Lake County Illinois

Regional
9-1-1
Consolidation

Meeting Minutes - Final

Thursday, June 27, 2019

2:00 PM

Central Permit Facility
500 W. Winchester Road

Regional 911 Operations Committee

1. Call to Order

Chair McEwan called the meeting to order at 2:00 p.m.

Members:
Barrington, Fire Chief James Arie
CenCom E9-1-1, Deputy Director Nichol Whitfield
Countryside Fire Protection District, Deputy Fire Chief Ed Heinz
Fox Lake, Chief of Police Jimmy Lee
Grayslake Fire Protection District, Deputy Fire Chief Dan Pierre
Greater Round Lake Fire Protection District, Deputy Fire Chief Joe Krueger
Gurnee, Fire Chief John Kavanagh
Lake County, Interim County Administrator, Amy McEwan
Lake County ETSB, Board Member Dave Dato
Lake County Sheriff's Office, Mr. Kent McKenzie
Libertyville, Fire Chief Richard Carani
Lincolnshire, Chief of Police Joseph Leonas
Mundelein, not represented
North Chicago, not represented
Northeast Lake County Consolidated JETSB, JETSB Chairman Chris Velkover
Round Lake, Chief of Police Michael Gillette
Round Lake Beach, Deputy Chief of Police Wayne Wilde
Vernon Hills, Chief of Police Patrick Kreis
Vernon Hills JETSB, Chief of Police Clint Herdegen
Wauconda Fire Protection District, Deputy Chief Chas Buschick
Waukegan, Mr. Ed Fitzgerald

Others Present:
Steve Husak, Lake Zurich Police
Brandy Schroff, Round Lake
Paul Wegrzyn, Lake County 9-1-1
Steven Winnecke, Lake County ETSB
Pat Muetz, Gurnee
Juan Garcia, Waukegan
Dave Geary, Wauconda Fire District
Steve Shields, Round Lake
Jim Hawkins, Regional 9-1-1 Project Manager
Sonia Hernandez, Lake County

2. Approval of Minutes

2.1 **19-1075**

Minutes from May 23, 2019.

Attachments: 5 23 19 Regional 9-1-1 Operations Minutes Final

A motion was made by Member Arie, seconded by Member Gillette to postpone the approval of the minutes until next month's policy meeting. Member Arie requested that the minutes reflect the roll call vote for item 7.2. None opposed, motion carried.

3. Public Comment

Member Arie noted that going forward he would like to see costing for each project, per President Darch's request. Mr. Hawkins reported that a goal for the next phase is to provide cost estimates.

4. Chair's Remarks

There were no Chair's remarks.

5. Old Business

5.1 19-1109

Review Partner Summary

Attachments: 911_Partner_Summary(06-21-19)

Mr. Hawkins reported that he is still working on obtaining a final signature and date.

5.2 19-1110

Review/Update Governance Committee Membership

Attachments: 911_Governance_Committee_Members(06-18-19)

Mr. Hawkins reported a change to the Policy Committee Membership. The Village of Barrington added Mr. Anderson as the new alternate and Village of Round Lake added Mr. Frye as the new alternate

5.3 19-1112

Update: Letter Requesting Lake County Remedy Dual Addressing in Unincorporated Lake County.

Mr. Hawkins reported that the dual addressing resolution will be presented to the Finance and Administrative Committee for approval. Mr. Hawkins also noted that an enforcement clause will be added to the resolution.

5.4 19-1113

Concept of Operations: Approve three-tiered concept of operations for further development and detailed planning.

Mr. Hawkins presented the concept of operations. Discussion ensued.

A motion was made by Member McKenzie, seconded by Member Arie, to approve three-tiered concept of operations for further development and detailed planning. Member Dato requested a roll call vote. Motion carried unanimously, none opposed.

Ayes: 19 – Member Arie, Member Whitfield, Member Heinz, Member Lee, Member

Pierre, Member Krueger, Member Kavanagh, Member McEwan, Member Dato, Member McKenzie, Member Carani, Member Leonas, Member Velkover, Member Gillette, Member Wilke, Member Kreis, Member Herdegen, Member Buschick, Member Fitzgerald

Nayes: 0

5.5 **19-1114**

Project Scope: Approve expanding 9-1-1 project scope (technology) to include records (RMS) and jail management (JMS) systems.

Mr. Hawkins noted that this item was tabled at the last meeting to allow members more time to review materials presented. A motion was made by Member Dato, seconded by Member Carani, to discussion the item. Motion carried, none opposed.

A motion was made by Member Dato, seconded by Member Krueger, to approve expanding 9-1-1 project scope to include records and jail management system. Motion carried unanimously, voice vote.

5.6 **19-1115**

Consultant Support for Technology: As a follow-on to the request for information (RFI) released in March 2019, approve release of a request for proposal (RFP) for a consultant to support the 9-1-1 Consolidation Planning Project and individual partners in the procurement process for a shared, scalable, integrated, enterprise family of public safety systems that include computer aided dispatch (CAD), mobile data, records management system (RMS) for law enforcement and fire/emergency medical services, and a jail management system(JMS).

Attachments: 911_Decision_Brief(06-27-19)(V3)

Mr. Hawkins presented this item. Discussion ensued.

A motion was made by Member Dato, seconded by Member McKenzie, to approve RFP for consultant to support CAD, mobile, RMS, and JMS procurement. Motion carried unanimously (previous roll call vote), none opposed.

The RFP will be released to the public in July and close on August 6. Vendor selection will begin August 7 and contract negotiations end of August.

6. New Business

There was no new business to conduct.

7. Staff Reports

7.1 **19-1116**

Financial Report

Attachments: 911_Budget_Expense(06-25-19)

Mr. Hawkins gave financial report update.

7.2 **19-1117**

Working Group and Project Manager Report

Attachments: 911_WG_PM_Ops_Update(06-27-19)-Final

Mr. Hawkins provided working group update and project update (presentation attached). Mr. Hawkins will provide a short status report for members to take back to their governance committee.

8. Members' Remarks

There were no member remarks

9. Adjournment

A motion was made by Member Whitfield, seconded by Member Wilde that the meting be adjourned at 3:02 p.m.

Minutes prepared by Sonia Hernandez.