

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, February 26, 2019

11:00 AM

Assembly Room, 10th Floor

Health and Community Services Committee

1. Call to Order

Chair Carlson called the meeting to order at 11:00 a.m.

Present 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

Others Present:

Donna Jo Maki, County Administrator's Office

Jennifer Serino, Workforce Development

Angela Cooper, Workforce Development

Kevin Considine, Lake County Partners

Patrice Sutton, Finance and Administrative Services

Heidie Hernandez, County Board Office

Dakisha Wesley, Assistant County Administrator

Present 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

2. Pledge of Allegiance

Chair Carlson led the Pledge of Allegiance.

3. Addenda to the Agenda

There were no items added to the agenda.

4. Public Comment

The public provided no comments.

5. Chair's Remarks

The Chair made no remarks.

6. Old Business

There was no old business to conduct.

7. New Business

CONSENT AGENDA (7.1)

Approval of Minutes

7.1 [19-0327](#)

Joint Budget minutes from October 23, 2018.

Attachments: [HCS 10.23.18 Minutes - Final](#)

A motion was made by Member Martini, seconded by Member Cunningham, that the Consent Agenda (7.1) be approved. The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Didech, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

Present: 1 - Member Barr

REGULAR AGENDA

WORKFORCE DEVELOPMENT

7.2 [19-0310](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation Opportunity Act (WIOA) Dislocated Worker Grant and Rapid Response grant modification and authorizing an emergency appropriation in the amount of \$1,100.

Workforce Development Director Jennifer Serino noted that these funds will be used for the transportation expenses for two Trade Adjustment Assistance (TAA) participants, that have been laid off due to lack of work because of increased imports or shifts in production outside of the United States.

A motion was made by Member Martini, seconded by Member Didech, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

7.3 [19-0208](#)

Joint resolution authorizing a professional services agreement with Lake County Partners for a Business Engagement Program to expand upon the success of the business outreach program for Lake County Workforce Development in the amount not to exceed \$80,723.

Attachments: [LCP Bid Exemption Request \(002\).pdf](#)

[LCP Purchasing Award Information \(002\).pdf](#)

[19014 AGREEMENT PSA LAKE COUNTY PARTNERS](#)

Workforce Development Director Jennifer Serino and Kevin Considine of Lake County Partners presented on the service agreement to expand on the success of the business outreach program. This agreement will provide opportunity to connect with a greater pool of industries and employers to share information on programs, incentives, and training in an effort to connect Lake County Business with talent that meets their demands. Discussion ensued.

A motion was made by Member Cunningham, seconded by Member Didech, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

8. Executive Session

Executive Session was entered into at 11:14 a.m.

A motion was made by Member Didech, seconded by Member Cunningham, to enter into executive session. The motion carried by the following roll call vote:

Aye: 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

8.1 [19-0352](#)

Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

This matter was discussed in Executive Session.

The Committee came out of Executive Session at 11:18 a.m.

A motion was made by Member Barr, seconded by Member Didech, to come out of executive session. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

8.1A [19-0353](#)

Committee action regarding semi-annual review of closed session minutes.

A motion was made by Member Cunningham, seconded by Member Simpson, that this committee action item be approved. Motion carried by voice vote.

Aye: 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

9. **County Administrator's Report**

Interim County Administrator Amy McEwan reported that Executive Session Minutes will be reviewed more often than twice per year.

10. **Members' Remarks**

Member Barr noted that he prefers electronic documents and requested that he no longer be provided with paper committee documents.

11. **Adjournment**

Meeting adjourned at 11:21 a.m.

A motion was made by Member Cunningham, seconded by Member Martini, to adjourn. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

Next Meeting: March 5, 2019

Minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman
