

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, February 5, 2019**

**11:00 AM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Carlson called the meeting to order at 11:00 a.m.,*

**Present** 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

*Others Present:*

*Dakisha Wesley, Assistant County Administrator*

*Donna Jo Maki, County Administrator's Office*

*Pam Riley, Lake County Health Department*

*Christina Hayes, Lake County Health Department*

*Jefferson McMillan-Wilhoit, Health Department*

*Jerry Nordstrom, Health Department*

*Jennifer Serino, Workforce Development*

*Demar Harris, Workforce Development*

*Jennifer Everett, Workforce Development*

*Stacy Davis-Wynn, Finance and Administrative Services*

*Patrice Sutton, Finance and Administrative Services*

*RuthAnne Hall, Finance and Administrative Services*

*Pete Olson, Lake County Building and Construction Trade Council*

*Angelo Kyle, County Board Member*

*Heidi Hernandez, County Board Office*

*Vicky Jurin, County Board Office*

*Amy McEwan, Interim County Administrator*

*Mark Pfister, Health Department*

*Linda Pedersen, County Board Member*

**2. Pledge of Allegiance**

*Chair Carlson led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*No items were added to Agenda.*

**4. Public Comment**

*There were no public comments.*

**5. Chair's Remarks**

*Chair Carlson opened the floor for any member remarks. Member Simpson suggested the time of the Health and Services Committee Meeting be moved to 10:30 am. Discussion ensued.*

*Interim County Administrator Amy McEwan recommended that if a time change were to occur, it should be changed in the County Board Rules of Order and Operational procedures by the Rules Committee.*

**6. Old Business**

*There was no old business.*

**7. New Business**

*There was no new business.*

**CONSENT AGENDA**

*There were not items under the Consent Agenda.*

**Approval of Minutes**

*There were no minutes to approve.*

*Member Martini asked if there was a problem with the minutes being presented as they seemed behind.*

*Assistant County Administrator Dakisha Wesley stated yes, that help had been requested, and with this new help they hope to be caught up in the next three weeks.*

*(Member Barr arrived at 11:05 a.m.)*

**REGULAR AGENDA**

**WORKFORCE DEVELOPMENT**

**7.1 [19-0160](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance grant and approving an emergency appropriation in the amount of \$301,321.08.

**Attachments:** [TAA Training Grant.pdf](#)

*Workforce Development Director Jennifer Serino, Jennifer Everett, and Demar Harris, of the Workforce Development Department, explained the purpose of the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance (TAA) grant and why an emergency appropriation was needed. Ms. Serino stated the grant was issued annually; however, as the program increases the grant will also need to increase. Therefore, the department will return throughout the year requesting additional funds.*

*A discussion occurred on the training provided to unemployed workers and how this program would help them find jobs.*

**A motion was made by Member Barr, seconded by Member Martini, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.**

**Aye:** 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

**7.2 [19-0163](#)**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Dislocated Training Grant and approving an emergency appropriation in the amount

of \$320,170.

**Attachments:** [WDD Dislocated Worker Training Grant 2019.pdf](#)

*Workforce Development Director Jennifer Serino, Jennifer Everett, and Demar Harris, of the Workforce Development Department, explained the purpose of the Illinois Department of Commerce and Economic Opportunity (DCEO) Dislocated Training Grant and why an emergency appropriation was needed.*

*A question arose regarding the recipients of this grant and it was confirmed that this grant is only for layoffs in the retail and manufacturing sectors.*

*The recruitment process was discussed and the process includes a workshop, an invitation, and training.*

*Member Mary Cunningham requested statistics regarding participant's residence. Mr. Harris explained that the layoffs are all from Lake County businesses; the participants may or may not live in Lake County. Demar Harris will provide statistics to the Committee.*

**A motion was made by Member Martini, seconded by Member Simpson, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

**7.3 [19-0166](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$63,739 for the ConstructionWorks program for Workforce Development Department's Fiscal Year (FY) 2019 budget.

**Attachments:** [WDD ConstructionWorks Project.pdf](#)

*Workforce Development Director Jennifer Serino, Jennifer Everett, and Demar Harris, of the Workforce Development Department, presented on the purpose of the emergency appropriation and provided a brief description of the ConstructionWorks program. The purpose is to bring career awareness to the construction field and to prepare job seekers to enter or reenter skilled trade apprenticeship and other employment in transportation-related construction.*

**A motion was made by Member Barr, seconded by Member Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

**7.4 [19-0198](#)**

Workforce Development Strategic Goals and Program Overview.

**Attachments:** [WD Strategic Goals & Program Overview 1.29.19](#)

*Workforce Development Director Jennifer Sernio, Demar Harris and Jennifer Everett of the Workforce Development Department presented on the department's strategic goals and program overview. The mission of the department is to ensure the County's workforce is ready for today and prepared for tomorrow. Goals include supporting the current economic base, promoting business growth, supporting quality education programs, and facilitating greater collaboration among workforce partners and stakeholders. Discussion on the details of the department's programs ensued.*

**The presentation on Workforce Development Strategic Goals and Program**

**Overview concluded.**

**HEALTH DEPARTMENT**

**7.5 [19-0201](#)**

Joint resolution accepting the Illinois Department of Natural Resources grant and authorizing an emergency appropriation in the amount of \$15,000.01 for the Coastal Management Program grant.

**Attachments:** [IDNR Coastal Management January 2019](#)

**A motion was made by Member Cunningham, seconded by Member Didech, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.**

**Aye:** 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

**7.6 [19-0197](#)**

Presentation of the Health Department's Quality Academy.

**Attachments:** [Health QI Indicators Academy Presentation 1.29.19](#)

*Jefferson McMillan-Wilhoit of the Health Department provided a detailed background on the culture of quality improvement and how it is applied at the Health Department.*

**The presentation of the Health Department's Quality Academy ended.**

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*Assistant County Administrator Dakisha Wesley stated that the Health Department is working with the State's Attorney's Office on reviewing the suggested proposed breeding ordinance for Lake County and it is expected that an update will be provided in March 2019. Ms. Wesley also reminded the committee about the Diversity and Inclusion program and luncheon planned for February 8, 2019, after the Committee of the Whole Meeting.*

**10. Members' Remarks**

*County Board Chair Hart remarked on the Mental Health Coalition. A small group is*

*continuing to discuss the Health Crisis Center and will provide updates. A meeting is expected sometime in late February or early March.*

*Member Cunningham shared information related to a separate meeting on the Health Crisis Center on Wednesday, February 6, 2019.*

**11. Adjournment**

*The meeting adjourned at 12:34 p.m.*

**A motion was made by Member Simpson, seconded by Member Martini, that this meeting be adjourned. The motion carried unanimously.**

**Aye:** 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

**Next Meeting: February 26, 2019**

**A motion was made by Member Simpson, seconded by Member Martini, that this item be adjourned. The motion carried unanimously.**

**Aye:** 7 - Chair Carlson, Vice Chair Didech, Member Barr, Member Cunningham, Member Hewitt, Member Martini and Member Simpson

*Minutes prepared by Heidie Hernandez.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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