

# **Lake County Illinois**

**Regional  
9-1-1  
Consolidation**

## **Meeting Minutes - Final**

**Thursday, February 28, 2019**

**1:00 PM**

**Central Permit Facility  
500 W. Winchester Road**

**Regional 911 Operations Committee**

**1. Call to Order**

*Chair McEwan called the meeting order at 1:00 p.m.*

*Members:*

*Barrington, Chief James Arie*

*CenCom E9-1-1, Ms. Lisa Berger*

*Countryside Fire Protection District, Chief Jeff Steingart*

*Fox Lake, Chief Jimmy Lee*

*Grayslake Fire Protection District, Deputy Fire Chief Dan Pierre*

*Greater Round Lake Fire Protection District, Chief Greg Formica*

*Gurnee, Chairman Chris Velkover*

*Lake County, Ms. Amy McEwan*

*Lake County ETSB, Mr. Dave Dato*

*Lake County Sheriff's Office, Mr. Kent McKenzie*

*Libertyville, Chief Richard Carani*

*Lincolnshire, Chief Joseph Leonas*

*Mundelein, Chief Eric Guenther*

*North Chicago, Chief Laz Perez*

*Northeast Lake County Consolidated JETSB, Chairman Chris Velkover*

*Round Lake, Chief Michael Gillette*

*Round Lake Beach, Chief Gilbert Rivera*

*Vernon Hills, Chief Pat Kreis*

*Vernon Hills JETSB, Chief Clint Herdegen*

*Wauconda Fire Protection District, Chief Chas Buschick*

*Waukegan, Mr. Ed Fitzgerald*

*Others Present:*

*Steve Husak, Lake Zurich Police*

*Mike Scott, Round Lake Beach Police Dept*

*Paul Wegrzyn, Lake County Sheriff's Office*

*Juan Garcia, Waukegan*

*Steven Winnecke, Lake County ETSB*

*Keith Caldwell, Lake County IT/GIS*

*Pat Muetz, Gurnee*

*Michael Pakosta, Libertyville Fire*

*Jim Hawkins, Regional 9-1-1 Project Manager*

*Sonia Hernandez, Lake County*

**2. Approval of Minutes**

**2.1 [19-0331](#)**

Minutes from January 24, 2019.

**Attachments:** [1 24 19 Regional 911 Operations Minutes Final](#)

A motion was made by Member Perez, seconded by Member Steingart, that the minutes be approved. None opposed, motion carried.

**3. Public Comment**

*There were no public comments.*

**4. Chair's Remarks**

*There were no Chair's remarks.*

**5. Old Business**

**5.1 [19-0363](#)**

Partner Summary: Payment, IGA, Data Collection

**Attachments:** [911 Project Summary\(02-01-19\)](#)

*Mr. Hawkins reported that a few agencies have not submitted their signed IGA. Project Manager will be reaching out to agencies that have not submitted their signed agreement.*

**5.2 [19-0365](#)**

Review Governance Committee Membership

**Attachments:** [911 Governance Committee Membership\(02-01-19\)](#)

*Mr. Hawkins asked members to submit any changes to the Project Manager.*

**5.3 [19-0367](#)**

Operations Committee Meeting Schedule

**Attachments:** [911 Operations 2019 Schedule\(12-13-18\)](#)

*There were no changes to the meeting schedule.*

**6. New Business**

*There was no new business.*

**7. Staff Reports**

**7.1 [19-0368](#)**

Financial Report

*Mr. Hawkins had no changes to the financial report.*

**7.2 [19-0369](#)**

Working Group Reports

**Attachments:** [911 WG Update\(02-28-19\)](#)

*Mr. Hawkins reported that all working groups are meeting regularly.*

*The new Geographic Information Systems (GIS) Working Group requested committee support for their a resolution from the Governance Committee to Lake County to remedy*

*the dual addressing issue in unincorporated areas of Lake County. The GIS Working Group Lead, Mr. Steven Winnecke, and Keith Caldwell, Lake County IT/GIS department, explained the dual addressing issue. Discussion ensued and members expressed that they would like to see a map showing locations with the issue.*

*A motion was made by Member Steingart, seconded by Member McKenzie, to draft a resolution to remedy the dual addressing issue and present to the Policy Committee for approval. A draft resolution will be provided at the next Operations meeting for members to review. None opposed, motion carried.*

*The GIS working group also asked for support of a Memorandum of Understanding between partners defining GIS/mapping coordination & update processes. Members agreed to the draft of a MOU for review at a future meeting.*

*The Technology Working Group asked for member approval to issue a RFI for a future enterprise computer aided dispatch (CAD) system. Members agreed, none opposed. Mr. Hawkins will work with the Technology Working Group and Lake County Purchasing to issue an RFI after Operations Committee review (by email).*

**7.3 [19-0370](#)**

Project Manager Report

**Attachments:** [911 PM Ops Update\(02-28-19\)](#)

*Mr. Hawkins presented his project update to committee and gave a Data Book update. Mr. Hawkins also reviewed his plan for months 5 & 8 (February 19 May 19).*

*The Operations Committee agreed to form a Law Enforcement group to investigate detention options county wide. Committee also agreed that a group be formed to further discuss the consolidation of ETSB's. Mr. Hawkins will schedule meetings.*

**8. Member's Remarks**

*There were no member's remarks.*

**9. Adjournment**

**A motion was made by Member McKenzie, seconded by Member Steingart, that the meeting be adjourned at 2:15 p.m.**

*Minutes prepared by Sonia Hernandez.*