

Lake County Illinois

**Regional
9-1-1
Consolidation**

Meeting Minutes - Final

Thursday, January 24, 2019

1:00 PM

**Central Permit Facility
500 W. Winchester Road**

Regional 911 Operations Committee

1. Call to Order/Roll Call

Chair McEwan called the meeting to order at 1:00 p.m.

Members:

Barrington, Chief James Arie

CenCom E9-1-1, Ms. Lisa Berger

Countryside Fire Protection District, Chief Jeff Steingart

Fox Lake, Chief Jimmy Lee

Grayslake Fire Protection District, not represented

Greater Round Lake Fire Protection District, Chief Greg Formica

Gurnee, Police Chief John Kavanagh

Lake County, Ms. Amy McEwan

Lake County ETSB, Mr. Dave Dato

Lake County Sheriff's Office, not represented

Libertyville, Chief Richard Carani

Lincolnshire, Chief Joseph Leonas

Mundelein, not represented

North Chicago, Chief Laz Perez

Northeast Lake County Consolidated JETSB, Mr. Chris Velkover

Round Lake, Chief Michael Gillette

Round Lake Beach, Chief Gilbert Rivera

Vernon Hills, Chief Pat Kreis

Vernon Hills JETSB, Chief Clint Herdeggen

Wauconda Fire Protection District, not represented

Waukegan, Mr. Ed Fitzgerald

Others Present:

Brandy Schroff, Round Lake

Lynn Morrissen, United Way 2-1-1

Steven Winnecke, Lake County ETSB

Mike Scott, Round Lake Beach

Steve Husak, Lake Zurich Police Department

Kiersten Anders, Lake County Sheriff's Office 9-1-1

Pat Muetz, Gurnee

Jim Hawkins, Regional 9-1-1 Project Manager

Sonia Hernandez, Lake County

2. Approval of Minutes

2.1 [19-0026](#)

Minutes from December 12, 2018.

Attachments: [12 12 18 9-1-1 Operations Minutes Final](#)

A motion was made by Member Berger, seconded by Member Fitzgerald, that the

minutes be approved. None opposed, motion carried.

3. Public Comment

There were no public comments.

4. Chair's Remarks

There were no Chair's remarks.

5. Old Business

5.1 [19-0143](#)

Partner Summary: Payment, IGA, Data Collection

Attachments: [911_Partner_Summary\(01-18-19\)-Final](#)

Mr. Hawkins reported that a few agencies have not submitted their signed IGA. He thanked those who have submitted updates for the data collection efforts.

5.2 [19-0144](#)

Validate Governance Committee Membership

Attachments: [911_Governance_Committee_Members-Final](#)

No changes to membership.

5.3 [19-0145](#)

2019 Operations Committee Meeting Schedule

Attachments: [911_Operations_2019_Schedule\(12-13-18\)](#)

Mr. Hawkins reported that there we no new changes to the 2019 meeting schedule. Meetings are the fourth Thursday of each month at 1:00 pm.

5.4 [19-0146](#)

Update on supporting consulting services

Attachments: [18133_Fully_Executed_Agreement-Final](#)

Mr. Hawkins reported that the County Board approved the agreement with Mission Critical Partners. The MCP project manager has been approved by the Governance Committees Chairs and Vice Chairs.

6. New Business

6.1 [19-0147](#)

2-1-1 Overview

Attachments: [211_Overview\(01-24-19\)](#)

Mr. Hawkins introduced Lynn Morrissey from United Way 2-1-1. Ms. Morrissey gave a short presentation on United Way 2-1-1 and explained the essential 2-1-1 services. United Way 2-1-1 hopes to support 9-1-1 operations and first responders by providing non-emergency services and reducing the number of non-emergency calls to 9-1-1.

United Way 2-1-1 is funded by various providers and partners. The 2-1-1 team will be maintaining contact with the 9-1-1 Operational Procedures Working Group. Additional information is available by contacting Lynn Morrissey at lynn.morrissey@uwlakeco.org or by calling 847.775.1000.

7. Staff Reports

7.1 [19-0148](#)

Financial Report

Attachments: [911 Budget Expense\(01-22-19\)](#)

Mr. Hawkins presented the financial report which includes consultant's agreement amount.

7.2 [19-0149](#)

Working Group Reports

Attachments: [911 WG Update\(01-24-19\)](#)

Each working group lead provided a progress update to the Committee. Mr. Hawkins requests that working group leads provide updates to be included in future reports.

7.3 [19-0150](#)

Project Manager Report

Attachments: [911 PM_Ops_Update\(01-24-19\)](#)

Mr. Hawkins presented his project update to committee. Mr. Hawkins will schedule a kick off phone call with Mission Critical Partners.

Mr. Hawkins gave an update on the new Lake County Public Safety Building initiative and the opportunity for the Facilities Working Group to participate in exploratory discussions. Additional discussion followed, but the Committee agreed with the recommendation to participate. Chair McEwan stated that County funds are available to support a study or phase 1 plan for a Communications Center near / alongside the New Safety Public building.

Mr. Hawkins reviewed the October 2018 through January 2019 plan and reviewed the month 5 through 8 plan. Mr. Hawkins reviewed the Lake County ETSB, PSAP and Dispatch Overview by Municipality Worksheet with members.

8. Members' Remarks

There were no member's remarks.

9. Adjournment

A motion was made by Chair McEwan to adjourn the meeting at 2:02 p.m.

Minutes prepared by Sonia Hernandez.