

Lake County Illinois

**Regional
9-1-1
Consolidation**

Meeting Minutes - Final

Thursday, November 7, 2019

2:00 PM

**Central Permit Facility
500 W. Winchester Road**

Regional 911 Policy Committee

1. Call to Order

Chair Herdegen called the meeting to order at 2:00 p.m.

Members:

Barrington, Mayor Karen Darch

CenCom E9-1-1, Executive Director Lisa Berger

Countryside Fire Protection District, Chief Chuck Smith

Fox Lake, Village Administrator Anne Marrin

Grayslake Fire Protection District, Board President Ellen Dimock

Greater Round Lake Fire Protection District, not represented

Gurnee, Chief of Police Brian Smith

Lake County, Board Member Linda Pedersen

Lake County ETSB, Director Steven Winnecke

Lake County Sheriff's Office, Scot Kurek

Libertyville, not represented

Lincolnshire, Village Manager Brad Burke

Mundelein, Asst. Village Administrator Peter Vadopalas

North Chicago, not represented

Northeast Lake County Consolidated JETSB, not represented

Round Lake, Village Trustee Henry Frye, Jr.

Round Lake Beach, Village Administrator David Kilbane

Vernon Hills, Chief of Police Patrick Kreis

Vernon Hills JETSB, Chief of Police Clint Herdegen

Wauconda Fire Protection District, Fire Chief Dave Geary

Waukegan, Alderman Edith Newsome

Others Present:

Steve Husak, Lake Zurich Police

Juan Garcia, Waukegan

Jim Hawkins, Regional 9-1-1 Project Manager/Lake County

Sonia Hernandez, Lake County

2. Approval of Minutes**2.1 [19-1493](#)**

Minutes from September 5, 2019.

Attachments: [9 5 19 Policy Minutes Final](#)

A motion was made by Member Frye, seconded by Member Darch, that the minutes be approved. None opposed, motion carried.

3. Public Comment

There were no public comments.

4. Chair's Remarks

There were no Chair's remarks.

5. Old Business**5.1 [19-1864](#)**

Review Partner Summary

Attachments: [911 Partner Summary](#)

Mr. Hawkins noted that all signatures have been obtained and final intergovernmental agreement has been emailed to all participating partners.

5.2 [19-1865](#)

Review/Update Governance Committee Membership

Attachments: [911 Governance Committees\(11-03-19\)](#)

Mr. Hawkins reported no changes to the committee membership.

5.3 [19-1866](#)

Update on agreement with Crowe LLP of Oak Brook, Illinois to support the procurement of a shared, scalable, integrated, enterprise family of public safety systems that includes computer aided dispatch (CAD), mobile data, records management systems (RMS) for law enforcement and fire/emergency medical services, and a jail management system (JMS).

Mr. Hawkins reported that the Crowe LLP agreement was approved by Lake County (Administrative Agent) and is moving forward with the contract. A kickoff meeting is scheduled for November 8th.

6. New Business**6.1 [19-1867](#)**

Approve Core Team to work directly with consultant (Crowe LLP) drafting RFP for CAD, mobile, RMS, and JMS.

Attachments: [Core_Tech_Team\(10-24-19\)](#)

Mr. Hawkins presented the Core Team plan.

A motion was made by Member Dimock, seconded by Member Darch, to approve the Core Team as presented. None opposed. Motion carried.

6.2 [19-1868](#)

Approve 9-1-1 Consolidation Project Implementation Plan

Mr. Hawkins presented this item and noted that the Regional 9-1-1 Consortium Concept of Operations and Implementation Plan was emailed to all participating agencies for their review.

A motion was made by Member Kreis, seconded by Member Dimock, to approve the 9-1-1 Consolidation Project Implementation Plan. None opposed. Motion carried.

7. Staff Reports**7.1 [19-1869](#)**

Financial Report

Attachments: [911 Consortium Fund\(11-03-19\)](#)

Mr. Hawkins provided financial report update. Jim noted that the 9-1-1 Consortium will have a remaining balance once the MCP and Crowe contracts have been paid.

7.2 [19-1870](#)

Project Manager Report

Attachments: [911 PM Policy Update\(11-07-19\)-Final.pdf](#)

Mr. Hawkins presented his project manager report (presentation attached). Jim presented his detail working plan and execution timeline with Crowe.

8. Members' Remarks

Chair Herdegen and Member Pedersen thank the team for all the hard work they put into the 9-1-1 Consolidation Project.

9. Adjournment

Motion was made by Member Darch, seconded by Member Berger, that the meeting be adjourned at 2:30 p.m.

Minutes prepared by Sonia Hernandez.