

# **Lake County Illinois**

**Regional  
9-1-1  
Consolidation**

## **Meeting Minutes - Final**

**Wednesday, July 3, 2019**

**2:00 PM**

**Central Permit Facility  
500 W. Winchester Road**

**Regional 911 Policy Committee**

**1. Call to Order**

*Member Dato called the meeting to order at 2:05 p.m. The Policy Committee Chair and Vice-Chair were unable to attend. Chair asked Member Dato to chair in his absence. None opposed.*

*Members:*

*Barrington, Mayor Karen Darch  
CenCom E9-1-1, Deputy Director Nichol Whitfield  
Countryside Fire Protection District, not represented  
Fox Lake, not represented  
Grayslake Fire Protection District, Board President Ellen Dimock  
Greater Round Lake Fire Protection District, Fire Chief Greg Formica  
Gurnee, Chief of Police Brian Smith  
Lake County, Board Member Linda Pedersen  
Lake County ETSB, Board Member Dave Dato  
Lake County Sheriff's Office, Lieutenant Scot Kurek  
Libertyville, not represented  
Lincolnshire, not represented  
Mundelein, Asst. Village Administrator Peter Vadopalas  
North Chicago, not represented  
Northeast Lake County Consolidated JETSB, Fire Chief John Lewis  
Round Lake, Village Board Member Henry Frye  
Round Lake Beach, Village Administrator David Kilbane  
Vernon Hills, Chief of Police Patrick Kreis  
Vernon Hills JETSB, not represented  
Wauconda Fire Protection District, not represented  
Waukegan, not represented*

*Others Present:*

*Kent McKenzie, Lake County Sheriff's 9-1-1  
Amy McEwan, Lake County  
Jim Hawkins, Regional 9-1-1 Project Manager  
Sonia Hernandez, Lake County*

**2. Approval of Minutes****2.1 [19-1138](#)**

Minutes from June 6, 2019.

**Attachments:** [6 6 19 Policy Committee Minutes Final](#)

**A motion was made by Member Darch, seconded by Member Frye, that the minutes be approved. None opposed, motion carried.**

**3. Public Comment**

*There were no public comments.*

#### 4. Chair's Remarks

*There were no Chair's remarks.*

#### 5. Old Business

##### 5.1 [19-1146](#)

Review Partner Summary

**Attachments:** [911 Partner Summary\(06-21-19\)](#)

*Mr. Hawkins reported that he is still working on obtaining one final signature.*

##### 5.2 [19-1147](#)

Review/Update Governance Committee Membership

**Attachments:** [911 Governance Committee Members\(06-18-19\)](#)

*Mr. Hawkins reported that the membership list has been updated. The Village of Barrington and the Village of Round Lake has added new alternates to the Policy Committee membership roster.*

##### 5.3 [19-1148](#)

Update: Letter Requesting Lake County Remedy Dual Addressing in Unincorporated Lake County.

*Mr. Hawkins reported that the Dual Addressing resolution has been presented to the Finance and Administrative Committee and was also presented at the Committee of Whole meeting. Resolution to be presented at the July County Board meeting.*

#### 6. New Business

##### 6.1 [19-1149](#)

Concept of Operations: Approve three-tiered concept of operations for further development and detailed planning.

**Attachments:** [911 Decision Brief\(07-03-19\)](#)

*Mr. Hawkins presented the concept of operations. Discussion ensued.*

*A motion was made by Member Kreis, seconded by Member Vadopalas, to approve three-tiered concept of operations for further development and detailed planning. Motion carried unanimously by roll call vote, none opposed.*

*Ayes: 13 – Member Darch, Member Whitfield, Member Dimock, Member Formica, Member Smith, Member Pedersen, Member Dato, Member Kurek, Member Vadopalas, Member Lewis, Member Frye, Member Kilbane, Member Kreis*

*Nays: 0*

##### 6.2 [19-1150](#)

Project Scope: Approve expanding 9-1-1 project scope (technology) to include records (RMS) and jail management (JMS) systems.

*Mr. Hawkins presented item.*

*A motion was made by Member Kurek, seconded by Member Dimock, to approve Option #1: Expand consortium mission to include coordinating/leading efforts to move toward a shared, scalable, enterprise public safety database. Motion carried unanimously by roll call vote, none opposed.*

*Ayes: 13 – Member Darch, Member Whitfield, Member Dimock, Member Formica, Member Smith, Member Pedersen, Member Dato, Member Kurek, Member Vadopalas, Member Lewis, Member Frye, Member Kilbane, Member Kreis*

*Nays: 0*

**6.3 [19-1151](#)**

Consultant Support for Technology: As a follow-on to the request for information (RFI) released in March 2019, approve release of a request for proposal (RFP) for a consultant to support the 9-1-1 Consolidation Planning Project and individual partners in the procurement process for a shared, scalable, integrated, enterprise family of public safety systems that include computer aided dispatch (CAD), mobile data, records management system (RMS) for law enforcement and fire/emergency medical services, and a jail management system (JMS).

*Mr. Hawkins presented item. If approved, RFP will be released on July 5th.*

*A motion was made by Member Formica, seconded by Member Darch, to approve release of RFP for a consultant to support the 9-1-1 Consolidation Planning Project. Motion carried unanimously by roll call vote, none opposed.*

*Ayes: 13 – Member Darch, Member Whitfield, Member Dimock, Member Formica, Member Smith, Member Pedersen, Member Dato, Member Kurek, Member Vadopalas, Member Lewis, Member Frye, Member Kilbane, Member Kreis*

*Nays: 0*

**7. Staff Reports**

**7.1 [19-1155](#)**

Financial Report

**Attachments:** [911 Budget Expense\(06-25-19\)](#)

*Mr. Hawkins provided financial report update.*

**7.2 [19-1156](#)**

Project Manager Report

**Attachments:** [911 PM Policy Update\(07-03-19\)-Final](#)

*Mr. Hawkins provided working group update and project update*

**8. Members' Remarks**

*Member Dato wishes everyone a safe holiday 4th of July weekend. There were no additional member remarks.*

**9. Adjournment**

**A motion was made by Member Pedersen, seconded by Member Frye, that the meeting be adjourned at 2:53 p.m.**

*Minutes prepared by Sonia Hernandez.*