

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, December 5, 2018

9:00 AM

Assembly Room, 10th Floor

Rules Committee

1. Call to Order

Chair Frank called the meeting to order at 9 a.m.

Present 9 - Chair Frank, Vice Chair Carlson, Member Cunningham, Member Didech, Member Pedersen, Member Vealitzek, Member Wilke, Member Martini and Member Simpson

Others Present:

Jennie Vana, County Administrator's Office

Ann Maine, County Board Member

Bill Durkin, County Board Member

John Wasik, County Board Member

Angelo Kyle, County Board Member

Patrice Sutton, Finance and Administrative Services

Chris Blanding, Information Technology

Alex Carr, County Administrator's Office

Heidie Hernandez, County Board Office

Amy McEwan, Interim County Administrator

Dakisha Wesley, Assistant County Administrator

Paul Fetherston, Assistant County Administrator

Dick Barr, Board Member

Blanca Vela-Schneider, County Board Office

Karen Fox, State's Attorney's Office

Alex (Ty) Kovach, Lake County Forest Preserve

Sandy Hart, County Board Chair

2. Pledge of Allegiance

Member Martini led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes for approval.

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

Public comment was not provided.

6. Chairman's Remarks

Chair Frank noted that today's meeting will be focused on discussing the most important items. Recommendations made by Bronner Group related to board member spending, travel and the County Board's Committee meeting schedule. There will be opportunity during another Rules Committee Meeting to discuss other items.

7. Old Business

There was no old business to conduct.

8. New Business**8.1 [18-1513](#)**

Resolution amending various sections of the Lake County Board Rules of Order and Operational Procedures.

Attachments: [County Board Rules - Final Draft](#)
[Proposed 2019-2020 Schedule - Final Draft](#)
[Proposed 2019 Calendar \(Monthly\) - Final Draft](#)
[Proposed 2020 Calendar \(Monthly\) - Final Draft](#)

Interim County Administrator Amy McEwan noted that items for discussion and recommendation include the definition and role of the chair, vice chair and committee chairs. Other topics include discussion on the committee structure, such as names of committees, meeting times, dates and locations for 2019 and 2020.

There was consensus on requesting the County Board Chair successfully complete a Beverage Alcohol Sellers and Servers Education and Training (BASSET) Course.

There was also recommendation and agreement that the Law and Judicial meeting begin at 8:30 a.m. Much discussion occurred relating to the merge of the Planning, Building and Zoning Committee with the Public Works and Transportation Committee to become the Public Works, Planning and Transportation Committee. There was also discussion on the newly recommended Energy and Environment Committee. The Committee discussed and agreed upon the meeting 2019 and 2020 meeting schedule.

Ms. McEwan reported on the proposed supplement to the County Board Rules of Order and Operational Procedures (Rules). She added that it is important to note that anything not listed in this supplemental is considered prohibited. Discussion ensued and it was clarified that per diem and phone service will be deducted from the member's \$2,500 allowance. There is consensus from the Committee to leave the per diem as the Finance and Administrative Services Department has listed and that mailings and expenses are to be posted on the board member's website. It was also recommended that a line be added to restrict mailings 60 days or less prior to early voting.

(Member Simpson left the meeting at 12:07)

Additional discussion occurred related to the Seating section of the Rules. It was the consensus of the Committee that the seating order be changed from continuous service to cumulative service. The Committee also agreed to accept slight grammar modifications.

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

There was no County Administrator's Report.

11. Members' Remarks

There were no Members' Remarks

12. Adjournment

Meeting adjourned at 12:20 p.m.

A motion was made by Member Martini, seconded by Member Didech, to adjourn.

The motion carried unanimously.

Aye: 9 - Chair Frank, Vice Chair Carlson, Member Cunningham, Member Didech, Member Pedersen, Member Vealitzek, Member Wilke, Member Martini and Member Simpson

Next Meeting: TO BE DETERMINED

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Rules Committee

