

# **Lake County Illinois**



## **Meeting Minutes - Final**

**Monday, August 27, 2018**

**8:30 AM**

**Public Works**

**648 W. Winchester Road**

**Regional 911 Operations Committee**

**1. Call to Order**

*Chair McEwan called the meeting to order at 8:32 a.m.*

*Present:*

*Amy McEwan, Lake County Administrator's Office*

*Dave Dato, LC ETSB*

*Joseph Leonas, Lincolnshire*

*Pat Zimmerman, Vernon Hills PD*

*Jeff Steingart, Countryside FPD*

*Rich Carani, Libertyville Fire*

*Clint Herdegen, Libertyville*

*Jimmy Lee, Fox Lake*

*Laz Perez, North Chicago PD*

*Gilbert Rivera, Round Lake Beach*

*Michael Gillette, Round Lake*

*Lindsay Stroberg, Fox Lake*

*Steven Winnecke, LC ETSB*

*Lisa Berger, Cencom*

*Greg Formica, Greater Round Lake FD*

*John Kavanagh, Gurnee*

*Chas Buschick, Wauconda Fire*

*Don Hansen, Mundelein*

*John Christian, Grayslake FPD*

*Ray Rose, Lake County*

*Paul Wegrzn, Lake County 911*

*Brandy Schroff, Round Lake*

*Dan Pierre, Grayslake FPD*

*Mike O'Conner, Libertyville*

*Eric Guenther, Mundelein*

*Sheri Martinez, Waukegan*

*Ed Manke, Vernon Hills PD*

*Jim Dunning, Vernon Hills PD*

*Jeff Giacinto, Wauconda Fire*

*Shantel Franklin, Lake County*

*Sonia Hernandez, Lake County*

**2. Approval of Minutes**

**2.1 [18-0993](#)**

*Minutes from July 11, 2018.*

*A motion was made by Member Steingart, seconded by Member Formica, that the minutes be approved. None opposed, motion carried.*

**3. Public Comment**

*There were no public comments.*

**4. Chairman's Remarks**

*There were no Chairman's remarks.*

**5. Old Business**

*There was no old business to conduct.*

**6. New Business**

**6.1 [18-0935](#)**

Update on the hiring process for the project manager.

*Chair McEwan reported that the Resume Review Committee met to review approximate 70 resumes received and helped narrow the list to the top 7 most qualified. Video interviews were scheduled with the 7 final candidates selected, group agreed to hold face to face interviews with final 2 candidates. Member from the Resume Review Committee added that the process was pretty comprehensive, final candidates are very qualified each with excellent background and skills and hopes that everyone is happy with the final selection. Members agreed that the offer letter be placed on the next Policy Committee agenda for committee approval.*

**6.2 [18-0936](#)**

Update on RFP Responses.

*Chair McEwan gave update on RFP responses. Committee agrees to hold off in setting up a review committee for the RFP until the new project manager has been hired. We will need volunteers and at least 3 Policy Committee members to participate. Please consider participating. The Project Manager offer letter will be on the Policy Agenda on September 6.*

**6.3 [18-0937](#)**

Draft Intergovernmental Agreement and By Laws.

*Chair McEwan reported that member's comments were taken to the State's Attorney's Office. Minor language recommendation was made and will be provided to SAO for their review and approval. Draft documents will be submitted to Policy Committee for approval.*

*A motion was made by Member Dato, seconded by Member Christian, that the IGA and By Laws be presented to Policy Committee for approval. None opposed, motion carried.*

**6.4 [18-0938](#)**

Update on September 19 or 20 NENA Training.

*Member Carani reported that 18 people have already signed up for the NENA class on September 19th and 12 people have signed up the September 20th class. Open spots are still available, and 6 registrants have already made payment. Chair McEwan asked that a reminder be sent out in hopes that more people sign up.*

6.5 [18-0939](#)

Member update on technology and data collection discussions.

*The Technology Meeting to be held after Operations Committee at 10:00.*

*Member Carani reported that at the last meeting it was recommended that contact names and current address and phone number list be compiled including dispatch centers in Lake County including all Police and Fire departments.*

7. **Staff Report**

*Chair McEwan thanked everyone for the approval of the IGA and support of the hiring of the project manager. Project manager recommendation will be submitted to the Policy Committee on September 6 for their approval.*

8. **Members' Remarks**

*There were no Member's remarks.*

9. **Adjournment**

*A motion was made by Member Berger, seconded by Member Herdegen to adjourn the meeting at 8:50 a.m.*

*Minutes prepared by Sonia Hernandez.*