

Lake County Illinois

Regional 9-1-1 Consolidation

Meeting Minutes - Final

Thursday, December 6, 2018

9:00 AM

Public Works

648 W. Winchester Road

Regional 911 Policy Committee

1. Call to Order

Vice Chair Marrin called the meeting to order at 9:00 a.m.

Members:

Barrington, Ms. Karen Darch (by phone)

CenCom E9-1-1, Ms. Lisa Berger

Countryside Fire Protection District, Chief Jeff Steingart

Fox Lake, Ms. Anne Marrin

Grayslake Fire Protection District, Ellen Dimock

Greater Round Lake Fire Protection District, Chief Greg Formica

Gurnee, Police Chief Kevin Woodside

Lake County, Ms. Amy McEwan

Lake County ETSB, Mr. Dave Dato

Lake County Sheriff's Office, Deputy Chief Scot Kurek

Libertyville, not represented

Lincolnshire, not represented

Mundelein, Mr. Peter Vadopalas

North Chicago, Chief Laz Perez

Northeast Lake County Consolidated JETSB, Fire Chief John Lewis

Round Lake, Mr. Steven Shields

Round Lake Beach, Chief Gilbert Rivera

Vernon Hills, not represented

Vernon Hills JETSB, not represented

Wauconda Fire Protection District, Fire Chief Dave Geary

Waukegan, Alderman Edith Newsome

Others Present:

Steve Husak, Lake Zurich Police

Mike Scott, Round Lake Beach Police Dept

Juan Garcia, Waukegan

Steven Winnecke, Lake County ETSB

Don Hansen, Mundelein

Jim Hawkins, Regional 9-1-1 Project Manager

Shantel Franklin, Lake County Finance and Administrative Services

Sonia Hernandez, Lake County

2. Approval of Minutes**2.1 [18-1518](#)**

Minutes from November 1, 2018.

Attachments: [11.1.18 Policy Committee Minutes Final](#)

A motion was made by Member Formica, seconded by Member Dato, that the minutes be approved. None opposed, motion carried.

3. Public Comment

There were no public comments.

4. Chair's Remarks

There were no Chair's Remarks.

5. Old Business**5.1 [18-1519](#)**

Partner Summary: Payment, IGA, Data Collection

Attachments: [Partner Summary\(181129\)](#)

Mr. Hawkins reviewed the 9-1-1 Consolidation Project Summary with the Committee. All Public Safety Entities have paid for 2018 and signed Intergovernmental Agreements are still coming in. Data collection surveys have been provided to each agency. Surveys are due December 10th.

5.2 [18-1520](#)

Validate Governance Committee Membership

Attachments: [Governance Committee Members\(181128\)](#)

Mr. Hawkins asked Committee to review and submit any changes to the Project Manager.

6. New Business**6.1 [18-1521](#)**

Review and approve contract for supporting consultant services

Mr. Hawkins reported that the draft project support contract is not ready for Committee review. Operations Committee will review at their December 12th meeting. Mr. Hawkins reported that a vendor has been selected by the review sub-committee and is being forwarded to the Operations Committee. A draft contract and resolution will be ready for review and approval at the January 3rd meeting.

6.2 [18-1522](#)

2019 Policy Committee Meeting Schedule (*decide on January 3 or 10 for next meeting*)

Attachments: [911 Policy 2019 Schedule\(11-26-18\)](#)

Vice Chair Marrin asked members to review the 2019 meeting schedule. Vice Chair Marrin asked members to vote on whether to hold their next meeting on January 3 or January 10. Members agreed to hold their next meeting on January 3, remaining dates as noted on the scheduled for 2019 were approved.

7. Staff Reports**7.1 [18-1523](#)**

Financial Report

Attachments: [Budget Memo\(181107\)](#)

Mr. Hawkins provided the financial report and updated members on expenses.

7.2 [18-1524](#)

Project Manager Update

Attachments: [911 PM Update Policy\(12-06-18\)](#)

Mr. Hawkins presented his update to the Committee. Notes: (1) Committee remains in agreement with project purpose and core requirements, (2) Committee had no questions or concerns with upcoming milestones, (3) project is on track to meet initial objectives, (4) the Project Manager continues to visit participating partners and external PSAPS and remains open to visit or re-visit any facility.

8. Members' Remarks

There were no Member's Remarks.

9. Adjournment

A motion was made by Member McEwan, seconded by Member Dato, that the meeting be adjourned at 9:25 a.m.

Minutes prepared by Sonia Hernandez.