

Lake County Illinois

**Regional
9-1-1
Consolidation**

Meeting Minutes - Final

Wednesday, November 14, 2018

8:30 AM

**Lake County Central Permit Facility
500 W. Winchester Road**

Regional 911 Operations Committee

1. Call to Order

Chair McEwan called the meeting to order at 8:33 a.m.

Members in Attendance:

Barrington, not represented

CenCom E9-1-1, Ms. Lisa Berger

Countryside Fire Protection District, Dep. Fire Chief Chuck Smith

Fox Lake, Chief Jimmy Lee

Grayslake Fire Protection District, Chief John Christian

Greater Round Lake Fire Protection District, Chief Greg Formica

Gurnee, Chief John Kavanagh

Lake County, Ms. Amy McEwan

Lake County ETSB, Mr. Steve Winnecke, alternate

Lake County Sheriff's Office, Mr. Paul Wegrzyn, alternate

Libertyville, Chief Richard Carani

Lincolnshire, not represented

Mundelein, not represented

North Chicago, Chief Dell Urban, alternate

Northeast Lake County Consolidated JETSB, Mr. Chris Velkover

Round Lake, not represented

Round Lake Beach, Chief Gilbert Rivera

Vernon Hills, Chief Pat Kreis

Vernon Hills JETSB, Chief Clint Herdeggen

Wauconda Fire Protection District, Dep. Chief Ed Dagdick, alternate

Waukegan, Commander, Ed Fitzgerald, alternate

Others Present:

Ed Fitzgerald, Waukegan

Dan Pierre, Grayslake Fire

Pat Muetz, Gurnee

Kiersten Anders, Lake County Sheriff's

Jeff Steingart, Countryside Fire

Jim Hawkins – 9-1-1 Project Manager

Sonia Hernandez, Lake County

2. Approval of Minutes

2.1 [18-1320](#)

Minutes from October 10, 2018

A motion was made by Member Christian, seconded by Member Velkover, that the minutes be approved. None opposed, motion carried.

3. Public Comment

There were no public comments.

4. Chairman's Remarks

There were no Chairman's remarks.

5. Old Business

5.1 [18-1475](#)

Partner/Governing Body Summary: Payment and IGA

Mr. Hawkins reported that there are some outstanding IGA's and will continue to update committee on progress.

5.2 [18-1476](#)

Update on Request for Proposal (RFP) process

Mr. Hawkins reported on the RFP review progress and plans. Committee agreed to allow Working Group Leads to review and forward contract on behalf of Operations Committee in order to have a contract ready for the Policy Committee to review at the meeting on December 6, 2018.

5.3 [18-1477](#)

Update/Validate Governance Committee Membership

Mr. Hawkins asked members to review member information and contact him with changes.

6. New Business

6.1 [18-1478](#)

Nomination and approval of working group leads:

- Finance
- Facilities
- Operational Procedures
- Personnel
- Governance

Members agreed on the following working group leads:

Finance, Fire Chief Greg Formica

Facilities, NELCC JETSB Chair Chris Velkover

Operational Procedures, CenCom E9-1-1 Exec Director Lisa Berger

Mr. Hawkins reported that the Data Collection, Technology, Facilities, and Finance working groups are meeting regularly.

7. Staff Report

7.1 [18-1479](#)

Financial/Budget Report

Mr. Hawkins provided an update.

7.2 [18-1480](#)

Project Manager Update

Mr. Hawkins explained his plan moving forward. Member discussion on planning assumptions ensued.

7.3 [18-1481](#)

Data Collection Working Group Update

Mr. Hawkins provided an update. Data Collection Surveys / PSAP Assessments will be provide to Committee Members by Nov. 16th and should be returned by Dec. 10th.

7.4 [18-1482](#)

Technology Working Group Update

Mr. Hawkins provided an update. A GIS meeting is scheduled for Monday Nov. 19. If interested in attending please contact Kent McKenzie.

7.5 [18-1483](#)

Facility Working Group Update

Member Velkover provided an update. Group will review facility info from data collection.

7.6 [18-1484](#)

Finance Working Group Update

Member Formica provided an update. Group will review finance info from data collection.

8. **Members' Remarks**

Chair McEwan stated that the County will be issuing a Statement of Interest for a public safety building. This public safety building could possibly include a 9-1-1 facility.

9. **Adjournment**

A motion was made by Member Berger, seconded by Member Velkover, that the meeting be adjourned at 9:35 a.m.

This matter was adjourn

10. **Next Meeting: December 12, 2018 at Central Permit Facility**

Minutes prepared by Sonia Hernandez.