

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, May 9, 2018

2:30 PM

2nd floor Conference Room - Central Permit Facility  
500 W. Winchester Road, Libertyville

### **Housing and Community Development Commission** **- Executive Committee**

**1. ROLL CALL**

*Vice-Chairman Venturi called the Housing and Community Development Commission (HCDC) Executive Committee (EC) meeting to order at 2:46 p.m.*

*Commissioner Calabresa was out of town on County Board business.*

*Staff: Jodi Gingiss, Brenda O'Connell, Dominic Strezo, Eric Foote, Irene Marsh-Elmer and Laura Walley*

**Present** 4 - Dan Venturi, Janet Swartz, Steve Carlson and Ray Rose

**Excused** 2 - Carol Calabresa and Linda Pedersen

**2. APPROVAL OF MINUTES**

**2.1 [18-0173](#)**

Approval of the November 15, 2017 Minutes

**Attachments:** [11.15.17 Minutes.pdf](#)

**A motion was made by Commissioner Swartz, seconded by Commissioner Rose, to approve the November 15, 2017 minutes. The motion carried by the following vote:**

**Aye** 4 - Commissioner Rose, Vice-Chairman Venturi, Commissioner Swartz and Ex-Officio Member Carlson

**2.2 [18-0558](#)**

Approval of the March 14, 2018 Minutes

**Attachments:** [3.14.18 Minutes.pdf](#)

**A motion was made by Commissioner Swartz, seconded by Commissioner Rose, to approve the March 14, 2018 minutes. The motion carried by the following vote:**

**Aye** 4 - Commissioner Rose, Vice-Chairman Venturi, Commissioner Swartz and Ex-Officio Member Carlson

**3. CHAIR'S REMARKS**

*Vice-Chairman Venturi apologized for being late.*

**4. PUBLIC COMMENTS (items not on the agenda)**

*There were no public comments.*

**5. OLD BUSINESS**

*There was no old business.*

**6. NEW BUSINESS**

**6.1 [18-0575](#)**

Joint resolution approving the 2018 Housing and Community Development Annual Action

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Plan, authorizing all necessary correspondence for the implementation of the plan with the United States Department of Housing and Urban Development (HUD).

**Attachments:** [Lake County and Waukegan 2018 Annual Action Plan.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**6.2 [18-0562](#)**

Commission action to initiate special application round for Permanent Supportive Housing

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Swartz, seconded by Commissioner Rose, to forward a recommendation to initiate a special application round for Permanent Supportive Housing to the HCDC for approval. The motion carried by the following vote:**

**Aye** 4 - Commissioner Rose, Vice-Chairman Venturi, Commissioner Swartz and Ex-Officio Member Carlson

**6.3 [18-0573](#)**

Joint resolution approving a Memorandum of Understanding (MOU) between Lake County and a previously approved sub-recipient of 2018 Community Development Block Grant (CDBG) funds.

**Attachments:** [MOU NC and LC Comm Dev. CDBG 2018.pdf](#)

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Rose, seconded by Commissioner Swartz, to forward the Joint Resolution approving two MOUs, between Lake County and the City of North Chicago and Lake County and the Village of Mundelein, to the HCDC for approval. The motion carried by the following vote:**

**Aye** 4 - Commissioner Rose, Vice-Chairman Venturi, Commissioner Swartz and Ex-Officio Member Carlson

**7. STAFF REPORTS**

*Jodi Gingiss distributed a sheet detailing proposed changes to the Advisory and Recommendation Committees' (ARC) membership, asking that the Executive Committee hold a straw poll on this information. The two changes involved assigning Commissioner Meehan to the Affordable Housing ARC and assigning recently-appointed Commissioner Henley to the Public Improvements ARC.*

**8. ADJOURNMENT**

**A motion was made by Commissioner Swartz, seconded by Commissioner Rose, to adjourn the meeting at 2:58 p.m. The motion carried by the following vote:**

**Aye** 4 - Commissioner Rose, Vice-Chairman Venturi, Commissioner Swartz and Ex-Officio Member Carlson