

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, May 9, 2018

3:30 PM

2nd floor Conference Room - Central Permit Facility
500 W. Winchester Road, Libertyville

Housing and Community Development Commission

1. ROLL CALL

Chairman Rose called the meeting of the Housing and Community Development Commission (HCDC) to order at 3:34 p.m.

Guests: Roger Hornback and Phyllis Speon of the Ports of Sullivan; Michael Edgar and Ken Barber of Greater Waukegan Development Coalition; Kori Larson of Glenkirk; Ben Richards of Youth Conservation Corps; Mary Ellen Tamasy of Lake County Residential Development Corporation; and Mark Dupree of Trotter & Associates, Inc.

Staff: Jodi Gingiss, Brenda O'Connell, Eric Foote, Dominic Strezo, Irene Marsh-Elmer and Laura Walley

Present 12 - Dan Venturi, Janet Swartz, Joel Sikes, Mary Cunningham, Diane Hewitt, Sandy Hart, Steve Carlson, Michael Meehan, Ray Rose, Anne Flanigan Bassi, Mary Dominiak and Stephen Henley

Excused 4 - Joe Mancino, Carol Calabresa, Linda Pedersen and Bethany Williams

2. APPROVAL OF MINUTES

2.1 [18-0559](#)

Approval of the March 14, 2018 Minutes

Attachments: [3.14.18 Minutes.pdf](#)

A motion was made by Commissioner Venturi, seconded by Commissioner Hewitt, to approve the March 14, 2018 minutes. The motion carried by the following vote:

Aye 11 - Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Cunningham, Commissioner Hewitt, Commissioner Hart, Ex-Officio Member Carlson, Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi and Commissioner Henley

Abstain 1 - Commissioner Dominiak

3. CHAIR'S REMARKS

Chairman Rose welcomed Commissioner Henley, President of the Village of Volo, to the HCDC. Commissioner Henley served as a Vernon Hills Trustee for 12 years.

Chairman Rose mentioned that Bethany Williams was absent due to the passing of her grandmother and that Linda Pedersen was absent due to surgery. Chairman Rose reported that Jodi Gingiss and he gave a presentation on the Housing and Community Development Commission to the County Board during its April 10, 2018 meeting.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 [18-0562](#)

Commission action to initiate special application round for Permanent Supportive Housing

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Swartz, seconded by Commissioner Flanigan Bassi, to approve a special application round for the creation of Permanent Supportive Housing with priority given to projects that serve either the chronically homeless on the Coordinated Entry waiting list or people with mental illness who are exiting jail. The motion carried by the following vote:

Aye 12 - Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Cunningham, Commissioner Hewitt, Commissioner Hart, Ex-Officio Member Carlson, Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Dominiak and Commissioner Henley

6.2 [18-0570](#)

U.S. Department of Housing & Urban Development (HUD) 2018 Action Plan - Presentation and Discussion

Presented by Jodi Gingiss, Community Development Administrator; Eric Foote, Grant Administration Specialist; and Dominic Strezo, Environmental Project Coordinator

6.3 [18-0569](#)

PUBLIC HEARING: 2017 Annual Action Plan Second Amendment and 2018 Annual Action Plan for the U.S. Department of Housing & Urban Development (HUD)

Chairman Rose asked for a motion to open the Public Hearing.

Motion: To open the Public Hearing at 4:27 p.m.

Motion Made By: Mary Cunningham

Motion 2nd By: Mary Dominiak

Motion approved

Chairman Rose requested public comments, to which there was no reply.

Motion: To close the Public Hearing at 4:28 p.m.

Motion Made By: Daniel Venturi

Motion 2nd By: Janet Swartz

Motion approved

6.4 [18-0571](#)

Attachments: [2nd Amendment Lake County 2017 Action Plan](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Cunningham, seconded by Commissioner

Hewitt, to approve the Joint Resolution approving the Second Amendment to the 2017 Housing and Community Development Annual Action Plan. The motion carried by the following vote:

Aye 12 - Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Cunningham, Commissioner Hewitt, Commissioner Hart, Ex-Officio Member Carlson, Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Dominiak and Commissioner Henley

6.5 [18-0575](#)

Joint resolution approving the 2018 Housing and Community Development Annual Action Plan, authorizing all necessary correspondence for the implementation of the plan with the United States Department of Housing and Urban Development (HUD).

Attachments: [Lake County and Waukegan 2018 Annual Action Plan.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Swartz, seconded by Commissioner Henley, to approve the Joint Resolution approving the 2018 Housing and Community Annual Action Plan (Plan) and authorizing all necessary correspondence for the Plan's implementation with the U.S. Department of Housing and Urban Development. The motion carried by the following vote:

Aye 12 - Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Cunningham, Commissioner Hewitt, Commissioner Hart, Ex-Officio Member Carlson, Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Dominiak and Commissioner Henley

6.6 [18-0573](#)

Attachments: [MOU NC and LC Comm Dev. CDBG 2018.pdf](#)

Presented by Dominic Strezo, Environmental Project Coordinator

A motion was made by Commissioner Hewitt, seconded by Commissioner Cunningham, to approve the Joint Resolution approving two Memoranda of Understanding between Lake County and the City of North Chicago and Lake County and the Village of Mundelein. The motion carried by the following vote:

Aye 12 - Commissioner Venturi, Commissioner Swartz, Commissioner Sikes, Commissioner Cunningham, Commissioner Hewitt, Commissioner Hart, Ex-Officio Member Carlson, Commissioner Meehan, Chairman Rose, Commissioner Flanigan Bassi, Commissioner Dominiak and Commissioner Henley

7. STAFF REPORTS

Jodi Gingiss said that the Consolidated Annual Performance and Evaluation Report (CAPER) would be presented at the June meeting, along with more details on demolition and possible restrictions. The Community Needs Public Hearing will be held during the

July meeting, to help determine the priorities for the 2019 funding round. She requested HCDC input on possible projects to profile during the meeting.

8. ADJOURNMENT

A motion was made by Commissioner Venturi, seconded by Commissioner Cunningham, to adjourn the meeting at 4:43 p.m. The motion carried by the following vote: