

Lake County Illinois

*Lake County Courthouse and Administrative Tower
18 N County Street
Waukegan, Illinois 60085*



Meeting Minutes - Final

Thursday, October 12, 2017

3:00 PM

18 North County Street, Waukegan IL 60085

Conference Room 6 D

Lake County Board of Review

1. Call to Order

Member Fleming calls the meeting into order at 3:00 P.M.

Present 3- Member Fleming, Member Kotulla and Member Helm

Staff Present – Paulson and Franke

2. Approval of Minutes

The Board reviewed the Regular Session Minutes of October 5, 2017; a motion to approve was received by Member Kotulla, a second motion was made by Member Helm and the Regular Session Minutes of October 5, 2017 were approved by all members.

3. Public Comment

None

4. Approval of Certificate of Errors

The Board reviewed and signed off on Certificate of Error requests from the Township Assessors and the Chief County Assessment Office.

5. Old Business**6. New Business****6.1 Approval of assessment appeal case decisions in cases where no hearing was conducted October 2, 2017 through October 9, 2017, as Decision Attachment A.**

The Board reviewed the case decisions through October 9, 2017; a motion to approve was received by Member Kotulla, a second motion was made by Member Helm and the case decisions are final by unanimous vote of the members.

6.2 Approval of the no contest parcels as listed in Addendum B.

The Board reviewed the no contest parcels as listed in Addendum B; a motion to approve was received by Member Helm, a second motion was made by Member Kotulla and the no contest parcel decisions are final by unanimous vote of the members.

Clerk Paulson informed the members that on Tuesday October 10, 2017; Robert Glueckert was appointed as an additional alternate member.

Member Helm asked Clerk Paulson if the timeframe established to complete the Board of Review hearings was on target. Clerk Paulson said that the staff target for completion of hearings is still November 30, 2017. Clerk Paulson also told the Board that this same timeframe will be necessary for the 2018 assessment appeal hearings.

Member Fleming also requested that the Clerk extend the township value adjustment request deadline for those townships who are currently still involved in assessment appeal hearings. Clerk Paulson said that the capability can be kept open for a period, but not until the very end of the hearings session so that we can start balancing processes for each township.

7. Adjournment

On a motion received by Member Helm, and a second motion by Member Kotulla the Board adjourned at 3:14pm