

Lake County Illinois

*Lake County Courthouse and Administrative Tower
18 N County Street
Waukegan, Illinois 60085*



Meeting Minutes - Final

Wednesday, May 17, 2017

9:00 AM

18 N. County St., 6th Floor, Waukegan IL

Conference Room 6D

Lake County Board of Review

1. Call to Order

Member Fleming calls the meeting into order at 9:00 A.M.

Present 3- Member Fleming, Member Kotulla and Member Helm

CCAO Staff Present: Paulson, Jackson, Franke, ASA Fronk and ASA Gunnarsson

2. Approval of Minutes

Regular Session:

The Board reviewed and approved the Regular Session Minutes of April 3, 2017.

2.1 (5 ILCS 120/2(c) 21) Executive Session to discuss Minutes

Member Helm motions to go into Executive Session, Member Kotulla seconds the motion and the Board is now in closed session at 9:04 A.M.

On a motion by Member Helm and a second by Member Kotulla the Board returns to regular session at 9: 12 A.M.

Chairman Fleming advises that the Board was back in session. No action was taken on the Executive Session Minutes of December 6, 2013, December 18, 2013 and November 7, 2016. He directs Clerk Paulson to prepare the official minutes and present them at the next meeting.

3. Public Comment

Public Present: Larry Wicketts, Jeri Barr and Lee Perry

The Board heard comments from the above-mentioned officials and provided responses to the public inquiries.

4. Approval of Certificate of Errors

The Board reviewed and signed off on Certificate of Error requests from the Township Assessors and the Chief County Assessment Office

5. Old Business

Clerk Paulson presented the Board with the final revisions of the 2017 Board of Review Rules. Minor adjustments to sentence structure were made based upon comments received during the open comment period which recently ended.

Approval of the 2017 Board of Review Rules

Member Fleming asked for a motion to approve the 2017 Board of Review Rules, Member Helm motions to approve and Member Kotulla seconds the motion. The 2017 Board of Review Rules are approved. Members affixed their signatures and the 2017 Board of Review Rules are now ready for publication both in print and on the web.

6. New Business

Clerk Paulson advises that the values for Benton Township have published. Shields Township will publish the following week and others soon to follow. Clerk Paulson reminds the Board Members of the aggressive calendar to complete all Board of Review work by the Thanksgiving holiday.

7. Adjournment

Member Kotulla motions to adjourn the meeting, Member Helm seconds the motion. The meeting is adjourned at 9:36 A. M.