

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 7, 2015**

**11:00 AM**

**Conference Room C, 10th Floor**

**Revenue, Records, and Legislation Committee**

**1. Call to Order**

*Chair Hewitt called the meeting to order at 11:00 A.M.*

**Present** 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

*Others Present:*

*Barry Burton, County Administrator  
Ryan Waller, County Administrator's office  
Benjamin Gilbertson, County Administrator's office  
Adlil Issakoo, County Administrator's office  
Nick Sauer, County Board Member  
Gary Gordon, Finance and Administrative Services  
Anthony Cooling, Finance and Administrative Services  
Yvette Albarran, Finance and Administrative Services  
RuthAnne Hall, Finance and Administrative Services  
Carla Wyckoff, County Clerk  
Debra Nieto, County Clerk's office  
Martin Paulson, Chief County Assessor  
Kimberly Mannette, Information Technology  
Joe Crites, Information Technology  
Teresa Bond, Finance and Administrative Services*

**2. Pledge of Allegiance**

*Member Rummel led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There was no public comment.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**COUNTY CLERK**

**7.1 [15-0966](#)**

Report from Carla N. Wyckoff, County Clerk, for the month of August 2015.

**A motion was made by Member Wilke, seconded by Member Nixon, that this report be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

**RECORDER OF DEEDS**

**7.2 [15-0965](#)**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of August 2015.

**A motion was made by Member Wilke, seconded by Member Nixon, that this report be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

**7.3 [15-1021](#)**

Joint resolution authorizing the execution of a five year lease extension with Peak Properties, Chicago, Illinois, for 455 square feet of storage space for the Recorder of Deeds in the annual amount of \$6,600.

**A motion was made by Member Mathias, seconded by Member Wilke, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

**8. Executive Session**

*There was no executive session.*

**9. County Administrator's Report**

*Marty Paulson, Chief County Assessor, updated the committee on a change made by the Legislature to the Homestead exemption part of the property tax code. This change would exempt veterans from paying property tax. An update was also provided on the replacement tax system with a targeted go-live date of Nov-Dec 2017. The tax bill issued in 2018 will be the first major act in that system. The assessment cycle will need to be moved up to an earlier date to accomplish this deadline. Filing deadlines have ended for the Board of Review. Unfortunately, activity has doubled from last year. Discussion ensued.*

**9.1 [15-1059](#)**

Discussion regarding County Clerk election equipment.

*Carla Wyckoff and Debra Nieto, County Clerks office requested 1.5 million dollars to replace aging IT infrastructure and to supplement the express vote system. In July, \$900,000 was approved to respond to statutory mandates to have voter registration be available at every early voting site and every polling site on Election Day. In order to comply with mandates, the Clerk's office used \$700,000 for the electronic poll system. They are expected to be delivered and training to begin on October 27, 2015. The other \$200,000 went to the express vote system and software which will allow the capability to have any ballot style at any voting site. It was noted that the the vendor did not disclose that the software operates on Windows 8, a different operating system than what Lake*

*County currently has, which is XP. The M1000 tabulating equipment was purchased in 2000 and the servers are 7 and 15 years old. The equipment was set to be replaced next year but needs to be purchased early to accommodate the new system. Gary Gordon, Director of Finance, says this expense will be funded from the unallocated Corporate Capital Improvement Program (CCIP), and replenished with FY16 funds. Discussion ensued.*

**10. Adjournment**

*Chair Hewitt adjourned the meeting at 11:50 A.M.*

*Minutes prepared by Teresa Bond.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Revenue, Records & Legislation Committee*