

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, August 3, 2011**

**8:30 AM**

**Conference Room C, 10th Floor**

**Revenue, Records and Legislation Committee**

1. **Call to Order**

*Chair Bassi called the meeting to order at 8:32 a.m.*

**Present** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

**Absent** 3 - Member Feldman, Member Nixon and Member Newton

*Others present:*

*David Stolman, County Board Chairman*

*Barry Burton, County Administrator's Office*

*Ryan Waller, County Administrator's Office*

*Teresa Bond, Finance and Administrative Services*

*Craig Taylor, County Board Member*

*Marty Paulson, Chief County Assessment Office*

*Karl Jackson, Chief County Assessment Office*

*Tom Coopridier, Board of Review*

2. **Pledge of Allegiance**

*Chair Bassi led the group in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **11-0641**

Minutes from June 8, 2011

**A motion was made by Member Hewitt, seconded by Member Carey, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

4. **Public Comment**

*There were no public comments.*

5. **Added to Agenda**

*There were no items added to the agenda.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**Chief County Assessment Office**

7.1 **11-0755**

Annual departmental update from the Chief County Assessor.

*Marty Paulson, Chief County Assessment Officer, presented the annual Chief County Assessment Office update.*

County Clerk

7.2 [11-0621](#)

Report from Willard R. Helander, County Clerk, for the month of May 2011.

**A motion was made by Member Carey, seconded by Member Hewitt, that this report be received and placed on the County Board agenda. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

7.3 [11-0748](#)

Report from Willard R. Helander, County Clerk, for the month of June 2011.

**A motion was made by Member Carey, seconded by Member Hewitt, that this report be received and placed on the County Board agenda. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

Recorder of Deeds

7.4 [11-0603](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of April 2011.

**A motion was made by Member Durkin, seconded by Member Carey, that this report be received and placed on the County Board agenda. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

7.5 [11-0604](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of May 2011.

**A motion was made by Member Durkin, seconded by Member Carey, that this report be received and placed on the County Board agenda. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

7.6 [11-0742](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2011.

**A motion was made by Member Durkin, seconded by Member Carey, that this report be received and placed on the County Board agenda. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

Treasurer

7.7 [11-0617](#)

Report from Robert Skidmore, Treasurer, for the month of May 2011.

**A motion was made by Member Hewitt, seconded by Member Durkin, that this report be received and placed on the County Board agenda. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

7.8 [11-0754](#)

Report from Robert Skidmore, Treasurer, for the month of June 2011.

**A motion was made by Member Hewitt, seconded by Member Durkin, that this report be received and placed on the County Board agenda. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

7.9 [11-0746](#)

Joint resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector, may be deposited.

**A motion was made by Member Carey, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

8. **Executive Session**

*There was no executive session.*

9. **County Administrator's Report**

*Ryan Waller, Assistant County Administrator, updated the committee on the FY2012 Legislative Program Development Timeline.*

10. **Adjournment**

*Chair Bassi adjourned the meeting at 9:42 a.m.*

**A motion was made by Member Durkin, seconded by Member Carey, to adjourn at 9:42 a.m. The motion carried by the following vote:**

**Aye:** 4 - Chair Bassi, Vice Chair Carey, Member Durkin and Member Hewitt

*Minutes prepared by Teresa Bond*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Revenue, Records & Legislative Committee*