

Lake County Illinois

*Central Permit Facility
500 W Winchester Road
Libertyville, Illinois 60048*



Meeting Minutes - Final

Friday, September 7, 2018

8:30 AM

Central Permit Facility

Committee of the Whole

1. Call to Order

Acting Chairman Calabresa called the meeting to order at 8:32 a.m.

Present 18 - Acting Chair Calabresa, Member Bartels, Member Carlson, Member Cunningham, Member Danforth, Member Durkin, Member Frank, Member Hart, Member Maine, Member Martini, Member Mathias, Member Pedersen, Member Taylor, Member Rummel, Member Weber, Member Werfel, Member Wilke and Member Wyatt

Absent 3 - Chair Lawlor, Member Hewitt and Member Paxton

Others present:

Brett Barganz, Information Technology

Laura Brown, Lake County Resident

Barry Burton, County Administrator

Keith Caldwell, Information Technology

Jeff Carlstone, Communications

Erin Cartwright-Weinstein, Circuit Court Clerk

Jim Chamernik, Sheriff's Office

Danny Davis, Court Administration

Paul Fetherston, Assistant County Administrator

Meredith Green, Nelson Nygaard

RuthAnne Hall, Purchasing

Rosemary Heilemann, League of Women Voters

Ryan Horne, Finance and Administrative Services

Emily Karry, Division of Transportation

Ashley Lucas, Division of Transportation

Larry Mackey, Health Department

Rodney Marion, Human Resources

Amy McEwan, Deputy County Administrator

Matt Meyers, Planning, Building and Development

Kathleen O'Connor, Libertyville Township

Grace Rink, Quercus Consulting

Shane Schneider, Division of Transportation

Jennifer Serino, Workforce Development

Patrice Sutton, Finance and Administrative

Tom Struce, Sheriff's Office

Blanca Vela-Schneider, County Board Office

Eric Waggoner, Planning, Building and Development

Rodney Worden, Public Works

John Wasik, Sheriff's Office

Dakisha Wesley, Assistant County Administrator

Michael Wheeler, Finance and Administrative Services

Dawn Wucki-Rosbach, Sheriff's Office

Carla Wyckoff, County Clerk

2. Pledge of Allegiance

Member Wyatt led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes for approval.

4. Addenda to the Agenda

Acting Chairman Calabresa noted a supplemental agenda regarding a presentation of the paratransit market study. Supplemental Agenda item 4.1, will be heard after item 8.2.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

Acting Chairman Calabresa indicated that Bronner Group will be providing a report at the September 26, 2018 Financial and Administrative Committee regarding their findings and recommendation of the County's procurement card (p-card) program. She indicated that this report will not be provided to staff nor will it be provided to board members in advance of the meeting.

7. Old Business

There was no old business to conduct.

8. New Business**8.1 [18-0044](#)**

Review of County Board Agenda.

Special Recognitions - Acting Chair Calabresa reviewed items one and two.

Consent Agenda

Acting Chair Calabresa reviewed items three through seven.

Appointments - Acting Chair Calabresa reviewed item nine.

Law and Judicial - Member Cunningham reviewed items 10 through 13.

(Member Maine arrived at 8:38 a.m.)

Public Works and Transportation - Member Maine reviewed items 14 and 15.

(Member Hart arrived at 8:39 a.m.)

Member Maine reviewed items 16 through 21. Substantial discussion ensued regarding the change order in item 21. Division of Transportation Director Shane Schneider reported

the project is very large and totals \$30,000,000. In order to secure federal funding, staff needs to analyze and consider all alternative options recommended by the State. Discussion ensued regarding the manner in which change orders occur and how to make the process more transparent. Mr. Schneider provided details regarding how the county procures professional services.

Mr. Schneider provided a summary regarding the collapse of a retaining wall on Route 45, between Peterson Road and Route 137.

Finance and Administrative Services - Member Rummel reviewed items 22 through 25. Discussion ensued regarding the County's health insurance plan. Member Rummel clarified that the plan has not changed, but there has been a change to provide a subsidy to part-time employees who work more than 12.5 hours but less than 37.5 hours. Upon inquiry from Member Hart, Human Resources Director Rodney Marion indicated that the Circuit Court Clerk's Office has been in the process of forming a collective bargaining group for the last few years. Every year, the County has notified the group, upon approval of the County Board, of any changes to the plan or the plan's contributions.

Regular Agenda

Lake County Board - Acting Chairman Calabresa reviewed item 26. She clarified that this item came about due to United State's Housing and Urban Development's (HUD's) request to formally approve that she is acting as interim chairman during Chairman Lawlor's leave of absence.

Health and Community Services - Member Carlson reviewed items 27 through 29.

Public Works and Transportation Committee - Member Maine reviewed items 30 through 33. In regard to item 30, Division of Transportation Director Shane Schneider indicated that while the County will increase the number of lanes on the road, the Village of Buffalo Grove will take long-term ownership of the road. Member Maine indicated that the \$2,700,000 is the final payment for northeast quadrant parcel related to the Route 83/Rollins Road/Hainesville Project for right-of-way acquisition.

Financial and Administrative Services - Member Bartels reported on item 34. Member Rummel reviewed item 35.

Appointments - Acting Chairman Calabresa reviewed items 36 through 38.

8.2 [18-1004](#)

Discussion of Draft Lake County Redistricting Framework.

Attachments: [RedistrictingFramework](#)

Member Wyatt indicated that the Government Reform Committee has been meeting to

discuss the framework for redistricting. County Administrator Barry Burton indicated that the report is the result of the Government Reform Commission's discussions. Member Wyatt indicated that it was the intent of the Commission, to bring it for consideration at the November 2018 County Board meeting. Discussion ensued regarding whether this issue should be deferred until after the election. Member Maine indicated that the plan can be modified by a new board at any time as this is the framework for 2020. Discussion ensued.

Member Frank remarked he had comments for consideration. It was suggested that the Government Reform Commission hold an additional meeting to consider any additional modifications.

A discussion regarding the Draft Lake County Redistricting Framework occurred.

Supplemental Agenda Item

4.1 [18-1038](#)

Presentation on the Paratransit Market Study.

Attachments: [Paratransit Presentation 9.7.18](#)

Kathleen O'Connor, Lake County Coordinated Transportation Services Committee and Libertyville Township Supervisor, Ashley Lucas, Division of Transportation, and Meredith Green, Nelson Nygaard, presented the results of the paratransit market study.

Ms. Green indicated that the purpose of the study was to develop a sustainable, implementable plan for improving mobility options in Lake County that would benefit all residents, but will focus on target user groups of older adults, people with disabilities, and individuals with lower incomes.

After a county-wide outreach, which included 12 community meetings, seven focus groups, and three technical memos, recommendations and strategies regarding service, personal mobility, and mobility management were developed. These strategies rely on forming partnership with local units of government, townships, and charitable organizations. A transit propensity index (TPI) was developed to provide a composite measure of all groups likely to rely on public transportation in Lake County. The TPI measures individual densities of total population, older adults, individuals with disabilities, people living with an income less than 150 percent of the poverty line, and households without access to private vehicles. The TPI does not compare where transportation exists, where transportation is most robust or where transportation is lacking but she noted that there are limited options on the west side of the county because of density. Discussion ensued.

Recommendations include a change of governance to establish a new work group, dissolve the Lake County Coordinated Transportation and Services Committee, and creating a Ride Lake County Committee.

Ms. Green reviewed short term, mid-term and long term recommendations and identified

the next steps. Discussion ensued.

A presentation of the Paratransit Mark Study was provided.

9. Executive Session

The Committee did not enter into Executive Session.

10. County Administrator's Report

Acting Chair Calabresa indicated that she will include an agenda item for the County Board's consideration at its October 2018 meeting for Deputy County Administrator Amy McEwan to serve as the Interim County Administrator upon Barry Burton's departure.

County Administrator Barry Burton reported that the Facilities and Construction Divisions will now report to Assistant County Administrator Paul Fetherston.

10.1 18-1005

Strategic Plan Update - Promote a sustainable environment.

Attachments: [Department Submissions Table \(Final\)](#)

Assistant County Administrator Paul Fetherston and Grace Rink provided a short video presentation on the County's sustainable environment efforts.

Ms. Rink reviewed the joint procurement process for solar energy and when funds for the VW settlement will become available.

(Members Hart, Danforth, Maine, and Weber left the meeting at 10:30 a.m.)

Member Martini suggested that staff reach out to senior living facilities who may be able to provide space for solar panel projects.

Ms. Rink indicated that an analysis of the County's carbon footprint is underway.

A presentation of the Strategic Plan's promoting a sustainable environment.

11. Members' Remarks

Member Mathias expressed concern regarding holding additional Government Reform Commission meetings after the commission has provided its report. He indicated that this issue should be on the November 2018 County Board agenda with discussion and vetting at the Committee of the Whole meeting. The general consensus was to wait until November to review any changes. It was requested that County Board members send any questions or comments to staff prior to the meeting for discussion.

12. Adjournment

The meeting was adjourned at 10:40 a.m.

A motion was made by Member Bartels, seconded by Member Weber, to adjourn the meeting. The motion carried unanimously.

Aye: 14 - Acting Chair Calabresa, Member Bartels, Member Carlson, Member Cunningham, Member Durkin, Member Frank, Member Martini, Member Mathias, Member Pedersen, Member Taylor, Member Rummel, Member Werfel, Member Wilke and Member Wyatt

Absent: 3 - Chair Lawlor, Member Hewitt and Member Paxton

Not Present: 4 - Member Danforth, Member Hart, Member Maine and Member Weber

Next Meeting: October 5, 2018

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Committee of the Whole