

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, May 2, 2018

1:00 PM

Assembly Room, 10th Floor

**Financial and Administrative Committee**

1. Call to Order

*Chair Rummel called the meeting to order at 1:00 p.m.*

**Present** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

*Others present:*

*Paul Frank, County Board Member*

*Sandy Hart, County Board Member*

*Mary Ross Cunningham, County Board Member*

*Brett Barganz, Information Technology*

*Robert Bentz, Human Resources*

*Frances Bertaud, Self*

*Chris Blanding, Information Technology*

*Barry Burton, County Administrator*

*Jim Chamernik, Sheriff's Office*

*Anthony Cooling, Finance and Administrative Services*

*Danny Davis, Court Administration*

*Paul Fetherston, Assistant County Administrator*

*Karen Fox, State's Attorney's Office*

*Matt Guarnery, RGI*

*RuthAnne Hall, Purchasing*

*David Hare, Undersheriff*

*Efren Heredia, Health Department*

*Ryan Horne, Finance and Administrative Services*

*Kevin Kerrigan, Division of Transportation*

*Bill Kinville, Sheriff's Office*

*Chris Kopka, Human Resources*

*Larry Mackey, Health Department*

*Donna Jo Maki, County Administrator's Office*

*Rodney Marion, Human Resources*

*Kevin McCanna, Speer Financial*

*Jacob Novak, Sheriff's Office*

*Martin Paulson, Chief County Assessor*

*Maria Peterson, Lake County Resident*

*Mark Pfister, Health Department*

*Grace Rink, Quercus Consulting*

*Michael Schieve, Finance and Administrative Services*

*Shane Schneider, Division of Transportation*

*Jay Ukena, Chief Court Judge, Nineteenth Judicial Circuit*

*Jennie Vana, Communications*

*Robin VanSickle, Health Department*

*Blanca Vela-Schneider, County Board Office*

*Josh Wallace, Division of Transportation*

*Dakisha Wesley, Assistant County Administrator  
Mike Wheeler, Finance and Administrative Services  
Rodney Worden, Public Works  
Dawn Wucki-Rossbach, Sheriff's Office*

**2. Pledge of Allegiance**

*Member Durkin led the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1 [18-0515](#)**

Executive Session minutes from March 7, 2018.

**A motion was made by Member Pedersen, seconded by Member Hewitt, that the minutes for items 3.1 through 3.3 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**3.2 [18-0516](#)**

Executive Session minutes from March 28, 2018.

**A motion was made by Member Pedersen, seconded by Member Hewitt, that the minutes for items 3.1 through 3.3 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**3.3 [18-0517](#)**

Executive Session minutes from March 28, 2018.

**A motion was made by Member Pedersen, seconded by Member Hewitt, that the minutes for items 3.1 through 3.3 be approved. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**4. Addenda to the Agenda**

*County Administrator Barry Burton requested that item 8.18 and 8.26 be reviewed and considered together.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chairman's Remarks**

*There were no remarks from the Chair.*

**7. Old Business**

*There was no old business to conduct.*

8. New Business

**CONSENT AGENDA (Items 8.1 through 8.12)**

**LAW & JUDICIAL**

8.1 [18-0430](#)

Joint resolution accepting the Tobacco Enforcement Program grant from the Illinois Department of Human Services (IDHS) Division of Alcoholism and Substance Abuse and authorizing an emergency appropriation in the amount of \$7,260.

**Attachments:** [Lake County Sheriff's Office SAIN1565-5862 TEG Acceptance.pdf](#)  
[Lake County Sheriff's Office Agreement No 43CW03400.pdf](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.2 [18-0431](#)

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Village of Long Grove (Long Grove) from May 1, 2018 to April 30, 2021 in the amount of \$1,966,317.09.

**Attachments:** [Long Grove contract](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.3 [18-0505](#)

Joint resolution authorizing a two-year contract, plus renewal options, with West Publishing Corporation, Eagan, Minnesota, for online legal, public record, investigative, and research services in the estimated annual amount of \$250,000.

**Attachments:** [18040 Award Information-West Publishing](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**HEALTH & COMMUNITY SERVICES**

**8.4 [18-0411](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$10,000 for the Chronic Disease and School Health grant.

**Attachments:** [Emergency Appropriation Mar-18 \(CDSH\)](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.5 [18-0412](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$13,975 for the Childhood Lead Prevention grant.

**Attachments:** [Emergency Appropriation Mar-18 \(CLP\)](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.6 [18-0413](#)**

Joint resolution accepting the National Association of County and City Health Officials grant and authorizing an emergency appropriation in the amount of \$2,500 for the Medical Reserve Corps grant.

**Attachments:** [Emergency Appropriation MRC](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**PUBLIC WORKS AND TRANSPORTATION**

**8.7 [18-0492](#)**

Joint resolution authorizing a contract with Conservation Land Stewardship, LLC, Elmhurst, Illinois, in the amount of \$98,706 for the maintenance of recently planted native landscape areas along various County highways, and designated as Section 18-00000-14-GM.

**Attachments:** [18-0492 Bid Tab, Native Landscape.pdf](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.8 [18-0494](#)**

Joint resolution authorizing a contract with Schroeder and Schroeder, Inc., Skokie, Illinois, in the amount of \$100,828 for concrete pavement patching on Rollins Road and Deerfield Parkway, which will be improved under the Illinois Highway Code for a total of 1.14 miles, appropriating \$121,000 of Motor Fuel Tax funds, and designated as Section 18-00000-10-GM.

**Attachments:** [18-0494 Bid Tab, Concrete Patch.pdf](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.9 [18-0496](#)**

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$168,680.39 for the non-motorized travel improvement at the Rollins Road at Cedar Lake Road intersection, appropriating \$203,000 of ¼% Sales Tax for Transportation funds, and designated as Section 15-00999-20-SW.

**Attachments:** [18-0496 Bid Tab, Non-Motorized Travel.pdf](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.10 [18-0495](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$52,817.44 for the resurfacing of Dowell Road, from the McHenry County Line to the Neville Road intersection and from the Darrell Road intersection to the Village of Island Lake limits in Wauconda Township Road District, which will be improved under the Illinois Highway Code for a total of 0.27 miles, and designated as Section 18-15000-00-GM.

**Attachments:** [18-0495 Bid Tab, Wauconda Road District.pdf](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.11 [18-0499](#)**

Joint resolution authorizing an agreement with the Village of Kildeer for the construction of a sidewalk along Quentin Road, from Pine Lake Circle to West Cuba Road, as part of the Quentin Road improvement, from White Pine Road to Illinois Route 22, and designated as Section 08-00090-12-CH.

**Attachments:** [18-0499 Quentin Road Village of Kildeer Sidewalk Agreement Draft.pdf](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.12 [18-0498](#)**

Joint resolution authorizing a contract with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, at a cost of \$58,390.86, for the provision of Phase II design engineering services for the Kilbourne Road culvert installation, at the Newport Drainage Ditch, appropriating \$70,100 of County Bridge Tax funds, and designated as Section 18-00094-03-BR.

**Attachments:** [18-0498 Kilbourne Rd Culvert Repair Agreement Draft.pdf](#)

**A motion was made by Member Carlson, seconded by Member Durkin, that items 8.1 through 8.12 of the Consent Agenda be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**REGULAR AGENDA**

**LAW & JUDICIAL**

**8.13 [18-0440](#)**

Joint resolution authorizing the Lake County Sheriff's Office (LCSO) application for the MacArthur Foundation Innovation Fund Implementation Site Grant in an amount not to exceed \$1,000,000 per year for a two-year period.

**Attachments:** [Memo to Innovation Fund Sites 2 9 18.pdf](#)  
[2018 Readiness assessment.pdf](#)  
[JFA Data Request List.pdf](#)

*Undersheriff David Hare, Dawn Wucki-Rossbach and Deputy Bill Kinville, Sheriff's Office, requested approval to apply for the MacArthur Foundation Innovation Fund Implement Site Grant. This grant will fund up to \$1,000,000 in a two-year period to continue jail population reduction strategies. There is not a direct match, but the Sheriff's Office will be required to commit in-kind resources to manage the program and monitor grant funds.*

*Undersheriff Hare added this grant requires significant collaboration between justice partners. Discussion ensued.*

**A motion was made by Member Taylor, seconded by Member Bartels, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.14 [18-0442](#)**

Joint resolution to approve a Memorandum of Understanding (MOU) between Lake County and the Lake County's Sheriff's Office (LCSO) concerning the operation and administration of the Lake County Sheriff's Firearms Training Facility.

**Attachments:** [MOU - LC Sheriff's Firearms Training Facility - Final](#)  
[Lake County Sheriff Firearms Training User Agmt - Final.pdf](#)  
[Exhibit A Lake County Sheriff's Office Firearms Training Facility SOP - Fin](#)

*Undersheriff David Hare and Dawn Wucki-Rossbach, Sheriff's Office, and Karen Fox, State's Attorney Office, presented the Memorandum of Understanding. This agreement allows the Sheriff's Office to act as custodian of the range and expedite the process in which the County enters into agreements with other law enforcement agencies for firearms qualification training at its facility. Ms. Fox offered details regarding the Memorandum of Understanding.*

**A motion was made by Member Bartels, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**HEALTH & COMMUNITY SERVICES**

**8.15 [18-0399](#)**

Joint resolution amending the Lake County Health Department Animal Care and Control Fees Schedule as authorized in Lake County Code of Ordinances Chapter 178 Health Department Fee Schedules.

**Attachments:** [Proposed Changes to ACC Fees Schedule](#)

*Larry Mackey, Health Department, reported items 8.15 and 8.16 are related. Item 8.16 amends the Lake County Code of Ordinances Chapter 172 regarding multiple pets, authorizes citations to owners failing to comply with dangerous, animal-aggressive or vicious restrictions, and adds an administrative adjudication process. Item 8.15 amends the fee schedule for people who do not comply with restrictions that are placed on aggressive animals and includes a fee of \$100 for any violation that is unspecified in Chapter 172.*



**A motion was made by Member Carlson, seconded by Member Hewitt, that items 8.15 and 8.16 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.16 [18-0398](#)**

Ordinance amending the Lake County Code of Ordinances Chapter 172 - Animals, Section 172.15 Limits on the Number of Dogs and Cats per Residence and Section 172.16 Violations.

**Attachments:** [Proposed Changes to Chapter 172](#)

**A motion was made by Member Carlson, seconded by Member Hewitt, that items 8.15 and 8.16 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.17 [18-0497](#)**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$18,300 for the Family Planning program.

**Attachments:** [18K FP](#)

**A motion was made by Member Hewitt, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.18 [18-0506](#)**

Joint resolution authorizing a contract with Perfect Cleaning Service Corporation, Chicago, Illinois for janitorial and housekeeping services at various Lake County Health Department facilities for a one-year period, with four one-year renewals, in the estimated annual amount of \$466,140.

**Attachments:** [18004 Janitorial Award Information-Health Dept](#)  
[RFP 18004 Scoring Matrix-Health Dept](#)

*Matt Guarnerly, RGI, RuthAnne Hall, Purchasing, and Efren Heredia, Health Department, reported items 8.18 and 8.26 are related. Mr. Guarnerly indicated that he is acting in an interim capacity, overseeing Facilities and Construction at Lake County, until a new Finance Director is hired. He reported the County issued a Request for Proposal to 30 vendors for janitorial and housekeeping services at 19 Lake County facilities. Ms. Hall indicated the solicitation included a provision which would allow the County to award the contract in whole or in part. Seven proposals were received. After a review of the*

*proposals, it is recommended that the contract be broken into two parts. Perfect Cleaning Service Corporation is the most qualified to provide janitorial and housekeeping services to the Health Department sites and Best Quality Cleaning is the most qualified to provide janitorial and housekeeping services to the remaining facilities.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that items 8.18 and 8.26 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

#### **PUBLIC WORKS & TRANSPORTATION**

*Member Hewitt remarked on the substantial collaboration between Lake County and the Lake County Forest Preserve District in establishing a master agreement for upcoming projects that address land acquisition, right-of-way, and easements.*

##### **8.19 [18-0509](#)**

Joint committee action approving Change Order Number One for the Vernon Hills Water System Electrical and Mechanical Upgrade Project design scope revisions with Donohue and Associates, Inc., Sheboygan, Wisconsin, in the amount of \$34,515.

**A motion was made by Member Taylor, seconded by Member Hewitt, that item 8.19 be approved and that items 8.20 through 8.22 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

##### **8.20 [18-0488](#)**

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois, for Phase I preliminary engineering services for the intersection improvement of Hunt Club Road at Washington Street, in an amount of \$813,623.16 appropriating \$980,000 of ¼% Sales Tax for Transportation funds, and designated as Section 17-00095-19-CH.

**Attachments:** [18-0488 Hunt Club Road at Washington Street Consultant Agreement Dr](#)

**A motion was made by Member Taylor, seconded by Member Hewitt, that item 8.19 be approved and that items 8.20 through 8.22 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

##### **8.21 [18-0512](#)**

Ordinance approving the conveyance of parcels of land for right-of-way, permanent and temporary easements, and temporary licenses (District Properties) from the Lake County Forest Preserve District (District) to Lake County, authorizing the disposal of excess property via a quitclaim deed from Lake County (County Property) to the District, and effectuating an agreement relating to the conveyance of the County Property and the District Properties and construction of public improvements along various highways in Lake County.

**Attachments:** [18-0512 LCFPD Upcoming Projects Agreement Draft.pdf](#)

**A motion was made by Member Taylor, seconded by Member Hewitt, that item 8.19 be approved and that items 8.20 through 8.22 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.22 [18-0513](#)**

Resolution approving the conveyance of property at the northwest corner of Illinois Route 131 and 14th Street/Pulaski Drive, directly adjacent to the Greenbelt Forest Preserve from Lake County to the Lake County Forest Preserve District.

**A motion was made by Member Taylor, seconded by Member Hewitt, that item 8.19 be approved and that items 8.20 through 8.22 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**FINANCIAL & ADMINISTRATIVE**

**8.23 [18-0504](#)**

Update on the 2018 General Obligation (GO) Refunding Bond sale of the Series 2008A GO Bonds.

**Attachments:** [Lake County 2018 \(GO Sales Tx ARS\) AWARD LTR.pdf](#)

*Ryan Horne, Finance and Administrative Services, and Kevin McCanna, Speer Financial, provided an update to the 2018 General Obligation Refunding Bond sale of the Series 2008A GO Bonds. Of the 49 bids submitted by 11 bidders, the best bid was received from Janney Montgomery Scott LLC, Philadelphia, Pennsylvania. The sale will result in a savings of \$2,758,275.02, worth \$2,404,435.40 on a net present value basis of refunded principal. Debt service payments will decrease in 2019. Discussion ensued.*

**An update was provided.**

**8.24 [18-0508](#)**

Resolution authorizing the creation of a Regional 911 Working Group (R911WG) administrative fund.

*Deputy County Administrator Amy McEwan reported a Regional 911 Working Group was established to develop a 911 consolidation implementation plan. This group, governed by bylaws, will include an upfront investment for the consolidation effort. The County, acting in the capacity as administrative agent, will need to establish a separate fund. A project manager will need to be identified to assist the group with consolidation efforts. Discussion ensued.*

**A motion was made by Member Durkin, seconded by Member Pedersen, that this resolution be recommended for adoption to the County Board agenda. Motion**

carried by voice vote.

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.25 [18-0511](#)**

Resolution setting forth the budget policies for compilation of the fiscal year (FY) 2019 Lake County Budget.

**Attachments:** [2018.04.25 FY2019 Budget Policies \(Red-Lined\)](#)  
[2018.04.25 FY2019 Budget Policies \(Clean Copy\)](#)  
[Schedule of Changes - FY2019 Budget Policies 2018.04.25](#)  
[FY2019 Budget Calendar - Final Draft](#)

*Assistant County Administrator and Interim Finance and Administrative Services Director Dakisha Wesley, and Ryan Horne and Mike Wheeler, Finance and Administrative Services, reviewed the proposed budget policies for fiscal year 2019. Ms. Wesley reported revisions are based upon feedback received from the Financial and Administrative Committee at its April 25, 2018 meeting.*

**A motion was made by Member Hewitt, seconded by Member Pedersen, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.26 [18-0507](#)**

Resolution authorizing a contract with Best Quality Cleaning, Franklin Park, Illinois, (Best Quality Cleaning) for janitorial and housekeeping services at various Lake County (County) facilities for a one-year period, with four one-year renewals, in the estimated annual amount of \$265,795.

**Attachments:** [18004 Janitorial Award Information-FAS DOT PW](#)  
[RFP 18004 Scoring Matrix-Totals](#)

**A motion was made by Member Carlson, seconded by Member Pedersen, that items 8.18 and 8.26 be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**8.27 [18-0514](#)**

Resolution authorizing a contract with 720 Worldwide, Inc. of Chicago, Illinois, (720 Worldwide, Inc.) for system programming and computer operation services in an estimated amount of \$475,776.

**Attachments:** [18062 Scoring Matrix for Board Approval](#)  
[18062 Final RFP](#)  
[18062 Award Information](#)

*Information Technology Director Chris Blanding reported this contract provides support to the mainframe and augments staff who left during the Accelerated Retirement Option.*

**A motion was made by Member Durkin, seconded by Member Bartels, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**9. Executive Session**

*Executive Session was entered into at 1:40 p.m.*

**A motion was made by Member Hewitt, seconded by Member Pedersen, to go into Executive Session. The motion carried by the following vote:**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**9.1 [18-0455](#)**

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2(c)11.

**This item was discussed in Executive Session.**

*Executive Session was adjourned at 1:57 p.m.*

**A motion was made by Member Taylor, seconded by Member Durkin, to come out of Executive Session. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**9.1A [18-0476](#)**

Committee action authorizing settlement.

**A motion was made by Member Carlson, seconded by Member Hewitt, authorizing settlement of the Grimsic case. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**9.1B [18-0524](#)**

Committee action authorizing settlement.

**A motion was made by Member Hewitt, seconded by Member Bartels, authorizing settlement of the Dickson case. Motion carried by voice vote.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**10. County Administrator's Report**

**10.1 [18-0519](#)**

Fiscal year 2019 sustainability consulting update.

*Assistant County Administrator Paul Fetherston and Grace Rink, Quercus Consulting (Quercus), provided an overview of specific tasks identified within the Lake County Sustainability Consultant contract. The sustainability consultant contract tasks include fundraising opportunities, conducting energy audits, implementing a jail food scrap diversion program, and measuring the county's carbon footprint.*

*Ms. Rink reviewed fundraising opportunities. The Future Energy Jobs Act will provide solar power panels to municipalities. Efforts are being made to identify possible solar power sites and educate municipalities on possible opportunities. The state was awarded \$180,000,000 as part of the VW "Dieselgate" settlement". Quercus is staying apprised to see if the state will provide funding to government agencies to replace or retrofit vehicles. Quercus is working with the Stormwater Management Commission to identify land acquisition and stormwater recovery partnerships for grant opportunities. She reviewed closed pursuits such as the Environmental Protection Agency's Environmental education program and the Environmental Defense Fund Corps Intern.*

*Energy audits will be conducted at 12 County facilities in 2018. Preliminary data from utility companies has been received for five facilities. Four facilities have had site visits. Quercus is working with the utility companies to obtain the preliminary data for the remaining sites and will schedule site visits.*

*The Food Scrap Compost pilot program in the Corrections Facility will begin this month. Up to 80 percent of waste may be diverted from landfills and if successful, the program will continue in 2019. This program is expected to be cost-neutral.*

*There are significant gaps in data when assessing the County's carbon footprint. A request to utilities is pending and if the data is received by June, the assessment can be completed by October 2018.*

*Discussion ensued regarding the additional resources a consultant provides versus hiring an individual.*

**This item was discussed.**

10.2 [18-0520](#)

Bird safety buildings request.

*Assistant County Administrator and Interim Finance Director Dakisha Wesley and Matt Guarnerly, RGI, reported County Board Member Paul Frank requested staff review the County's policy on bird safety as it relates to construction. Mr. Guarnerly indicated that he is acting in an interim capacity, overseeing Facilities and Construction at Lake County, until a new Finance Director is hired. He reported there has been concern regarding the glass windows on the pedestrian bridge that connects the Court Complex to the new building. The County does not have a policy that speaks to bird safety considerations during construction and further investigation is needed to review and develop a policy regarding bird-friendly design in new buildings. This request by County Board Member Frank is expected to take 10 to 15 hours and will extend beyond the two hour limit set forth by the Financial and Administrative Committee. Staff is seeking authorization to provide additional review time beyond the two hour timeframe. The consensus of the committee is to allot up to 15 hours to Member Frank's request.*

**This item was discussed.**

10.3 [18-0518](#)

County fleet emissions reduction request - follow up.

**Attachments:** [Fleet Emissions Analysis](#)

*Division of Transportation Director Shane Schneider, Josh Wallace and Kevin Kerrigan, Division of Transportation, provided a report, in response to County Board Member Paul Frank's March 28, 2018 request to analyze the County's vehicle fleet to determine how emissions can be reduced.*

*Mr. Schneider indicated there are three options to further investigate the County's fleet. The first is to investigate options to develop baseline fleet carbon footprint and future updates. This route would align with the County's sustainability goal to develop an overall baseline carbon footprint and would enable future data-driven decisions.*

*A second option is to establish an aspirational goal which would analyze cost and benefit of setting a goal to convert a to-be-determined percentage of the fleet to an alternate fuel source within a to-be-determined number of years. This method would provide economic and environmental data to frame a go or no-go decision and establish a timeline for achieving a specific goal.*

*The third option is to establish specific methods to reduce emissions by performing a detailed analysis on a set of specific emission reducing options. This method would provide cost and benefit data around a specific method and outcomes can be used to develop new vehicle criteria standards.*

*Discussion ensued. The baseline fleet carbon footprint is already underway through the County's sustainability consultant. The consensus of the committee is to proceed with an aspirational goal.*

**This item was discussed.**

**11. Members Remarks**

*There were no remarks from members.*

**12. Adjournment**

*The meeting was adjourned at 2:52 p.m.*

**A motion was made by Member Hewitt, seconded by Member Pedersen, to adjourn the meeting. The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Next Meeting: June 6, 2018**



*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice Chairman*

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*Financial and Administrative Committee*