

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, March 7, 2018

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Rummel called the meeting to order at 1:08 p.m.

Present 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Others present:

*Paul Frank, County Board Member
Sandy Hart, County Board Member
Aaron Lawlor, County Board Chairman (electronically)
Judy Martini, County Board Member
Vance Wyatt, County Board Member
Brett Barganz, Information Technology
Victor Barrera, City of North Chicago
Robert Bentz, Human Resources
Chris Blanding, Information Technology
Kevin Consodine, Lake County Partners
Anthony Cooling, Finance and Administrative Services
Danny Davis, Court Administration
Paul Fetherston, Assistant County Administrator
Gary Gordon, Finance and Administrative Services
RuthAnne Hall, Purchasing
Ryane Horne, Finance and Administrative Services
Chris Kopka, Human Resources
Rodney Marion, Human Resources
Amy McEwan, Deputy County Administrator
Matt Meyers, Planning, Building and Development
Kasey Morgan, Court Administration
Leon Rockingham, City of North Chicago
Brittany Sloan, Planning, Building, and Development
Eric Waggoner, Planning, Building, and Development
Dakisha Wesley, Assistant County Administrator
Mike Wheeler, Finance and Administrative Services
Jennie Vana, Communications
Blanca Vela-Schneider, County Board Office*

2. Pledge of Allegiance

Member Pedersen led the Pledge of Allegiance.

Chair Rummel, noting a physical quorum of the committee present, reported County Board Chairman Aaron Lawlor will attend the meeting electronically to answer and/or provide input on item 8.25, the tax abatement agreement with North Chicago.

3. Approval of Minutes

3.1 [18-0288](#)

Minutes from February 7, 2018.

Attachments: [F&A 2.7.18 Minutes - Final](#)

A motion was made by Member Taylor, seconded by Member Bartels, that the minutes for items 3.1 and 3.2 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

3.2 [18-0289](#)

Executive Session minutes from February 7, 2018.

A motion was made by Member Taylor, seconded by Member Bartels, that the minutes for items 3.1 and 3.2 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

4. Addenda to the Agenda

Chair Rummel requested item 8.25 be moved directly after the Consent Agenda items. The consensus of the Committee was to move this agenda item after Consent Agenda.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

Chair Rummel reported that the state's proposed legislation to freeze property taxes is unlikely to pass.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA

Chair Rummel noted the Health and Community Services Committee meeting was canceled due to a lack of a quorum. In accordance with Board Rules and approval from the Chair of the Health and Community Services Committee, items 8.1 through 8.4 will be considered by the Financial and Administrative Committee.

HEALTH & COMMUNITY SERVICES

8.1 [18-0262](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$9,539 for the Cities Readiness Initiative grant.

Attachments: [Prev EA's Feb-18 \(CRI\)](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.2 [18-0263](#)

Joint resolution accepting the Susan G. Komen Foundation grant and authorizing an emergency appropriation in the amount of \$4,998 for the Illinois Breast and Cervical Cancer program.

Attachments: [4K Komen](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.3 [18-0265](#)

Joint resolution accepting the Northwestern Memorial Healthcare award and authorizing an emergency appropriation in the amount of \$19,500 to complete a community health needs assessment.

Attachments: [EA Feb-18 \(CHNA\)](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.4 [18-0266](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$30,248 for the Public Health Emergency Preparedness grant.

Attachments: [Prev EA's Feb-18 \(PHEP\)](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PUBLIC WORKS AND TRANSPORTATION

8.5 [18-0259](#)

Joint resolution appropriating \$15,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, associated with the non-motorized travel improvement along the north side of Rollins Road at Cedar Lake Road and the west side of Cedar Lake Road at Rollins Road, and designated as Section 15-00999-20-SW.

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.6 [18-0219](#)

Joint resolution appropriating \$65,000 of County Bridge Tax funds for televising, inspecting, and cleaning storm sewers along various County highways, and designated as Section 18-00000-07-GM.

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.7 [18-0234](#)

Joint resolution appropriating \$140,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests for various County highways, and designated as Section 18-00000-09-GM.

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.8 [18-0255](#)

Joint resolution authorizing a contract with H & H Electric Company, Franklin Park, Illinois, in the amount of \$409,254.36 for the purchase and installation of Intelligent Transportation System (ITS) PASSAGE Field Elements, along various routes in Lake County, and designated as Section 17-00268-16-TL.

Attachments: [18-0255 Bid Tab, ITS PASSAGE Field Elements Contract Award.pdf](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County

Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.9 [18-0238](#)

Joint resolution authorizing an agreement with Hampton, Lenzini, and Renwick, Inc., Elgin, Illinois, for Phase II supplemental design engineering services to complete a topographic survey, wetland delineation and clean construction or demolition debris (CCDD) investigation for the Saint Mary's Road resurfacing, restoration, and rehabilitation (3R) project, from Illinois Route 60 to Illinois Route 176, at a maximum cost of \$66,600, appropriating \$70,000 of Matching Tax funds, and designated as Section 17-00102-24-RS.

Attachments: [18-0238 St. Mary's Road Consultant Agreement Draft.pdf](#)
[18-0238 St. Mary's Road Consultant Agreement Draft 1.pdf](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.10 [18-0229](#)

Joint resolution authorizing separate agreements with Antioch, Avon, Fremont, Grant, Lake Villa and Wauconda Townships providing the terms and conditions for the receipt of Township funds for the Ride Lake County West and Ride Lake County Central services, and designated as Sections 09-00280-01-ES and 16-00280-04-ES.

Attachments: [18-0229 Antioch Township Paratransit Agreement Draft.pdf](#)
[18-0229 Avon Township Paratransit Agreement Draft.pdf](#)
[18-0229 Fremont Township Paratransit Draft.pdf](#)
[18-0229 Grant Township Paratransit Agreement Draft.pdf](#)
[18-0229 Lake Villa Township Paratransit Agreement Draft.pdf](#)
[18-0229 Wauconda Township Paratransit Agreement Draft.pdf](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

FINANCIAL & ADMINISTRATIVE

8.11 [18-0250](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2018 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [FY18 Carryovers - Mar 2018 FINAL](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.12 [18-0286](#)

Committee action approving Change Order Number One for digital orthoimagery for Lake County (County) with Ayres Associates, Inc., Madison, Wisconsin, (Ayres Associates) in an amount not to exceed \$73,318.35.

Attachments: [Lake County 2018 Price Justification](#)

A motion was made by Member Hewitt, seconded by Member Durkin, that items 8.1 through 8.11 of the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.12 be approved. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

8.25 [18-0284](#)

Resolution approving and executing a Real Estate Property Tax Abatement Agreement with Sheridan Crossing Development JV LLC.

Attachments: [Exhibit A](#)

Finance and Administrative Services Director Gary Gordon and City of North Chicago Mayor Leon Rockingham presented a request to replace an existing Tax Increment Finance (TIF) District with a real estate tax abatement agreement. Mr. Gordon indicated the TIF, created in 2008, was intended to spur economic development in North Chicago, but the property has not been developed. This agreement will extend the development timeframe a few years beyond the expiration date of the TIF but would allow the County to collect 10 percent of the tax levy until the end of the agreement, at which point the County will then get the full 100 percent. Mayor Rockingham reported there is some interest by developers for the 33 acre parcel and will provide an incentive to bring businesses to North Chicago. Substantial discussion ensued.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

HEALTH & COMMUNITY SERVICES

Chair Rummel noted the Health and Community Services Committee meeting was canceled due to a lack of a quorum. In accordance with Board Rules and approval from the Chair of the Health and Community Services Committee, items 8.13 and 8.14 will be considered by the Financial and Administrative Committee.

8.13 [18-0264](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$74,833 for the Local Health Protection grant.

Attachments: [Prev EA's Feb-18 \(LHPG\)](#)

Health Department Director Mark Pfister reported the Illinois Department of Public Health has increased Lake County's share of the Local Health Protection grant by \$74,833.

A motion was made by Member Carlson, seconded by Member Bartels, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.14 [18-0194](#)

Joint resolution to approve amendments to the 2015, 2016, and 2017 Annual Action Plans for the United States Department of Housing and Urban Development (HUD).

Attachments: [2015 AAP 5th Amendment HCDC.pdf](#)
[2016 AAP 3rd Amendment HCDC.pdf](#)
[1st Amendment 2017 Lake County action plan HCDC.pdf](#)

Dominic Strezo, Community Development, reported this request is to amend the 2015, 2016, and 2017 Annual Action plans' projects.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PUBLIC WORKS & TRANSPORTATION

8.15 [18-0261](#)

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$3,829,836.68 for the reconstruction of Old McHenry Road, from Illinois Route 53 to Cuba Road, which will be improved under the Illinois Highway Code for a total of 0.82 miles, and designated as Section 11-00083-09-RS.

Attachments: [18-0261 Bid Tab, Old McHenry Road Contract Award.pdf](#)

A motion was made by Member Taylor, seconded by Member Hewitt, that items 8.15 through 8.19 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.16 [18-0252](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$276,685.75 for the resurfacing of Gelden Road, from Deep Lake Road to Grass Lake Road, which will be improved under the Illinois Highway Code for a total of 1.29 miles, and designated as Section 17-00147-02-RS.

Attachments: [18-0252 Bid Tab, Gelden Road Resurfacing Contract Award.pdf](#)

A motion was made by Member Taylor, seconded by Member Hewitt, that items 8.15 through 8.19 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.17 [18-0254](#)

Joint resolution authorizing a contract with Alliance Contractors, Inc., Woodstock, Illinois, in the amount of \$1,180,202.50 for the repair and stabilization of an existing sheet piling wall adjacent to the multi-use path on the north side of Grass Lake Road, appropriating a supplemental amount of \$85,000 of Matching Tax funds, and designated as Section 16-00059-11-BR.

Attachments: [18-0254 Bid Tab, Retaining Wall Maintenance Contract Award.pdf](#)
[18-0254 Justification of Bid, Retaining Wall Maintenance.pdf](#)

A motion was made by Member Taylor, seconded by Member Hewitt, that items 8.15 through 8.19 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.18 [18-0236](#)

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Crystal Lake, Illinois, for Phase II design engineering services for the resurfacing of Stearns School Road, from Hutchins Road to U.S. Route 41, in an amount of \$99,781.50 appropriating \$120,000 of Motor Fuel Tax funds, and designated as Section 18-00999-52-RS.

Attachments: [18-0236 Stearn School Road Consultant Agreement Draft.pdf](#)

A motion was made by Member Taylor, seconded by Member Hewitt, that items 8.15 through 8.19 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.19 [18-0237](#)

Joint resolution authorizing an agreement with the Village of Round Lake Beach to clarify the right-of-way, property ownership, and easement rights near the Rollins Road and Hook Drive intersection.

Attachments: [18-0237 Rollins Road at Hook Drive Village of Round Lake Beach Agreeer](#)

A motion was made by Member Taylor, seconded by Member Hewitt, that items 8.15 through 8.19 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

PLANNING, BUILDING & ZONING

8.20 [18-0247](#)

Joint resolution approving the vacation of an unimproved portion of 12th Street located south of 42144 North Fago Avenue, Zion, Illinois, and north of 11642 W. 13th Street, Winthrop Harbor, Illinois, in the Frederick H. Bartlett's North Shore Acres Third Addition Subdivision. Vacation request by Lorna Leben and John Charles Judge, record owners.

Attachments: [000314 Leben PBZ report \(FINAL\).pdf](#)
[000314-2018 Vacation Minutes 02-07-18 \(FINAL\).pdf](#)
[17-236vac.pdf](#)
[Leben PB&Z aerial.pdf](#)

Brittany Sloan, Planning, Building and Development, reported the County has received a request to vacate an unimproved lot by adjacent property owners. Vacation of the property will allow the owners to take possession of it, maintain it, and become a taxable property. Ms. Sloan noted there are no public utilities located on this property. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Bartels, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.21 [18-0249](#)

Joint resolution approving an Intergovernmental Agreement between the City of Lake Forest and the Lake County Planning, Building and Development department, to share inspection and development review services.

Attachments: [Lake Forest IGA - 030718.pdf](#)

Matt Meyers, Planning, Building and Development, reported Lake County continuously

looks for efficiencies through collaboration and shared services. He indicated that the Planning, Building and Development Department has eight existing agreements with other municipalities in which it provides plan review and/or inspection services. This intergovernmental agreement is different in that there would be reciprocity in review and inspection services between the City of Lake Forest and Lake County. Discussion ensued.

A motion was made by Member Durkin, seconded by Member Taylor, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

FINANCIAL & ADMINISTRATIVE

8.22 [18-0278](#)

Resolution authorizing a contract with Ultimate Software, Weston, Florida, (Ultimate Software) for Payroll and Human Resources Information System (HRIS) services for Lake County (County) in the estimated amount of \$418,150, an owner-controlled contingency in the amount of \$40,000 and an emergency appropriation of \$458,150.

Attachments: [17195 Award Recommendation](#)
[17195 scoring matrix executive team](#)

Human Resources Director Rodney Marion reported that this resolution is for the implementation of a new, automated system for human resources/payroll, time and attendance, and talent acquisition which improve efficiency, reduce redundancy and risk, and ensure compliance with federal laws. Additional modules may be added at a later time.

Mr. Marion explained the County currently has a bundled contract with Oracle to manage these functions as well as other modules such as accounts payable and receivables. After the implementation of the new system and the expiration of the existing Oracle contract, the County will amend its requirements prior to renegotiating a new contract. Finance and Administrative Services Director Gary Gordon clarified there are some ancillary savings that will occur immediately upon implementation of the new system.

A motion was made by Member Pedersen, seconded by Member Hewitt, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.23 [18-0276](#)

Resolution authorizing a professional services agreement with Management Partners, Inc., Cincinnati, Ohio, (Management Partners) to provide facilitation services for the Lake County Government Reform Implementation Committee (Implementation Committee) in an amount

not-to-exceed \$75,000.

Attachments: [Management Partners Purchasing Award Information](#)
[Facilitation and Research Support Proposal](#)

Jennie Vana, Communications, presented a request for a new professional services agreement with Management Partners. This vendor facilitated and provided project management to the Ad Hoc Commission on Government Reform and Accountability. There is a desire to continue service with Management Partners to perform work through 2018 to support the Implementation Committee, which the County Board formed following the completion of the Government Reform and Accountability Commission.

County Board Member Hart expressed opposition to this agreement, noting the County has already paid \$85,000 in services. She suggested the use of a not-for-profit organization which could do the work for free or at a lower rate. Member Bartels expressed support of this agreement, noting that their services will allow the County to develop a better fair maps product. Substantial discussion ensued.

A motion was made that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

8.24 [18-0285](#)

Resolution authorizing a professional services agreement with Lake County Partners, Inc. of Lincolnshire, Illinois, (LCP) to provide economic development products and services in Lake County (County) in an amount not to exceed \$387,000 with renewal options.

Attachments: [Award Information](#)
[LAKE COUNTY PARTNERS AGREEMENT](#)

Chair Rummel and Vice Chair Bartels recused themselves from this issue, noting they are members of the executive board of Lake County Partners.

Finance and Administrative Services Director Gary Gordon and Kevin Consodine, LCP, presented this agreement. Mr. Gordon reported LCP was created in 1998 by the County Board to assist the County in economic development matters. The County contributes to the funding of LCP and has set aside funds in its 2018 budget to assist LCP in promoting economic development. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Pedersen, that this item be recommended for adoption to the regular agenda. The motion carried unanimously.

Aye: 5 - Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Recuse: 2 - Chair Rummel and Vice Chair Bartels

9. Executive Session

Executive Session was entered into at 2:25 p.m.

A motion was made by Member Pedersen, seconded by Member Hewitt, to go into Executive Session. The motion carried by the following vote:

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

9.1 [18-0293](#)

Executive session to discuss collective bargaining and staff salaries pursuant to 5 ILCS 120/2 (c)(2).

This matter was discussed in Executive Session.

Executive Session was adjourned at 2:54 p.m.

A motion was made by Member Hewitt, seconded by Member Taylor, to come out of Executive Session. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

10. County Administrator's Report

Deputy County Administrator Amy McEwan reported on the implementation of a new project management protocol which will provide additional oversight, address issues earlier, and ensure that projects are proceeding on schedule.

Ms. McEwan requested County Board members notify staff if they will be unavailable to attend committee meetings in March/April. The Committee of the Whole meeting and the Diversity and Inclusion seminar will be held at the Division of Transportation on Friday, March 9, 2018. She indicated the current budget policy has been distributed to County Board members. Questions regarding the policy should be brought to staff so that they can be discussed prior to consideration of the 2019 budget policy.

10.1 [18-0280](#)

Distribution of Existing Budget Policies.

Finance and Administrative Services Director Gary Gordon reported the existing budget policy was emailed last week. County Board Member Paul Frank inquired whether Lake County is doing everything to reduce its vehicular emissions output and requested staff look into this. Chair Rummel noted this will take longer than two hours and requires approval from the Financial and Administrative Committee. The general consensus of the committee is to allot 10 hours of staff research on this project.

Mr. Gordon reported the vendor for the cafeteria continues to lose revenue and is considering leaving. He indicated that the County will provide a temporary subsidy to allow the County to assess its options and potentially go back out to the market for bid.

11. Members Remarks

There were no remarks from members.

12. Adjournment

The meeting was adjourned at 3:12 p.m.

A motion was made by Member Carlson, seconded by Member Hewitt, to adjourn the meeting. The motion carried unanimously.

Aye: 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

Next Meeting: March 28, 2018

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Financial and Administrative Committee