

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, February 28, 2018**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

**1. Call to Order**

*Chair Rummel called the meeting to order at 1:01 p.m.*

**Present** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

*Others present:*

*Sandy Hart, County Board Member*

*Robert Bentz, Risk Management*

*Erica Berman, Human Resources*

*Frances Bertrand, Resident*

*Chris Blanding, Information Technology*

*Brett Barganz, Information Technology*

*Jim Chamernik, Sheriff's Office*

*Anthony Cooling, Finance and Administrative Services*

*Danny Davis, Court Administration*

*Paul Fetherston, Assistant County Administrator*

*Ben Gilbertson, Finance and Administrative Services*

*Gary Gordon, Finance and Administrative Services*

*RuthAnn Hall, Purchasing*

*David Hare, Sheriff's Office*

*Ryan Horne, Finance and Administrative Services*

*Chris Kopka, Human Resources*

*Aaron Lawlor, County Board Chairman*

*Rodney Marion, Human Resources*

*Amy McEwan, Deputy County Administrator*

*Kasey Morgan, Court Administration*

*Kurt Schultz, Finance and Administrative Services*

*Jennie Vana, Communications*

*Blanca Vela-Schneider, County Board Office*

*Dakisha Wesley, Assistant County Administrator*

*Michael Wheeler, Finance and Administrative Services*

*Dawn Wucki-Rosbach, Sheriff's Office*

**2. Pledge of Allegiance**

*Member Hewitt led the Pledge of Allegiance*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda .*

**5. Public Comment**

*There were no comments from the public.*

**6. Chairman's Remarks**

*There were no remarks from the Chairman.*

**7. Old Business**

*There was no old business to conduct.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 through 8.10)**

**LAW & JUDICIAL**

**8.1 [18-0209](#)**

Joint resolution authorizing a contract with Poblocki Sign Company, LLC. of Milwaukee, Wisconsin, (Poblocki) and further authorizing assignment of that contract to Clark Construction Group LLC, Chicago, Illinois, (Clark) as Construction Manager at Risk (CMAR) for the signage work for the Lake County Courthouse Expansion Project (LCCEP) in the amount of \$83,294.

**Attachments:** [18011 Award Information-Signage Poblocki](#)  
[18011 LCCHE Signage Work Bid Tab](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

**FINANCIAL & ADMINISTRATIVE**

**8.2 [18-0184](#)**

Report from Carla N. Wyckoff, County Clerk, for the month of January 2018.

**Attachments:** [LCC Report for January 2018.pdf](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

**8.3 [18-0206](#)**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of January 2018.

**Attachments:** [January 2018.pdf](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the**

**Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

**8.4 [18-0226](#)**

Resolution approving the Years of Service Recognition Program.

**Attachments:** [2018 FinanceMemoYOS](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

**8.5 [18-0210](#)**

Resolution authorizing a contract with Curvature, LLC, Santa Barbara, California to purchase information technology (IT) equipment including ports, switches, and ethernet for the Lake County (County) Courthouse Expansion Project in an estimated amount of \$47,856.51.

**Attachments:** [18045 Award Information-Curvatures](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

**8.6 [18-0211](#)**

Resolution authorizing a contract with Telecom Innovations Group, Itasca, Illinois, to purchase telecommunication equipment and software licenses for the Lake County (County) Courthouse Expansion Project in an estimated amount of \$50,852.52.

**Attachments:** [18046 Award Information-TIG Phones](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

8.7 [18-0230](#)

Resolution authorizing a two-year agreement, with renewal options, with Johnson Controls, Arlington Heights, Illinois, (Johnson Controls) for routine inspections and preventative maintenance of Building Automation Systems (BAS) for various Lake County (County) facilities in the estimated annual amount of \$63,448.

**Attachments:** [18041 Award Information-Johnson Controls](#)  
[Johnson Controls Metasys BAS Maintenance](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

8.8 [18-0231](#)

Resolution authorizing a two-year agreement with renewal options with Trane, Willowbrook, Illinois, (Trane) for routine inspections and preventative maintenance of Chillers, Air Cooled Condensing Units, and Building Automation Systems (BAS) for various Lake County (County) facilities in the estimated annual amount of \$111,694.

**Attachments:** [18042 Award Information-Trane](#)  
[Trane BAS Agreement 2017-2018](#)  
[Trane Esight Support Agreement 2017-2018](#)  
[Trane Facilities Equipment 2017-2018](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

8.9 [18-0232](#)

Resolution authorizing a two-year contract with Automated Logic, Lisle, Illinois, (Automated Logic) for hardware and software maintenance for the WebCTRL BACnet building automation system for the Public Defender's Office, Park City Branch Courts, Division of Transportation, Central Permit Facility, and Depke Juvenile Facility in the estimated annual amount of \$69,750.

**Attachments:** [18043 Award Information-Automated Logic](#)  
[ALC Services Solutions 2018](#)

**A motion was made by Member Durkin, seconded by Member Pedersen, that the**

**Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

**8.10 [18-0233](#)**

Committee action approving Change Order Number One for elevator maintenance and repairs with KONE, Inc., Lombard, Illinois, (KONE) in the estimated annual reduction amount of \$17,550.

**A motion was made by Member Durkin, seconded by Member Pedersen, that the Consent Agenda items 8.1 through 8.9 be recommended for adoption to the County Board agenda and that item 8.10 be approved. The motion carried unanimously**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

**REGULAR AGENDA**

**LAW & JUDICIAL**

**8.11 [18-0009](#)**

Joint resolution approving a Police Services Agreement between the Lake County Sheriff's Office (LCSO) and the Village of Deer Park (Deer Park) from January 1, 2018 to December 31, 2020, in the amount of \$3,919,326.20.

**Attachments:** [2018 - 2020 Deer Park Executed IGA](#)

*Undersheriff David Hare, Dawn Wucki-Rossbach and Jim Chamernik, Sheriff's Office presented the intergovernmental agreement with the Village of Deer Park. This renewal agreement is amended to reduce the number of shifts the Lake County Sheriff's Office will work from five shifts to four shifts and will have an impact on the Sheriff's Office budget. Discussion ensued.*

**A motion was made by Member Taylor, seconded by Member Carlson, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

**8.12 [18-0208](#)**

Joint resolution authorizing the contract and by-laws of the Lake County Major Crimes Task Force (Task Force).

*Under Sheriff David Hare, Chris Kopka, Human Resources, and Dawn Wucki-Rossbach, Sheriff's Office, reviewed the contract. Discussion ensued regarding the updated liability*

*insurance.*

**A motion was made by Member Hewitt, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

## **9. Executive Session**

*Executive Session was entered into at 1:08 p.m.*

**A motion was made by Member Pedersen, seconded by Member Hewitt, to go into Executive Ssession. The motion carried by the following vote:**

**Aye:** 6 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

**Not Present:** 1 - Vice Chair Bartels

### **9.1 [18-0227](#)**

Executive session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

*(Member Bartels arrived at 1:15 p.m.)*

**This item was discussed in Executive Session.**

*Executive Session was adjourned at 1:46 p.m.*

**A motion was made by Member Hewitt, seconded by Member Bartels, to come out of Executive Session. The motion carried by the following vote:**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt, Member Pedersen and Member Taylor

## **10. County Administrator's Report**

*Deputy County Administrator Amy McEwan reported staff will be sending out last year's budget policies. Chair Rummel indicated board members who have ideas regarding the budget, present them to staff now so that they may be considered during the budget policy review.*

*Lake County Board Chairman Aaron Lawlor noted board members who are seeking to have staff conduct research beyond the two hour time limit, must first obtain the Financial and Administrative Committee approval, in accordance with County Board Rules.*

## **11. Members Remarks**

*There were no remarks from members.*

## **12. Adjournment**

*The meeting was adjourned at 1:54 p.m.*

**A motion was made by Member Carlson, seconded by Member Bartels, to adjourn.  
The motion carried unanimously.**

**Aye:** 7 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member  
Hewitt, Member Pedersen and Member Taylor

**Next Meeting: March 7, 2018**

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice Chairman*

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*Financial and Administrative Committee*