

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 7, 2018

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. **Call to Order**

Chair Rummel called the meeting to order at 1:00 p.m.

Present 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent 1 - Member Taylor

Others present:

Sandy Hart, County Board Member

Mary Ross-Cunningham, County Board Member

Aaron Lawlor, County Board Chairman

Brett Barganz, Information Technology

Robert Bentz, Human Resources

Eric Berman, Human Resources

Chris Blanding, Information Technology

Susan Brines, Purchasing

Jim Chamernik, Sheriff's Office

Anthony Cooling, Finance and Administrative Services

Howard Cooper, Coroner

Danny Davis, Court Administration

Paul Fetherston, Assistant County Administrator

Ben Gilbertson, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

David Hare, Sheriff's Office

Karla Hasty, Human Resources

Ryan Horne, Finance and Administrative Services

Doretha Johnson, Division of Transportation

Chris Kopka, Human Resources

Rodney Marion, Human Resources

Kevin McCanna, Speer Financial

Monica McClain, Human Resources

Amy McEwan, Deputy County Administrator

Kasey Morgan, Court Administration

Mark Pfister, Health Department

Shane Schneider, Division of Transportation

Mary Stevens, Court Administration

Jennie Vana, Communications

Jeremiah Varco, Facilities

Blanca Vela-Schneider, County Board Office

Dakisha Wesley, Assistant County Administrator

Michael Wheeler, Finance and Administrative Services

Rodney Worden, Public Works

Dawn Wucki-Rossbach, Sheriff's Office

2. Pledge of Allegiance

Member Carlson led the Pledge of Allegiance.

Chair Rummel, noting that a quorum of the Committee is physically present, reported that Member Hewitt will participate in the meeting electronically in accordance with County Board Rules.

3. Approval of Minutes

3.1 [18-0169](#)

Joint Budget minutes from October 24, 2017.

A motion was made by Member Carlson, seconded by Member Durkin, that the minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

3.2 [18-0171](#)

Joint Budget minutes from October 25, 2017.

A motion was made by Member Carlson, seconded by Member Durkin, that the minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

3.3 [18-0168](#)

Minutes from January 10, 2018.

A motion was made by Member Carlson, seconded by Member Durkin, that the minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

4. Addenda to the Agenda

There were no amendments or additions to the agenda.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

There were no remarks from Chair Rummel.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.27)

Chair Rummel noted Treasurer Stolman has a replacement attachment for item 8.14, the December 2017 Treasurer's report.

LAW & JUDICIAL

8.1 [18-0083](#)

Joint resolution approving the renewal of the D.A.S. Charitable Fund for the Preservation of Feline Animal Life grant and authorizing the emergency appropriation in the amount of \$25,498.40 to be used by the Lake County Sheriff's Office (LCSO) Canine Unit.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.2 [18-0128](#)

Joint resolution approving the acceptance of the D. A. S. Charitable Fund for the Preservation of Feline Animal Life grant and authorizing an emergency appropriation in the amount of \$12,000 for use by the Coroner's Office.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.3 [18-0138](#)

Joint resolution authorizing an emergency appropriation from the Fund 267 Coroner Fees Fund reserves in the amount of \$14,441.21 for operational expenses for the Coroner's Office.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

HEALTH & COMMUNITY SERVICES

8.4 [18-0118](#)

Joint resolution accepting the Healthcare Foundation of Northern Lake County grant and authorizing an emergency appropriation in the amount of \$15,000 for the Round Lake Area Student Health and Wellness Center.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.5 [18-0119](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$93,989 for quality improvement funding.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.6 [18-0120](#)

Joint resolution accepting the AIDS Foundation of Chicago grant and authorizing an emergency appropriation in the amount of \$5,249 for the Ryan White Part B program.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.7 [18-0123](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$35,145 for the Women, Infants, and Children (WIC) program.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.8 [18-0131](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response grant and authorizing an emergency appropriation in the amount of \$53,244.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.9 [18-0132](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance (TAA) grant modification in the amount of \$13,049.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

PUBLIC WORKS AND TRANSPORTATION

8.10 [18-0140](#)

Joint resolution ratifying an emergency procurement with Atlas Copco CTS, Elk Grove Village, Illinois, in the amount of \$36,261.19 for equipment repair at the Vernon Hills Water Reclamation Facility (WRF) and authorizing an emergency appropriation in the amount of

\$36,261 for Public Works expenditures from the Public Works fund balance reserve as modifications to the Fiscal Year (FY) 2018 budget.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.11 [18-0094](#)

Joint committee action item approving Change Order Number Three, consisting of an increase of \$15,384.38 for additions to the 2017 concrete patching construction contract, and designated as Section No. 17-00000-10-GM.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.12 [18-0097](#)

Joint resolution authorizing a revised agreement of understanding with the State of Illinois, in accordance with 605 ILCS 5/5-402 of the Illinois Compiled Statutes, providing for the expedited processing of the County's construction and maintenance projects administered through the Illinois Department of Transportation (IDOT) under Motor Fuel Tax (MFT) policies and procedures.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

FINANCIAL & ADMINISTRATIVE

8.13 [18-0072](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of December 2017.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried

unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.14 [18-0074](#)

Report from David B. Stolman, Treasurer, for the month of November 2017.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.15 [18-0129](#)

Report from David B. Stolman, Treasurer, for the month of December 2017.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.16 [18-0116](#)

Report from Carla N. Wyckoff, County Clerk, for the month of December 2017.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.17 [18-0153](#)

Resolution authorizing a contract with ImageSoft, Inc., Southfield, Michigan, for the renewal of current Hyland OnBase licenses in the estimated annual amount of \$70,991.58, with renewal options.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried

unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.18 [18-0151](#)

Resolution authorizing an agreement with renewal options with Thyssenkrupp Elevator, Lombard, Illinois, for elevator service and maintenance of various County facilities in the estimated Fiscal Year (FY) 2018 amount of \$78,240.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.19 [18-0152](#)

Resolution authorizing a two year agreement with renewal options with SimplexGrinnell, Addison, Illinois, for fire alarm service testing and preventative maintenance of various County facilities in the estimated annual amount of \$120,000.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.20 [18-0155](#)

Resolution authorizing a two year agreement with renewal options with Daikin Applied, Chicago, Illinois, for routine inspections and preventative maintenance of heating, ventilation, and air conditioning equipment for various County facilities in the estimated annual amount of \$38,000.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.21 [18-0156](#)

Resolution authorizing a contract with exp US Services, Inc., Chicago, Illinois, to provide mechanical, electrical, and structural consulting engineering services for air handling replacement projects at the Depke Juvenile Complex, Lake County Traffic Court, and the Children's Advocacy Center in the amount not to exceed of \$52,570.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.22 [18-0145](#)

Tax Abatement Ordinance for the Series 2008A General Obligation Bonds.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.23 [18-0146](#)

Tax Abatement Ordinance for the Series 2010A General Obligation Bonds.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.24 [18-0147](#)

Tax Abatement Ordinance for the Series 2011A General Obligation Bonds.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.25 [18-0148](#)

Tax Abatement Ordinance for the Series 2013 General Obligation Road Bonds.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.26 [18-0149](#)

Tax Abatement Ordinance for the Series 2015A General Obligation Bonds.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.27 [18-0150](#)

Tax Abatement Ordinance for Special Service Area Number (SSA #) 16 tax levy.

A motion was made by Member Durkin, seconded by Member Bartels, that items 8.1 through 8.10 and items 8.12 through 8.27 be recommended for adoption to the County Board agenda and that item 8.11 be approved. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

REGULAR AGENDA

LAW & JUDICIAL

8.28 [18-0124](#)

Joint resolution authorizing a professional services agreement with Resolution Systems Institute (RSI), Chicago, Illinois, to provide services for the Lake County Foreclosure Mediation Program in the estimated annual amount of \$60,730.

Mary Stevens and Danny Davis, Court Administration, reported this resolution is for professional services for the Lake County Foreclosure Mediation Program. This program will be funded by a \$125 fee assessed to banks for each residential foreclosure.

Discussion ensued.

A motion was made by Member Carlson, seconded by Member Bartels, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.29 [18-0141](#)

Joint resolution confirming the Lake County Board's continued commitment to providing policy leadership, staff resources and financial support in next phase of the Lake County Consolidated 911 effort.

Deputy County Administrator Amy McEwan reported items 8.29 and 8.30 are related. The Lake County Board declares its support in the 9-1-1 consolidation effort. The County's share is dependent upon the number of agencies participating in this endeavor. The Sheriff's Office is also committed to the process and will provide \$30,000 to support the consolidation activities. Substantial discussion ensued regarding the number of participants, the costs to agencies who decide to participate at a later time, and other entities who have chosen to consolidate on their own.

A motion was made by Member Bartels, seconded by Member Carlson, that the resolutions for items 8.29 and 8.30 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.30 [18-0088](#)

Joint resolution approving a commitment resources, data and \$30,000 of financial support from the Lake County Sheriff's Office (LCSO) towards the next phase of the Lake County Consolidated 911 effort.

A motion was made by Member Bartels, seconded by Member Carlson, that the resolutions for items 8.29 and 8.30 be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

HEALTH & COMMUNITY SERVICES

8.31 [18-0122](#)

Joint resolution accepting the Lake County Underage Drinking and Drug Prevention Task Force grant and authorizing an emergency appropriation in the amount of \$50,000 for Underage Drinking and Drug Prevention.

Health Department Director Mark Pfister reported the Lake County Board, as part of the

budget hearing process, approved one-time funding in the amount of \$50,000 for the Lake County Underage Drinking and Drug Prevention Task Force. With this funding, the Health Department was able to secure a \$50,000 matching grant which will be used to pay for three counselor positions.

A motion was made by Member Carlson, seconded by Member Hewitt, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.32 [18-0125](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

Health Department Director Mark Pfister reported there is a need to modify the Lake County Health Department Environmental Health Fee Schedule due to recent changes in the Recorder of Deeds fee schedule and amendments in the fast-track permit process. It was noted some fees have decreased. The schedule also replaces the words "Population Health Services Director" with "Health Officer". Discussion ensued.

A motion was made by Member Carlson, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

PUBLIC WORKS & TRANSPORTATION

Deputy County Administrator Amy McEwan noted the discussion in the Public Works and Transportation Committee regarding item 8.35. Nicor Gas has a superior easement which requires the County to pay for relocation of the line. She noted the Division of Transportation has successfully obtained a grant that will fund 80 percent of the relocation project costs.

8.33 [18-0139](#)

Joint resolution authorizing a contract with Manusos General Contracting, Inc., Fox Lake, Illinois, in the amount of \$1,314,000 for the Mill Creek Water Reclamation Facility (WRF) electrical and process improvements project.

A motion was made by Member Hewitt, seconded by Member Bartels, that items 8.33 through 8.36 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.34 [18-0096](#)

Joint resolution ratifying contracts with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, in the amount of \$26,652 and Lake County Grading, Libertyville, Illinois, in the amount of \$777,459.77 for an emergency procurement required to replace the collapsed culvert on Center Street, located east of Illinois Route 83 in Grayslake, appropriating \$810,000 of County Bridge Tax funds for these contracts and other associated costs, and designated as Section 17-00189-05-DR.

A motion was made by Member Hewitt, seconded by Member Bartels, that items 8.33 through 8.36 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.35 [18-0126](#)

Joint resolution authorizing an agreement with the NICOR Gas Company to relocate a gas main within the easement of Quentin Road to accommodate the upcoming improvement of Quentin Road, from White Pine Road to Illinois Route 22, appropriating \$7,080,000 of ¼% Sales Tax for Transportation funds, and designated as Section 17-00090-15-MS.

A motion was made by Member Hewitt, seconded by Member Bartels, that items 8.33 through 8.36 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

8.36 [18-0127](#)

Joint resolution appropriating \$7,320,000 of Motor Fuel Tax funds for the roadway improvement of Old McHenry Road, from Illinois Route 53 to Cuba Road, which will be improved under the Illinois Highway Code for a total of 0.82 miles, and designated as Section 11-00083-09-RS.

A motion was made by Member Hewitt, seconded by Member Bartels, that items 8.33 through 8.36 be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 6 - Chair Rummel, Vice Chair Bartels, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

(Member Bartels left the meeting at 1:25 p.m.)

FINANCIAL & ADMINISTRATIVE

8.37 [18-0135](#)

Resolution to enter into a contract with Gallagher Benefits Services Inc, Chicago, Illinois, for retirement plan consulting services for Lake County in an amount not to exceed \$60,000 annually.

Chris Kopka, Human Resources, reported Nationwide Retirement Solutions has notified Lake County that its assets have reached a point where the County is no longer eligible for automatic fund options. At the direction of the Financial and Administrative Committee, a Request for Proposal was submitted to 33 vendors of which 11 responded. Staff is selecting Gallagher Benefits Services Inc. to assist the County in the selection of fund options in which participants can choose. The cost for this service will be funded by the employees participating in Nationwide's 457(b) plan. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Durkin, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 5 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 1 - Vice Chair Bartels

8.38 [18-0136](#)

Resolution authorizing a contract with Segal Consulting, Chicago, Illinois, for healthcare benefits consulting services for Lake County (County) in the estimated amount of \$246,000.

Human Resources Director Rodney Marion reported this contract is for healthcare benefits consulting services which evaluate the County's healthcare options to minimize costs and future risks, provide data analysis and provide subject matter expertise in procuring medical and pharmacy benefit managers.

A motion was made by Member Carlson, seconded by Member Pedersen, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 5 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 1 - Vice Chair Bartels

8.39 [18-0154](#)

Resolution authorizing a contract with Accruent LLC, Austin, Texas, for a comprehensive and lifecycle facility condition assessment at various Lake County (County) facilities in the amount of \$119,679.

Finance and Administrative Services Director Gary Gordon reported this contract will

provide lifecycle facility condition assessments at various County facilities.

A motion was made by Member Hewitt, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 5 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 1 - Vice Chair Bartels

8.40 [18-0159](#)

Resolution authorizing a contract with Bronner Group, Chicago, Illinois, for consulting services to complete an operations assessment for the Finance and Administrative Services Department in the amount not to exceed of \$86,285.

Assistant County Administrator Paul Fetherston and Finance and Administrative Services Director Gary Gordon reported there is a desire to complete an organizational and operation assessment for the Finance and Administrative Services Department.

A motion was made by Member Pedersen, seconded by Member Carlson, that this resolution be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 5 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 1 - Vice Chair Bartels

8.41 [18-0117](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2018 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

A motion was made by Member Carlson, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 5 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 1 - Vice Chair Bartels

8.42 [18-0143](#)

Ordinance authorizing the issuance of an amount not to \$24,500,000 in General Obligation Refunding Bonds (Sales Tax Alternate Revenue Source) to refund certain outstanding obligations of the County, authorizing an escrow agreement, providing for the levy of property taxes and collection, segregation and distribution of certain sales taxes to pay said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Finance and Administrative Services Director Gary Gordon, Ryan Horne, Finance and Administrative Services, and Kevin McKenna, Speer Financial Group, presented a request to issue \$24,500,000 in General Obligation Refunding Bonds. Discussion ensued regarding recent statutory requirements on the issuance and sale of bonds.

A motion was made by Member Carlson, seconded by Member Durkin, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.

Aye: 5 - Chair Rummel, Member Carlson, Member Durkin, Member Hewitt and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 1 - Vice Chair Bartels

8.43 [18-0172](#)

Discussion of impact of recent federal law changes on Lake County Government.

Kevin McKenna, Speer Financial group, reported on recent federal law changes related to bond refunding. Advance bond refunding cannot be done more than 90 days of the original bonds being called in. Discussion ensued on the economic impact of these federal regulations.

This item was discussed.

(Member Hewitt left the meeting at 1:45 p.m.)

9. Executive Session

Executive Session was entered into at 1:45 p.m.

A motion was made by Member Pedersen, seconded by Member Durkin, to go into Executive Session. The motion carried unanimously.

Aye: 4 - Chair Rummel, Member Carlson, Member Durkin and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 2 - Vice Chair Bartels and Member Hewitt

9.1 [18-0100](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

This matter was discussed in Executive Session.

Executive Session was adjourned at 1:54 p.m.

A motion was made by Member Durkin, seconded by Member Pedersen, to come out of Executive Session. The motion carried unanimously.

Aye: 4 - Chair Rummel, Member Carlson, Member Durkin and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 2 - Vice Chair Bartels and Member Hewitt

9.1A [18-0101](#)

Committee action authorizing settlement.

A motion was made by Member Carlson, seconded by Member Durkin, that the authorization to settle two claims be approved. Motion carried by voice vote.

Aye: 4 - Chair Rummel, Member Carlson, Member Durkin and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 2 - Vice Chair Bartels and Member Hewitt

10. County Administrator's Report

10.1 [18-0112](#)

Presentation regarding Human Resources and Payroll software.

Human Resources Director Rodney Marion provided a presentation on the Payroll and Human Resource Information System. The County hired Matrix Consulting Group to assess the Human Resources Department. A recommendation by Matrix Consulting Group was to implement a new system that would streamline and improve internal operations and processes and reduce risk and liability. Another key finding is to find a third party vendor to assist with on-boarding and payroll processes. Upon full implementation, it is expected that the system and third party services will reduce staff time and provide indirect savings estimated at \$175,000 per year. It was noted there would be additional costs to maintain the existing system while the implementation of the new system occurs. Significant discussion ensued.

This item was presented.

11. Members Remarks

There were no remarks from members.

12. Adjournment

The meeting was adjourned at 2:15 p.m.

A motion was made by Member Carlson, seconded by Member Pedersen, that the meeting be adjourned. The motion carried unanimously.

Aye: 4 - Chair Rummel, Member Carlson, Member Durkin and Member Pedersen

Absent: 1 - Member Taylor

Not Present: 2 - Vice Chair Bartels and Member Hewitt

Next Meeting: February 28, 2018

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Financial and Administrative Committee