

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 15, 2017

2:30 PM

2nd floor Conference Room - Central Permit Facility
500 W. Winchester Road, Libertyville, IL 60048

Housing and Community Development Commission - Executive Committee

1. Roll Call

Chairman Pedersen called the Housing and Community Development Commission (HCDC) Executive Committee (EC) meeting to order at 2:35 p.m.

Guests: Laraesa Garland of the City of Waukegan

Staff: Jodi Gingiss, Monika Bobo, Eric Foote, Dominic Strezo and Laura Walley

Present 5 - Dan Venturi, Janet Swartz, Carol Calabresa, Steve Carlson and Linda Pedersen

Excused 1 - Ray Rose

2. Approval of Minutes

2.1 [17-0211](#)

Approval of the November 9, 2016 Minutes

Attachments: [11.09.16.pdf](#)

A motion was made by Vice-Chairman Venturi, seconded by Ex-Officio Member Carlson, to approve the November 9, 2016 minutes. The motion carried by the following vote:

Aye 4 - Vice-Chairman Venturi, Commissioner Calabresa, Ex-Officio Member Carlson and Chairman Pedersen

Not Present 1 - Commissioner Swartz

3. Chair's Remarks

The Chairman had no remarks.

4. Public Comments (items not on the agenda)

There were no public comments.

5. Old Business

There was no old business.

6. New Business

6.1 [17-0220](#)

Joint resolution approving amendments to Neighborhood Stabilization Program 1 and 3 Substantial Amendments and 2013, 2014, 2015, and 2016 Housing and Urban Development (HUD) Action Plans.

Attachments: [2013APTenthAmend.pdf](#)
[PY2014 AP 6th Amendment.pdf](#)
[2015 3rd Amendment HCDC February Version.pdf](#)
[2016 2nd Amendment HCDC February Version.pdf](#)
[NSP1 Substantial Amendment March 2017 Revision.pdf](#)
[NSP3 Substantial Amendment 2017 Revision HCDC.pdf](#)

Presented by Jodi Gingiss, County Development Administrator

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Calabresa, to forward the joint resolution approving amendments to the Neighborhood Stabilization Programs 1 and 3 and to the 2013, 2014, 2015 & 2016 Action Plans to the HCDC for approval. The motion carried by the following vote:

Aye 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa, Ex-Officio Member Carlson and Chairman Pedersen

6.2 [17-0232](#)

Resolution approving 2017 Video Gaming revenue grant funding recommendations in the amount of \$545,150.50.

Attachments: [16-0800 Lake County Video Gaming Revenue Policy.pdf](#)
[Video Gaming Grant Recommendation by Program](#)

Presented by Jodi Gingiss, County Development Administrator, and Eric Foote, Grant Administration Specialist

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Calabresa, to forward the joint resolution approving the 2017 Video Gaming revenue grant funding recommendations to the HCDC for approval. The motion carried by the following vote:

Aye 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa, Ex-Officio Member Carlson and Chairman Pedersen

6.3 [17-0229](#)

Joint resolution authorizing 2017 Lake County Affordable Housing Program (LCAHP) grant awards.

Presented by Jodi Gingiss, Community Development Administrator, and Monika Bobo, Housing Grant Administration Specialist

A motion was made by Commissioner Swartz, seconded by Ex-Officio Member Carlson, to forward the joint resolution authorizing the 2017 Lake County Affordable Housing Program grant awards to the HCDC for approval. The motion carried by the following vote:

Aye 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa,
Ex-Officio Member Carlson and Chairman Pedersen

6.4 [17-0223](#)

Joint resolution accepting the Healthcare Foundation of Northern Lake County, Illinois grant and authorizing an emergency appropriation in the amount of \$75,000 for fiscal year (FY) 2017.

Attachments: [Agreement letter - signed](#)
[March 2017 ServicePoint Appropriation worksheet.pdf](#)

Presented by Jodi Gingiss, County Development Administrator

6.5 [17-0218](#)

U.S. Department of Housing & Urban Development (HUD) Draft 2017 Action Plan -
Presentation and Discussion

Attachments: [2017 HCDC February Version 02.pdf](#)

Presented by Jodi Gingiss, County Development Administrator

A motion was made by Commissioner Swartz, seconded by Commissioner Calabresa, to forward the 2017 Action Plan to the HCDC for discussion. The motion carried by the following vote:

Aye 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa,
Ex-Officio Member Carlson and Chairman Pedersen

7. Staff Reports

7.1 [17-0235](#)

Lake County Agreements RE:Lake County Coalition of the Homeless --- Continuum of Care (CoC)

Attachments: [Lake County.pdf](#)
[MOU LCCH Feb 2017 Executed.pdf](#)

Jodi Gingiss informed the Executive Committee (EC) that Community Development (CD) would soon have a Vista volunteer, who will assist with the Point-In-Time Count and with SOAR, which is a process for training case managers. These case managers will then assist clients with their social security, Medicare, Medicaid and disability benefits paperwork. The EC consensus was to allow CD to sign an agreement with the Housing Action Coalition of Illinois to accept the volunteer's services. She added that a Memorandum of Understanding had been signed with the Lake County Coalition for the Homeless (LCCH) for Brenda O'Connell to continue providing coordination services for the LCCH. Finally, she told the EC that the Fair Housing complaint filed against Lake County Community Development by a local public service agency was determined by HUD to have no merit.

8. Adjournment

A motion was made by Vice-Chairman Venturi, seconded by Ex-Officio Member Carlson, to adjourn the meeting at 3:16 p.m. The motion carried by the following vote:

Aye 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Calabresa, Ex-Officio Member Carlson and Chairman Pedersen