

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 15, 2017

3:30 PM

2nd floor Conference Room - Central Permit Facility
500 W. Winchester Road, Libertyville, IL 60048

Housing and Community Development Commission

1. Roll Call

Vice-Chairman Pedersen called the Housing and Community Development Commission (HCDC) meeting to order at 3:33 p.m.

Guests: Mark Sittagler and Christopher Egger of CYN Counseling Center; Lisa Adelmund of Highland Park Community Nursery School; Peggie Roberts of Zacharias Sexual Abuse Center; Liza Simon Roper of One Hope United; Jael Mejia, Ana Ramirez and Reyna Macias of Mano a Mano; Tom Lippert of Grant Township; Christopher Shaxted of True Homes; Claress Pettengill of YWCA Lake County; Ashley Styx of Catholic Charities; Kim Ulbrich of Community Partners for Affordable Housing; Gene Gross of the Village of Beach Park; Mandi Florip of Lake County Municipal League; Laura Ramirez of A Safe Place; Linda Berkowitz and Kori Larson of Glenkirk; Mary Ellen Tamasy of Lake County Residential Development Corporation; Christen White of PADS; Mary Poliwka of Fenix Family Health Center; David Petroni of PIRHL; Taylor Oakes and Ben Richards of Youth Conservation Corps; and Laraesa Garland of the City of Waukegan

Staff: Jodi Gingiss, Brenda O'Connell, Monika Bobo, Eric Foote, Yareli Facundo, Dominic Strezo and Laura Walley

Present 12 - Karl Molek, Harriet Rosenthal, Virginia Mulligan, Dan Venturi, Janet Swartz, Joel Sikes, Carol Calabresa, Mary Cunningham, Linda Pedersen, Diane Hewitt, Sandy Hart and Steve Carlson

Excused 4 - Ray Rose, Glenn Swanson, Joe Mancino and Michael Meehan

2. Approval of Minutes

2.1 [17-0212](#)

Approval of the November 9, 2016 Minutes

Attachments: [11.09.16.pdf](#)

A motion was made by Commissioner Mulligan, seconded by Commissioner Swartz, to approve the November 9, 2016 minutes. The motion carried by the following vote:

Aye 10 - Commissioner Molek, Commissioner Mulligan, Commissioner Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Commissioner Hewitt, Commissioner Hart and Ex-Officio Member Carlson

Not Present 2 - Commissioner Rosenthal and Commissioner Sikes

3. Chair's Remarks

Vice-Chairman Pedersen introduced the two new Community Development staff members; Yareli Facundo, HMIS Administrator; and Dominic Strezo, Environmental Project Coordinator. She welcomed them to Lake County.

4. Public Comments (items not on the agenda)

There were no public comments.

5. Old Business

There was no old business.

6. New Business

6.1 [17-0223](#)

Joint resolution accepting the Healthcare Foundation of Northern Lake County, Illinois grant and authorizing an emergency appropriation in the amount of \$75,000 for fiscal year (FY) 2017.

Attachments: [Agreement letter - signed](#)
[March 2017 ServicePoint Appropriation worksheet.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

6.2 [17-0218](#)

U.S. Department of Housing & Urban Development (HUD) Draft 2017 Action Plan - Presentation and Discussion

Attachments: [2017 HCDC February Version 02.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator; Monika Bobo, Housing Grant Administration Specialist; Eric Foote, Grant Administration Specialist; and Dominic Strezo, Environmental Project Coordinator

6.3 [17-0221](#)

PUBLIC HEARING

Vice-Chairman Pedersen requested a motion to open the Public Hearing on the 2017 Annual Action Plan and the proposed amendments to the 2013, 2014, 2015 and 2016 Annual Action Plans and the Neighborhood Stabilization Program 1 and 3 Substantial Amendments.

Motion: To open the Public Hearing at 4:38 p.m.

Motion Made By: Commissioner Calabresa

Motion 2nd By: Commissioner Cunningham

Motion approved, with Commissioner Venturi not present

Laura Ramirez, of A Safe Place, thanked the Homeless Assistance Advisory and Recommendation Committee (ARC) for her agency's \$30,000 Emergency Solutions Grant (ESG) funding recommendation and the Public Services ARC for its recommendation of a \$35,000 Video Gaming Funds award. She asked the HCDC to approve the proposed awards and then provided information on A Safe Place's history of assisting victims of domestic abuse. In answer to a question pertaining to a recent newspaper article on the lack of state funding for domestic violence, she stated that her agency has worked to decrease its dependence on state funding by increasing its fund-raising activities.

Lisa Adelmund, of Highland Park Community Nursery School and Day Care Center, asked the HCDC to approve the agency's proposed funding recommendation. The agency provides low-cost daycare and educational programs to many low-income

families, allowing the parents to work and/or further their education.

Christopher Shaxted, of True Homes, spoke about his company's affordable housing project, requesting that the HCDC reconsider the funding application. The multi-family project would be located on the edge of Island Lake and would provide units for 78 income-qualified families, earning 30 – 60% of the Area Median Income (AMI).

Tom Tippet, Trustee of Grant Township, asked for consideration of critical public infrastructure projects, such as drainage and roadway projects. He said that townships have counted on the Community Development Block Grant (CDBG) funds to help implement their projects, as they don't have the tax base for the funding needed to cover the entire cost of these projects.

Ashley Styx, of Catholic Charities, thanked the HCDC for the agency's funding recommendations of its programs to help house homeless families and to provide supportive services to those households experiencing homelessness.

Claress Pettengill, of YWCA Lake County, thanked the Commission for its hard work and dedication and mentioned that many of the public service agencies are straining to continue providing services without receiving state funds for the past seven months. She spoke about her agency's Youth program, which provides free or affordable before- and after-school enrichment and care for underserved families in Zion, North Chicago and Waukegan. She also thanked the City of North Chicago for its funding recommendation.

Peggie Roberts, of Zacharias Sexual Abuse Center, offered her thanks for Lake County's and the City of North Chicago's funding recommendations for the agency's Children's Program for Sexual Assault Counseling and informed the HCDC about the agency's programs and the number of children and families served.

Jael Mejia, of Mano a Mano, thanked the HCDC and Lake County for their continued support of the agency. She then offered an overview of the agency's history of helping immigrants to Lake County, providing supportive services and empowering them to become full participants of the community.

David Petroni, of PIRHL, offered a strategy suggestion for funding large developments, thanked staff for the technical assistance provided and then spoke about his company's senior affordable housing project for downtown Mundelein. He thanked the Commission for the funding recommendation and expressed his hope that the award would be approved.

Motion: To close the Public Hearing at 5:08 p.m.

Motion Made By: Commissioner Calabresa

Motion 2nd By: Commissioner Sikes

Motion approved, with Commissioners Hart, Hewitt and Venturi not present

6.4 [17-0220](#)

Joint resolution approving amendments to Neighborhood Stabilization Program 1 and 3

Substantial Amendments and 2013, 2014, 2015, and 2016 Housing and Urban Development (HUD) Action Plans.

Attachments: [2013APTenthAmend.pdf](#)
[PY2014_AP_6th Amendment.pdf](#)
[2015 3rd Amendment HCDC February Version.pdf](#)
[2016 2nd Amendment HCDC February Version.pdf](#)
[NSP1 Substantial Amendment March 2017 Revision.pdf](#)
[NSP3 Substantial Amendment 2017 Revision HCDC.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Swartz, seconded by Commissioner Mulligan, to approve the joint resolution approving amendments to the Neighborhood Stabilization Programs 1 and 3 Substantial Amendments and to the 2013, 2014, 2015 and 2016 Action Plans. The motion carried by the following vote:

Aye 10 - Commissioner Molek, Commissioner Rosenthal, Commissioner Mulligan, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Commissioner Hewitt and Ex-Officio Member Carlson

Not Present 2 - Commissioner Venturi and Commissioner Hart

6.5 [17-0232](#)

Resolution approving 2017 Video Gaming revenue grant funding recommendations in the amount of \$545,150.50.

Attachments: [16-0800 Lake County Video Gaming Revenue Policy.pdf](#)
[Video Gaming Grant Recommendation by Program](#)

Presented by Jodi Gingiss, County Development Administrator, and Eric Foote, Grant Administration Specialist

A motion was made by Commissioner Cunningham, seconded by Commissioner Mulligan, to approve the joint resolution approving the 2017 Video Gaming revenue grant funding recommendations. The motion carried by the following vote:

Aye 9 - Commissioner Rosenthal, Commissioner Mulligan, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Commissioner Hewitt and Ex-Officio Member Carlson

Not Present 3 - Commissioner Molek, Commissioner Venturi and Commissioner Hart

6.6 [17-0229](#)

Joint resolution authorizing 2017 Lake County Affordable Housing Program (LCAHP) grant awards.

Presented by Jodi Gingiss, Community Development Administrator, and Monika Bobo, Housing Grant Administration Specialist

A motion was made by Commissioner Swartz, seconded by Commissioner Hewitt,

to approve the joint resolution authorizing the LCAHP grant awards. The motion carried by the following vote:

Aye 10 - Commissioner Molek, Commissioner Rosenthal, Commissioner Mulligan, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Commissioner Hewitt and Ex-Officio Member Carlson

Not Present 2 - Commissioner Venturi and Commissioner Hart

7. Staff Reports

7.1 [17-0235](#)

Lake County Agreements RE:Lake County Coalition of the Homeless --- Continuum of Care (CoC)

Attachments: [Lake County.pdf](#)

[MOU LCCH Feb 2017 Executed.pdf](#)

Presented by Brenda O'Connell, Continuum of Care Coordinator

Jodi Gingiss informed the HCDC that Community Development would soon have a Vista Volunteer to assist with the Point-in-Time Count.

8. Adjournment

A motion was made by Commissioner Carlson, seconded by Commissioner Hewitt, to adjourn the meeting at 5:23 p.m. The motion carried by the following vote:

Aye 9 - Commissioner Molek, Commissioner Rosenthal, Commissioner Mulligan, Commissioner Swartz, Commissioner Sikes, Commissioner Calabresa, Vice-Chairman Pedersen, Commissioner Hewitt and Ex-Officio Member Carlson

Not Present 3 - Commissioner Venturi, Commissioner Cunningham and Commissioner Hart