

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, March 8, 2017

11:00 AM

Assembly Room, 10th Floor

Planning, Building and Zoning Committee

1. **Call to Order**

Chairman Weber called the meeting to order at 11:03 a.m.

Present 6 - Chair Weber, Vice Chair Martini , Member Bartels, Member Pedersen, Member Werfel and Member Wilke

Absent 1 - Member Mathias

Others present:

Barry Burton, County Administrator

Amy McEwan, Deputy County Administrator

Carol Calabresa, County Board Member

Haley Mentz, Communications

Mike Warner, Stormwater Management

Cam Davis, Assistant County Administrator

Ben Gilbertson, County Administrator's Office

Joy Rice, Finance and Administrative Services

Heidie Hernandez, County Board Office

Tom Chefalo, Planning, Building, and Development

Steve Carlson, County Board Member

Eric Waggoner, Planning, Building, and Development

Anita Patel, Planning, Building, and Development

Matt Meyers, Planning, Building, and Development

Brittney Sloan, Planning, Building, and Development

Farrah Watson, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

Chairman Weber, noting that a quorum of the Committee is physically present, reported that Member Bartels will participate in the meeting electronically due to an illness.

2. **Pledge of Allegiance**

Member Werfel led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **17-0126**

Joint budget minutes from October 18, 2016.

A motion was made by Member Wilke, seconded by Member Werfel, that minutes for items 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 6 - Chair Weber, Vice Chair Martini , Member Bartels, Member Pedersen, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

3.2 **17-0297**

Minutes from January 11, 2017.

A motion was made by Member Wilke, seconded by Member Werfel, that minutes for items 3.1 and 3.2 be approved. Motion carried by voice vote.

Aye: 6 - Chair Weber, Vice Chair Martini , Member Bartels, Member Pedersen, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Chairman's Remarks

There were no Chairman's remarks.

7. Old Business

There was no old business conducted.

8. New Business

PLANNING, BUILDING, AND DEVELOPMENT

8.1 [17-0268](#)

Presentation on the 2010 Land Use Inventory Map and Findings.

Brittney Sloan and Tom Chefalo of Building, Planning, and Development presented on the 2010 Land Use Inventory Map and its findings. The map does not include zoning information. The information provided by the findings are used by several Lake County departments and outside organizations including Illinois Department of Transportation, Lake County municipalities, private organizations, and students. Mr. Chefalo identified that some land use categories decreased and others increased. Planning, Building, and Development Director Eric Waggoner added that the map covers over 17,000 acres. Mr. Chefalo stated that the wetland data inventory was updated and the information provided had been used in data calculation for the mapping project as well. There has not been an interest in creating a 2015 Land Use Map at this time due to the limited development in the County. Discussion ensued.

This item was presented.

STORMWATER MANAGEMENT COMMISSION

8.2 [17-0164](#)

Stormwater Management Commission (SMC) 2016 Year in Review, 2017 Highlights.

Stormwater Management Commission Director Mike Warner provided a powerpoint presentation. The SMC is aware of many changes that are occurring at state and federal level. Regarding 2016 Project leveraging, Mr. Warner listed sources of funding and advised that SMC works with many not-for-profits on a project-by-project basis. Member Bartels asked about the value of the funding sources. Mr. Warner responded that the value, based on contributions and SMC's portion, is included in the 2016 Project leveraging slide.

Mr. Warner returned to his presentation's next topic regarding All Natural Hazards Plan

Update. He provided an update on the completed Floodplain Buyout Project, noting that the project followed residents who were bought out. Studies found that 80 percent relocated within Lake County.

Next he reported on the Strawberry Condo drainage improvements in North Chicago. He provided details on the improvements and gave specific examples on how SMC utilized shared services and worked with Illinois Department of Transportation on this project. Since the implementation, there have been no flooding incidents reported.

Mr. Warner reported on the Watershed Program of 2016, that provided experience for eight interns last summer. He also noted that, due to a lack of grant funding, there will only be three summer interns for 2017.

Mr. Warner advised the committee that the Wetland Restoration and Preservation Plan tool will be up and running online in June 2017. In addition, the Permitting System Intergration tool will go live before month's end. The system will provide access to public records which will allow residents to track permits in progress. Planning, Building, and Development Director Eric Waggoner added that the department is hopeful the online access will reduce the influx of Freedom of Information Act (FOIA) requests for the department, as the majority of the FOIA requests received are for permit information.

Mr. Warner also provided an update on the federal environmental policy and regulation changes and mentioned that there are staff reductions occurring within the Environmental Protection Agency. Discussion ensued.

Mr. Warner introduced Haley Mentz as the Associate Communications Specialist and Ernesto Huaracha as the Water Resources Professional.

Mr. Warner outlined SMC 2017 Major Initiatives and spoke about the various training workshops, outreach, and education opportunities presented by SMC, one of which is the Chicago River Cleanup Volunteer Project occurring in May.

This item was presented.

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

Deputy County Administrator Amy McEwan reminded the committee of the Strategic Plan Meeting on March 16, 2017, with a follow-up meeting on March 22, 2017.

11. Director's Report

Planning, Building, and Development Director Eric advised the committee of the very busy spring itinerary. He also reported that during the transition from the Hansen system to the Tyler Energov system the department will experience a week of down time.

12. Members' Remarks

There were no remarks made by the members.

13. Adjournment

Meeting adjourned at 12:03 p.m.

A motion was made by Member Wilke, seconded by Member Pedersen, to adjourn.

Motion carried by voice vote.

Aye: 6 - Chair Weber, Vice Chair Martini , Member Bartels, Member Pedersen, Member Werfel and Member Wilke

Absent: 1 - Member Mathias

Next Meeting: April 5, 2017

Meeting minutes prepared by Joy Rice.

Respectfully submitted,

Chairman

Vice-Chairman

*Planning, Building and Zoning
Committee*